



# Commission for Independent Education Retention and Completion Management Plan

Form 500

Section 1005.31, Florida Statutes  
Rule 6E-2.004, Florida Administrative Code  
Effective February 2024

**Institution Name:** \_\_\_\_\_

**Institution ID#:** \_\_\_\_\_

**Plan Prepared By (Name & Title):** \_\_\_\_\_

---

## 1.0 Retention Management.

1.1 Describe the institution's retention management plan.

Response:

1.2 Who is responsible for the oversight of the retention management plan?

Response:

1.3 How will the institution track student retention?

Response:

1.4 Describe the institution's keys to success for retention of students to include the school's benchmark.

Response:

1.5 What is the institution's plan if the benchmark is not met?

Response:

---

## 2.0 Completion Management.

2.1 Describe the institution's completion management plan.

Response:

2.2 Who is responsible for the oversight of the completion management plan?

Response:

2.3 How will the institution track student completion?

Response:

2.4 Describe the institution's keys to success for completion of students to include the school's benchmark.

Response:

2.5 What is the institution's plan if the benchmark is not met?

Response:

---