



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org



TOP-2



Turnaround Option Plan—Step 2(TOP-2) Closure (RC)

**Duval County Public Schools
Carter G. Woodson Elementary School**

Due: October 1 for Cycle 1 or January 31 for Cycle 2-4

Form Number TOP-2, RC, incorporated in Rule 6A-1.099811, F.A.C., effective December 19, 2019

Turnaround Option Plan—Step 2 (TOP-2) Closure

Purpose

The purpose of this document is to guide districts to develop a plan for implementation of the turnaround option Closure (RC). The district shall provide the Department with this plan for approval by the State Board of Education (SBE).

Directions

Districts shall complete this Step 2 form for each school for which the district is selecting RC. This completed form must be signed by the superintendent or authorized representative and emailed to BSI@fldoe.org no later than October 1 if this is Cycle 1 or January 31 if Cycle 2-4. The subject line of the email must include district name, school name and TOP-2(RC).

School

In the box below, identify the name and MSID number of the school that will be supported through RC.

School Name/ MSID Number
Carter G. Woodson Elementary/MSID# 161661

RC Assurances

The district must agree to ALL of the following assurances by checking the boxes below.

Assurance 1: Close and Reassign Students

- The district shall close the school and reassign students to higher-performing schools with a “C” or higher in the district. *A new school does not qualify since it does not have a record of performance.*
- The district shall ensure that students are not assigned to instructional personnel rated as Unsatisfactory or Needs Improvement based on both the three-year aggregated state Value-added Model (VAM) rating, if applicable, and the district evaluation system.

Description of how the district will address Assurance 1: Close and Reassign Students

All students assigned, or projected to attend, Carter G Woodson during the 2021-2022 school year, will be reassigned to Northwestern Legends Elementary School (formerly named St. Claire Evans Academy) at the end of the first semester of 2020 - 2021. St. Claire Evans Academy was renamed when the administration, faculty, staff, and students were relocated to a recently upgraded facility a few blocks away. If students move out of the Northwestern Legends attendance zone, they will be enrolled in a school with a grade of “C” or higher in their new attendance zone. Northwestern Legends Elementary School (formerly St. Claire Evans Academy) earned a grade of “B” in 2018-19. Although no school grades were assigned during the 2019-2020 school year, district progress monitoring data indicates the school would have maintained a grade of “C” or higher for the 2019-2020 school year.

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The district will provide additional academic and leadership support through content specialists and Region Assistant Principals. Both offer academic support to teachers and students; however, Region Assistant Principals will also assist the principal and school level assistant principal in completing formative and summative observations of instructional staff. The district will ensure that Northwestern Legends Elementary School participates in regular instructional walks and the school's academic action plan will be revised as needed.

The district will ensure that all students transitioning from Carter G Woodson are identified as being under "monitoring status" in the student management system (Focus). This identification will prevent students from being assigned to a school that has not earned a grade of "C" or higher and will also ensure that students are not assigned to a teacher with an NI or U raw state VAM rating.

Assurance 2: Monitoring Reassigned Students

☒ The district shall monitor the reassigned students and report their progress to the department for three years on a quarterly basis. Reports shall include attendance, grades and progress monitoring data aligned to Florida's Standards, the type of intervention and instruction provided to students to address deficiencies (if applicable), as well as the record of all instructional personnel assigned to the students (three-year aggregated state VAM rating, if applicable, and district evaluation rating). The district shall provide quarterly reports to the RED.

Description of how the district will address Assurance 2: Monitoring Reassigned Students

As described in Assurance 1, students who transition out of Carter G Woodson after the closure in December 2020, will be identified in the student management system (FOCUS) as being under "monitoring status". A Progress Monitoring Plan will be developed and implemented for each of these students. Reporting data to include attendance, grades, discipline referrals, teacher assignments, progress monitoring assessments, and specialized intervention information will be kept current and on file. This data will be supplied to the department on a quarterly basis for three years.

Assurance 3: Reassignment of Instructional Personnel and Administrators

☒ The district shall ensure that instructional personnel rated as Unsatisfactory or Needs Improvement based on the three-year aggregated state VAM rating are not reassigned to other School Improvement (SI) schools within the district.

☒ The district shall ensure that administrators from a school closed through selection of this turnaround option are not reassigned to other SI schools within the district.

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Description of how the district will address Assurance 3: Reassignment of Unsatisfactory Instructional Personnel and Administrators.

Instructional personnel currently working at Carter G Woodson will only be permitted to transfer to another School Improvement School if they do not have a U or NI raw state VAM rating. The current administration at Carter G Woodson will not be reassigned to any other School Improvement Schools within the district.

Acknowledgement

Check the box that applies to the district selection of RC.

- For Cycle 1, the district acknowledges that the plan is due to the Department by October 1.
- For Cycle 2-4, the district acknowledges that the plan is due to the Department by January 31.

Name and title of person responsible for completing and submission of the TOP-2
Rosemary Thomas; EdD – Executive Director for Schools
Contact information: email, phone number
Thomasr4@duvalschools.org ; 904-390-2575
Date submitted to the Bureau of School Improvement
October 1, 2020
Superintendent Signature (or authorized representative)
