

**Florida Department of Education
Deputy Commissioner for Planning, Budgeting and Management
Workforce Development Information System (WDIS)**

**Comprehensive Management Information System
Automated Student Reporting Format**

1998-99 WDIS Adult General Education Student Course

This format is reported three times per year using the Survey Period Codes F (fall), W (winter/spring), and S (summer). Submit a separate record in the reporting periods noted above for each student in membership in an Adult Basic or Adult Secondary Education course at any time during the relevant reporting period. This reporting format and its data elements apply only to adult general education students and courses/programs as specified by CS/SB1688 as passed by the 1997 Legislature.

KEY FIELDS: The key fields for this format are item numbers 3, 4, 5, 6, 7, 8, 9, 10 and 26. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|--|
| | | | | <p><u>If the student has a social security number, the Student Number Identifier, Florida equals the social security number followed by a "X".</u></p> <p>nnnnnnnnX Example: 123456789X</p> <p>If a student <u>does not</u> have a social security number, the school district should assign a number using the common method statewide.</p> <p><u>First 2 Digits</u></p> <p>NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.</p> <p><u>Last 8 Digits</u></p> <p>NNNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.</p> <p>See data element number 175625 of the <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> for more information.</p> |
| 4 | 17-17 | 1 | A/N | Survey Period Code |
| | | | | <p>F - Fall</p> <p>W - Winter ←</p> <p>S - Summer</p> |
| 5 | 18-21 | 4 | N | Fiscal Year |
| | | | | <p>The state fiscal year (running from July 1 through June 30) for which the reported data are applicable.</p> <p>NNNN Example: 8788 Fiscal Year July 1, 1987 through June 30, 1988</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description | | | | |
|------------------|--|----------|--------------|---|---------------|-------------------|------------------|--|
| 6 | 22-23 | 2 | N/R | District Number, Current Instruction/Services The two digit number for the school district which provides instruction or other services. See <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> , Appendix C, for acceptable codes. | | | | |
| 7 | 24-27 | 4 | A/N/R | School Number, Current Instruction/Services The state assigned four digit school number which provides instruction or other services during the current school year. <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;"><u>Number</u></td> <td style="text-align: center;"><u>Definition</u></td> </tr> <tr> <td style="text-align: center;">0001-9899</td> <td>District school sites assigned a unique number in the State Master School ID File.</td> </tr> </table> | <u>Number</u> | <u>Definition</u> | 0001-9899 | District school sites assigned a unique number in the State Master School ID File. |
| <u>Number</u> | <u>Definition</u> | | | | | | | |
| 0001-9899 | District school sites assigned a unique number in the State Master School ID File. | | | | | | | |
| 8 | 28-34 | 7 | A/N | Course Number The official state number assigned to school district, community college, or state university courses listed or referenced in the state <u>Course Code Directory</u> or the private postsecondary institution course number for students dually enrolled in private postsecondary institutions as provided in Section 236.081, F.S. The postsecondary course numbers for lab or combined lecture and lab courses (which use 8 character numbers) will need to be recoded to seven character numbers using the following conventions: <u>Lecture Courses:</u> Postsecondary format = XXX9999 in the Statewide Course Numbering System. Use the actual 7 character alphanumeric course number. <u>Lab Courses:</u> Postsecondary = XXX9999L in the format Statewide Course Numbering System. Replace the first numeric character with L. (CONTINUED ON NEXT PAGE) | | | | |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|--|
| | | | | <p>Example: PHY1050L would be reported as PHYL050.</p> <p><u>Combined Lecture & Lab Courses:</u> Postsecondary = XXX9999C in the format Statewide Course Numbering System. Replace with the first numeric character with C. Example: PHY1050C would be reported as PHYC050.</p> |
| 9 | 35-39 | 5 | A/N | Section Number |
| | | | | <p>Section Number identifies separate groupings of students enrolled in the same course.</p> <p style="text-align: center;">XXXXX A unique offering of a course in which the student is enrolled.</p> |
| 10 | 40-43 | 4 | N | Period Number |
| | | | | <p>A period is defined as the instructional time of the school day during which a class or section of a course is offered. Standard meeting time courses to which the student is assigned should be coded as a beginning and ending period.</p> <p>Valid codes include the range from 0000 to 8080, NN88 (where NN is numeric), 9990, and 9999.</p> <p>Examples follow:</p> <p>0000 Any class that meets prior to the first period of the regular school day.</p> <p>0002 A class beginning before the regular school day and ending second period.</p> <p>0101 A one period course beginning and ending the first period.</p> <p>0203 A two period course beginning period two and ending period three.</p> <p>0406 A three period course beginning period four and ending period six.</p> <p>(CONTINUED ON NEXT PAGE)</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description | | | | | | | | | | |
|--------------|---|------|-------------|--|-------------|-------------------|-----------|-----------------|-----------|--------------|--------------|-----------------------------|-----------|---|
| | | | | <p>0106 A self-contained elementary course meeting all day.</p> <p>Nonstandard meeting time courses to which the student is assigned for classes that meet differing periods during the week should be coded with the first two characters as the first period the class meets during the week and use 88 for the third and fourth characters.</p> <p>0288 A class which meets period two on Monday and period four on Wednesday.</p> <p>Adult classes which are meeting at the time of the survey should be coded as follows:</p> <p>9999 An adult class meeting at the time of the survey.</p> <p>Short courses offered between FEFP program counts which were not reported in the previous count but eligible to be reported in the current count should be coded as follows: (These will be postsecondary courses.)</p> <p>9990 A postsecondary class not active during the survey which is being reported for FTE.</p> | | | | | | | | | | |
| 11 | 44-45 | 2 | A/N | <p>Grade Level</p> | | | | | | | | | | |
| | | | | <p>The student's current grade level placement or the grade level for which data are being reported:</p> <table border="0"> <thead> <tr> <th data-bbox="690 1455 771 1486"><u>Code</u></th> <th data-bbox="812 1455 943 1486"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="690 1507 738 1539">PK</td> <td data-bbox="812 1507 1036 1539">Prekindergarten</td> </tr> <tr> <td data-bbox="690 1545 738 1577">KG</td> <td data-bbox="812 1545 992 1577">Kindergarten</td> </tr> <tr> <td data-bbox="690 1583 771 1614">01-12</td> <td data-bbox="812 1583 1182 1614">First through twelfth grade</td> </tr> <tr> <td data-bbox="690 1621 730 1652">23</td> <td data-bbox="812 1621 1430 1759">Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year</td> </tr> </tbody> </table> <p>(CONTINUED ON NEXT PAGE)</p> | <u>Code</u> | <u>Definition</u> | PK | Prekindergarten | KG | Kindergarten | 01-12 | First through twelfth grade | 23 | Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year |
| <u>Code</u> | <u>Definition</u> | | | | | | | | | | | | | |
| PK | Prekindergarten | | | | | | | | | | | | | |
| KG | Kindergarten | | | | | | | | | | | | | |
| 01-12 | First through twelfth grade | | | | | | | | | | | | | |
| 23 | Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year | | | | | | | | | | | | | |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|---|
| | | | | <p>30 Adult Nonhigh School graduate 31 Adult, High School graduate</p> <p>NOTE: If a student is in an ungraded setting, assign the student to the grade in which he or she would normally be enrolled.</p> |
| 12 | 46-52 | 7 | A/N | <p>Vocational/Adult General Education Program Code</p> <p>For secondary students, record the seven digit numeric program code listed in the <u>Course Code Directory</u>, which is associated with the vocational course in which the student is enrolled. For all postsecondary adult vocational and adult general education students, record the seven digit alphanumeric program code listed in the <u>Course Code Directory</u>.</p> |
| 13 | 53-53 | 1 | A/N | Filler |
| 14 | 54-56 | 3 | A/N | Withdrawal Code, Adult |
| | | | | A state defined code indicating the status under which the adult student withdrew from a course. See Appendix B: Attendance Recordkeeping Required Codes for Adults. |
| 15 | 57-57 | 1 | A/N | <p>Adult Educational Functioning Level, Initial</p> <p>A code indicating the educational functioning level of the adult student upon initial entrance into the class.</p> <p>See Appendix M for grade levels by year.</p> <p><u>Code</u> <u>Definition</u></p> <p>B Less than second grade. (Grade level 0 through 1.9.)</p> <p>F Second grade through third grade. (Grade level 2.0 through 3.9.)</p> <p>H Fourth grade through fifth grade (Grade level 4.0 through 5.9.)</p> <p>J Sixth grade through eighth grade. (Grade level 6.0 through 8.9.)</p> <p>(CONTINUED ON NEXT PAGE)</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|--|
| | | | | <p>N Ninth grade or above without high school diploma. (Grade level 9.0 through 12.9.)</p> <p>P High school diploma or equivalent.</p> <p>Z Not Applicable</p> |
| 16 | 58-58 | 1 | A/N | <p>Adult General Education Priority Code</p> |
| | | | | <p>The priority of service which enrollment of an adult student in an adult general education program represents [Section 239.301(2)(a)-(f), F.S.].</p> <p><u>Code</u> <u>Definition</u></p> <p>1 Adult students who demonstrate skills at less than a sixth grade educational level as measured by tests approved for this purpose by the State Board of Education, and who are studying to achieve basic literacy.</p> <p>2 Adult students who demonstrate skills at or above the sixth grade level but at or below the eighth grade level as measured by tests approved for this purpose by the State Board of Education, and who are studying to achieve functional literacy.</p> <p>3 Adult students earning credit required for a high school diploma or preparing for the Test of General Education Development (GED).</p> <p>4 Adult students who have high school diplomas and require specific improvement of academic or learning skills before pursuing post-secondary education goals to obtain or maintain employment, or to benefit from post-secondary vocational education programs.</p> <p style="text-align: center;">(CONTINUED ON NEXT PAGE)</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|---|
| | | | | <p>5 Adult students who have high school diplomas and require specific improvement of academic or learning skills before pursuing post-secondary education goals to pursue degree-credit collegiate academic education or postsecondary vocational degree programs.</p> <p>6 Adult students enrolled in adult basic education or adult secondary education who have a high school diploma and do not demonstrate skills at or below the eighth grade level as assessed by an assessment instrument approved by the Department of Education.</p> <p>NOTE: The priority code 6 participants <u>are not fee exempt</u>.</p> <p>0 Not Applicable</p> |
| 17 | 59-59 | 1 | A | Vocational/Adult General Education, Disability, Student |
| | | | | <p>A code indicating whether the postsecondary vocational or adult general education student is self-identified as disabled.</p> <p><u>Code</u> <u>Definition</u></p> <p>I Self-initiated, documented, and receiving special instruction/services in order to take full advantage of or respond to educational programs and opportunities.</p> <p>N Self-initiated, but neither requesting nor requiring special instruction/services.</p> <p>Z Not applicable or not self-identified.</p> |
| 18 | 60-67 | 8 | A/N | Filler |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|---|
| 19 | 68-68 | 1 | A | Adult Fee Status |
| | | | | <p>Indicate using the codes below, the fee status of adult students funded under the Workforce Development Education Fund.</p> <p><u>Code</u> <u>Definition</u></p> <p>R <u>Fee Required</u>: Fee payment required. Fee has not been waived or deferred and student fee is nonexempt.</p> <p>W <u>Fee Waived</u>: Eligible fee has been waived. Students in adult programs whose fees are waived by district school board policy. In-Kind contributions in lieu of fee payments are classified as fee waivers.</p> <p>D <u>Fee Deferred</u>: Eligible fee has been deferred. Nonexempt, nonfee waived students in adult programs whose fees are deferred:</p> <ol style="list-style-type: none"> 1. when financial aid from federal or state assistance program is delayed in transmission to a student through circumstances beyond the control of the student, not including failure to make timely applications for such aid; 2. when a veteran or other student eligible for benefits under Chapter 32, 34, or 35 Title 38 U.S. Code, upon his request, is delayed in the receipt of benefits for payment of tuition fees; 3. when the district has a written authorization for payment or charges for fees, books, and supplies from an approved business, industry, governmental unit, non-profit organization, or civic organization; or <p style="text-align: center;">(CONTINUED ON NEXT PAGE)</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|---------|------|-------------|--|
| | | | | <p>4. when fees are delayed because of a district adopted criterion of need or adoption installment payment schedule.</p> <p><u>Fee Exempt Categories</u></p> <p>Students in adult basic education, adult secondary education, postsecondary vocational, vocational preparatory, or other adult programs who are exempt from payment of fees for instruction for one of the following reasons:</p> <p><u>Code</u> <u>Definition</u></p> <p>F <u>Fee Exempt:</u> The student does not have a high school diploma or its equivalent; and is enrolled in adult basic skills, adult secondary education or vocational preparatory instruction for the purpose of achieving basic literacy or receiving a high school diploma or its equivalent.</p> <p>G <u>Fee Exempt:</u> The student has a high school diploma or its equivalent; and is enrolled in adult basic skills, adult secondary education or vocational preparatory instruction; and has basic skills which have been determined to be at or below the eighth grade level as provided for by State Board Rule.</p> <p>H <u>Fee Exempt:</u> The student is enrolled in vocational preparatory courses as defined in Section 239.213, F.S.</p> <p>I <u>Fee Exempt:</u> The student is a dependent of a deceased or disabled veteran pursuant to Section 295.01 or 295.016, F.S.</p> <p>(CONTINUED ON NEXT PAGE)</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|---------|------|-------------|---|
| | | | | <p>J <u>Fee Exempt</u>: The student is a dependent of a special risk member as defined in Section 121.021(15), F.S.</p> <p>K <u>Fee Exempt</u>: The student is enrolled in approved apprenticeship programs as defined in Section 446.021, F.S.</p> <p>L <u>Fee Exempt</u>: The student is mentally handicapped (as defined in Rule 6A-6.03011, FAC).</p> <p>M <u>Fee Exempt</u>: The student is receiving foster care board payment pursuant to Section 409.145(3), F.S., or Parts III and V Chapter 39 for whom the permanency planning goal pursuant to Part V of Chapter 39 is long term foster care or independent living.</p> <p>N <u>Fee Exempt</u>: The student is enrolled in an employment and training program pursuant to Section 414.025, F.S. (WAGES)</p> <p>P <u>Fee Exempt</u>: Any student who lacks a fixed, regular and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary living accommodations, an institution that provides a temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings as defined in Section 230.645(2)(g), F.S.</p> <p>Z <u>Not an Adult Student</u>: Adult fee status not applicable.</p> |
| 20 | 69-76 | 8 | A/N | Filler |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|---|
| 21 | 77-77 | 1 | A/N | <p>Co-Enrolled Student, Adult General Education</p> <p>The following codes are used to identify <u>secondary</u> students (grades 9-12 and without a high school diploma or its equivalent) who are currently enrolled in a secondary school and taking a <u>secondary</u> course through adult general education. The course is to be counted toward their required courses for secondary high school graduation.</p> <p style="text-align: center;"><u>CODE</u> <u>DEFINITION</u></p> <p>Y Co-Enrolled student</p> <p>N Not a Co-Enrolled student</p> |
| 22 | 78-81 | 4 | N | <p>Vocational/Adult General Education Student Membership Hours</p> <p>Vocational/Adult General Education Student Membership Hours represents the total number of hours that the student was in membership in the vocational/adult general education class for the term being reported on this record.</p> <p style="text-align: center;">NNNN Example: 0900</p> |
| 23 | 82-82 | 1 | A | <p>Transaction Code</p> <p>A code indicating the appropriate action to be taken with respect to the district's data base reporting records.</p> <p style="text-align: center;"><u>Code</u> <u>Definition</u></p> <p>A Add Record</p> <p>C Update Record (Change)</p> <p>D Delete Record</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------|-------------------|-------------|-------------------|---|-------------|-------------------|-------------|-------------------|----------|------------|----------|-------------|----------|------------|----------|-------------|----------|--------|----------|-------------|----------|------------------|----------|-------------|----------|------------------|----------|-------------|----------|-----------|----------|-------------|----------|-----------|----------|----------|----------|-----------|--|----------------|----------|-----------|--|--|
| 24 | 83-83 | 1 | A/N | <p>Adult General Education Class Termination Code</p> <p>A federally defined code indicating the functioning level of the adult general education student for the class at the end of the reporting period. Refer to Appendix M.</p> <p><u>Code</u> <u>Definition</u></p> <p>B Beginning Literacy (Grades 0 through 1.9)</p> <p>F Beginning Adult Basic Education (Grade Level 2.0 through 3.9)</p> <p>H Beginning Adult Basic Education (Grade Level 4.0 through 5.9)</p> <p>J Intermediate Adult Basic Education (Grade Level 6.0 through 8.9)</p> <p>N Adult Secondary Education (Grade Level 9.0 through 12.9, but not yet earning a high school diploma or its equivalent.)</p> <p>P Adult Secondary Education through grade level 12.9, earning a high school diploma or its equivalent.)</p> <p>Z Not Applicable</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | 84-84 | 1 | A/N | <p>Term</p> <p>The time of the school year during which the student was enrolled in courses.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> <th style="text-align: left;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Semester 1</td> <td>J</td> <td>Six Weeks 1</td> </tr> <tr> <td>2</td> <td>Semester 2</td> <td>K</td> <td>Six Weeks 2</td> </tr> <tr> <td>3</td> <td>Annual</td> <td>L</td> <td>Six Weeks 3</td> </tr> <tr> <td>4</td> <td>Summer Session 1</td> <td>M</td> <td>Six Weeks 4</td> </tr> <tr> <td>5</td> <td>Summer Session 2</td> <td>N</td> <td>Six Weeks 5</td> </tr> <tr> <td>6</td> <td>Quarter 1</td> <td>O</td> <td>Six Weeks 6</td> </tr> <tr> <td>7</td> <td>Quarter 2</td> <td>S</td> <td>Combined</td> </tr> <tr> <td>8</td> <td>Quarter 3</td> <td></td> <td>Summer Session</td> </tr> <tr> <td>9</td> <td>Quarter 4</td> <td></td> <td></td> </tr> </tbody> </table> <p>(CONTINUED ON NEXT PAGE)</p> | <u>Code</u> | <u>Definition</u> | <u>Code</u> | <u>Definition</u> | 1 | Semester 1 | J | Six Weeks 1 | 2 | Semester 2 | K | Six Weeks 2 | 3 | Annual | L | Six Weeks 3 | 4 | Summer Session 1 | M | Six Weeks 4 | 5 | Summer Session 2 | N | Six Weeks 5 | 6 | Quarter 1 | O | Six Weeks 6 | 7 | Quarter 2 | S | Combined | 8 | Quarter 3 | | Summer Session | 9 | Quarter 4 | | |
| <u>Code</u> | <u>Definition</u> | <u>Code</u> | <u>Definition</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Semester 1 | J | Six Weeks 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Semester 2 | K | Six Weeks 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Annual | L | Six Weeks 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Summer Session 1 | M | Six Weeks 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Summer Session 2 | N | Six Weeks 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | Quarter 1 | O | Six Weeks 6 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | Quarter 2 | S | Combined | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | Quarter 3 | | Summer Session | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | Quarter 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|--|
| | | | | <p>B Trimester 1 T* Intersession 1 C Trimester 2 U* Intersession 2 D Trimester 3 V* Intersession 3 E Quinmester 1 W* Intersession 4 F Quinmester 2 X* Intersession 5 G Quinmester 3 H Quinmester 4 I Quinmester 5</p> <p>*Note: Intersessions are only to be used for year-round school recordkeeping.</p> |
| 26 | 85-85 | 1 | A/N | JTPA Student |
| | | | | <p>Indicate whether the student is enrolled in this instruction under one of the following Job Training Partnership Act (JTPA) categories or combinations.</p> <p>A-JTPA (EDWAA) B-JTPA (123) C-JTPA (Title II) D-EDWAA and Title II E-EDWAA and (123) F-Title II and (123) O-Other JTPA Student N-Not applicable</p> |
| 27 | 86-86 | 1 | A | Public Assistance Student |
| | | | | <p>The following codes are used for the adult general education and the vocational education student to indicate the classification of the student's enrollment in relation to public assistance client status. The student is:</p> <p>T-a TANF (Temporary Assistance to Needy Families) receiving client who is enrolled in this instruction, but <u>NOT</u> as a WAGES (Work And Gain Economic Self-sufficiency) approved work activity. W-a TANF receiving client who <u>IS</u> enrolled in this instruction as a WAGES approved work activity. Z-Not applicable</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|--------------|----------|-------------|---|
| 28 | 87-92 | 6 | A/N | Funding Sources |
| | | | | <p>Indicate the source or sources of funds supporting this instruction and related services received by this student while enrolled in this instruction. Select as many responses as apply:</p> <p>The student is receiving instruction supported by:</p> <p>W-Workforce Development Education Fund (WDEF) state funding.</p> <p>F-Fees.</p> <p>The student is receiving instruction and/or services supported by:</p> <p>A-adult general education federal funding.</p> <p>V-vocational education federal funding.</p> <p>B-business and industry funding.</p> <p>O-other local, state or federal funding.</p> |
| 29 | 93-98 | 6 | N | Fee Amount |
| | | | | <p>Indicate the total dollar amount (to two decimal places) of matriculation and tuition fees assessed this student <u>for this instruction for this reporting period</u>. The field contains four (4) places to the left of the assumed decimal and two (2) places to the right of the assumed decimal.</p> <p>NOTE: Student who are fee exempt for this instruction should have zeros reported for this element. All others, whether their fee is required, deferred or waived, must have a positive, non-zero amount reported for this element.</p> <p>(CONTINUED ON NEXT PAGE)</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|----------------|----------|-------------|---|
| | | | | <p>Section 228.041(32), F.S., defines matriculation fees as: "The basic fee charged to a student for instruction provided by a public postsecondary educational institution in this state. A charge for any other purpose shall not be included within this fee."</p> <p>Section 228.041(33), F.S., defines tuition as: "The additional fee for instruction provided by a public postsecondary education institution in this state, which fee is charged to a non-Florida student as defined in rules of the state Board of Education, the State Board of Community Colleges, or the Board of Regents. A charge for any other purpose shall not be included within this fee."</p> |
| 30 | 99-99 | 1 | A/N | Awaiting Limited Access Programs |
| | | | | <p>A one character code to indicate whether the student is awaiting instruction in a limited access <u>vocational</u> program.</p> <p>Y-The student is awaiting instruction in a limited access <u>vocational</u> program.</p> <p>N-The is NOT awaiting instruction in a limited access <u>vocational</u> program.</p> |
| 31 | 100-107 | 8 | N | Date of Entry |
| | | | | <p>The numeric representation of the date on which the student initially enrolled in the program with which this course is associated for this student. Coded as CCYYMMDD, where CC is a valid century (19-20), YY is a valid year (00-99), MM is a valid month (01-12), and DD is a valid day (01-31). <u>This is not a re-entry date.</u></p> |
| 32 | 108-109 | 2 | A/N | Economically Disadvantaged |
| | | | | <p>Indicate whether the vocational or adult general education student, for this course, qualifies under one or more of the following categories of economic disadvantage. Enter as many responses as are correct.</p> <p>(CONTINUED ON NEXT PAGE)</p> |

**FLORIDA DEPARTMENT OF EDUCATION
DEPUTY COMMISSIONER FOR PLANNING, BUDGETING AND MANAGEMENT
WORKFORCE DEVELOPMENT INFORMATION SYSTEM (WDIS)**

1998-99 WDIS Adult General Education Student Course

| Item Number | From-To | Size | Field Char. | Field Description |
|-------------|---------|------|-------------|---|
| | | | | <p>F - Meets the <u>funding</u> definition requirements for inclusion in the calculations of the distribution formula for the Carl D. Perkins postsecondary adult federal vocational funds. The student is an adult vocational job preparatory enrollee <u>AND</u> is a recipient of or a participant in one or more of the following programs: Student Education Opportunity Grant, programs assisted under the Job Training Partnership Act, Workstudy or Pell Grant.</p> <p>P - Meets the <u>program</u> definition of the economically disadvantaged student under the Carl D. Perkins federal vocational act. The student meets the disadvantaged criteria <u>AND</u> the special services and assistance requirements of the federal vocational law. "Economically disadvantaged" means individuals (other than individuals with disabilities) who have economic disadvantages and who require special services and assistance in order to succeed in vocational education programs. This includes individuals who are members of economically disadvantaged families. The term "economically disadvantaged family or individual" means such families or individuals who are determined to be low income according to the latest available data from the Department of Commerce (PL 101-392, the Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990).</p> <p>O - Does NOT meet either of the above descriptions, but is a vocational or adult general education student classified as economically disadvantaged under other federal or state definitions.</p> <p>Z - Not applicable</p> |
| 33 | 110-160 | 51 | A/N | Filler |