

## Edit Error Codes

### Adult Test and Performance

The following codes are to be used with error codes listed on the [Adult Edit Error Report](#). Edit errors occur when a value in a field is incorrect. Edits only look at a single format (Demographic, Course, or Test), checking to make sure that each field contains valid data. **The Adult Test record is not required for Survey 11.**

<u>Error Code</u>	<u>Explanation</u>
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\*T1 **Survey Period Code** must be “1”, “2”, or “3” and must be correct for the submission period.

\*T2 **(REVISED 2425) Adult Test Name** must be “TAB”, “TBE”, “CAG”, “CLW”, “BSP”, or “BSL”, “GED”, “BL2”, “BP3”, “CG2”, or “CST”. **If the Adult Test Name is CAG and Adult Test Subject Content is M, then the Adult Test Date must prior to July 1, 2024.**

\*T3 **Adult Test Subject Content** must be “M”, “N”, “R”, “S” or “W”.

\*T4 **Adult Test Form** must be valid for the test reported.

\*T5 **Adult Test Level** must be valid for the test reported.

\*T7 **Institutional Site** must be a three-digit number assigned to the CBO.

\*T8 The year submitted must be the fiscal year for which the survey is being submitted.

\*T9 **Adult Test Score** must be within the allowable range for the **Adult Test Name, Adult Test Subject Content, Adult Test Form** and **Adult Test Level** and the score must be numeric, HAVE LEADING ZEROS, in a TEXT Excel field.

If the **Adult Test Score** is Out of Range Low, the score must be numeric, with a leading “1”. If the **Adult Test Score** is Out of Range High, the score must be numeric, with a leading “9”. See Appendix I.

For Example:

The CBO should report a “0” in the first field of the four-character data element followed by the three digit score. For example, if a student receives a score of 485 on the Reading Level M Form 11 test, the CBO would report “0485” for the test score. (If the score had been OOR, then the score for the Reading Level M Form 11 score, for example, would be reported as “1442”).

\*T10 **Institutional Site** must be a valid number listed on Appendix H based on **CBO Number**. *Note: See Appendix H for a list of valid Institutional Site Numbers.*

\*T11 The **Adult Educational Functioning Level** must align with the **Adult Test Name, Adult Test Form, Adult Test Subject Content** and **Adult Test Score** in Appendix B.

\*T12 **Test Identification** must be alphanumeric and a length of four characters. If **Test Identification** is not applicable, 9999 must be submitted.

- \*T13 The **Test Identification Number** must be unique for the **CBO Number, Institutional Site, Student Number Identifier, Survey Period Code, Reporting Year** and **Adult Test Subject Content**. Excluding Test Identification Number equal to 9999. -All duplicate records rejected –
- \*T14. **(NEW 2425) Adult Test Date** must be a valid date that is not in the future and no greater than 3 years from the current reporting year.