Polk County Public Schools

Office of Magnet, Choice and Charter Schools

<u>Charter Renewal Timeline</u> – Revised 10/2/09
2009-2010

August 10-18, 2009	Renewal Process Orientation (a review of the Renewal Process and Accountability Plan requirements)
October 1, 2009	Renewal Process document due from each renewing charter school. This is to include the draft Renewal Accountability Plan document as well as the Accountability Plan Progress Report including documentation showing achievement and/or progress towards current Accountability Plan goals.
October 12-15, 2009	Renewal site visits and Academic Evaluations will be performed by the Office of Magnet, Choice and Charter Schools at each renewing charter school site. Checklist and memo for the site visit will be provided during Orientation. The Academic Evaluation information will be emailed to each charter school by Brian Warren.
October 19, 2009	Charter Review Committee members receive Renewal documents and notebooks provided by the Office of Magnet, Choice and Charter Schools.
November 9, 2009-January 20, 2010	Charter Review Committee Individual Meetings
January 22, 2010	Charter Review Committee Evaluation will be sent to each Renewing charter school in order to provide the charter school the opportunity to answer any committee questions prior to the committee's recommendation.
February 1, 2010	Renewing Charter School response to Committee Questions must be received electronically by **9:00 AM** via Email to Carla.mcmullen@polk-fl.net . Late submissions will not be accepted.
February 5, 2010	Charter Review Committee meets to recommend renewal or non renewal to the Superintendent.
February 23, 2010	Work Session to present recommendations to the Superintendent on Renewal/Nonrenewal of Charters (work session deadline is February 10, 2010 for all documents to be submitted through eAgenda)
March 16, 2010	Board Meeting to approve Superintendent's recommendation to Renew/Non-renew Charters (board meeting deadline is March 4, 2010 for all documents to be submitted through eAgenda)

All Dates are Tentative and Subject to Change