

SAMPLE ONLY - USE THE ONLINE FORM TO SUBMIT NOMINATIONS

2023-2024 Family and Community Involvement Award Nominations

Congratulations to all Family and Community Involvement Award Nominees!

The Florida Department of Education Family and Community Involvement Awards are presented annually to highlight and promote innovative school practices which increase family and community involvement and impact student success.

Nominations must be submitted by Friday, May 24, 2024, to be considered for a Family and Community Involvement Award.

* 1. District/LEA:

* 2. District/LEA Volunteer Coordinator:

Name

Title

District

Email

Phone

* 3. Program name:

* 4. Program category: (Must submit a separate application for each category.)

Elementary (K-5)

Secondary (6-12)

* 5. School information and school number:

School numbers may be found at: [Master School ID](#)

Name

MSID

Website

Total Enrollment

* 6. Grade levels served by program: (Check all that apply.)

K-3

4-5

6-8

9-12

* 7. Areas served by program: (Check all that apply.)

Attendance

Civics

Military Families

Arts

Literacy / Reading

Resiliency Education

Career / Technical

Mentoring

Science, Technology, Math,
Engineering

Other (please specify)

* 8. Number served by program within the following groups:

Students

Parents/Guardians

Community Partners

* 9. Number of teachers, administrators and other school staff needed to implement program:

* 10. Number of volunteers needed to implement program:

* 11. Names of community or business partners involved in program:

* 12. Program funding information:

Describe major sources of funding for the program, costs of the program (dollar amount, in-kind services, donations) and any fees for participation.

* 13. Program hours, frequency and duration:

Narrative Instructions: Prior to completing narrative parts I, II and III, please review "Nomination Criteria" found in the [application packet](#) to ensure criteria are indicated in responses. Include measurable evidence to support responses when appropriate (e.g., post-program survey results, attendance at subsequent events, number of new mentors or volunteers participating, or other assessment results).

* 14. Narrative part I – Purpose and Innovation:

In 250 words or less, please describe the purpose and goals of the nominated program including meeting school-based needs, aligning with school improvement goals, strategies used and innovation.

* 15. Narrative part II – Outreach and Engagement:

In 250 words or less, please describe outreach efforts and the results on family and community participation including communication, collaboration, volunteerism and continued engagement.

* 16. Narrative part III – Impact, Sustain and Replicate:

In 250 words or less, please describe the impact of the program on student success including how it will be sustained and how others may replicate the program.

* 17. Principal:

Name

Email

Phone

* 18. Principal's acknowledgment statement:

An acknowledgement statement from the Principal with signature must be submitted. Please name this file: "*District-Principal Last Name*" before uploading.

* 19. Superintendent:

Name

Email

Phone

* 20. Superintendent's acknowledgment statement:

An acknowledgement statement from the Superintendent with signature must be submitted. Please name this file: "*District-Superintendent Last Name*" before uploading.

* 21. Superintendent's assistant:

Name

Email

Phone

22. Certification:

I certify that I am the District Volunteer Coordinator.

I certify that all eligibility requirements have been met for this nomination.