

**GUIDANCE AND REVIEW CHECKLIST - TITLE VI, PART B, SUBPART 2
RLIS APPLICATION - 2011 – 2012**

LEA: <input style="width: 90%;" type="text"/>	Reviewer: <input style="width: 90%;" type="text"/>
Online Submission: <input style="width: 90%;" type="text"/>	Review Date(s): <input style="width: 90%;" type="text"/>
Received in Program Office: <input style="width: 90%;" type="text"/>	

SECTION/COMPONENT	MINIMUM CONTENT REQUIREMENTS	Y	N	COMMENTS
DOE 100A Note: Title VI is not eligible for Roll Forward	The LEA: <ul style="list-style-type: none"> ■ Contact information has been entered. 	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 90%;" type="text"/>
	<ul style="list-style-type: none"> ■ Superintendent's signature or documentation of authorization for designee's signature is provided. 	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 90%;" type="text"/>
	<ul style="list-style-type: none"> ■ Signed Original DOE 100A Received. 	<input type="checkbox"/>	<input type="checkbox"/>	Date: <input style="width: 90%;" type="text"/>
ASSURANCES	Checked	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 90%;" type="text"/>
STRATEGIES OR ACTIVITIES DETERMINATION	STRATEGIES OR ACTIVITIES: <ul style="list-style-type: none"> ■ The LEA has correctly selected the allowable strategies to implement with Title VI funds. ■ View Historical Data Spreadsheet at http://www.fldoe.org/bsa/title1/xls/historicaldata.xls 	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 90%;" type="text"/>
Section 6222(a) applies: <ul style="list-style-type: none"> ■ If LEA has received Title VI funds for less than 3 years and has made AYP; ■ If LEA has received Title VI funds for less than 3 years and has not made AYP; or ■ If LEA has received Title VI funds for 3 or more years and has made AYP then activities 	Section 1116 applies: <ul style="list-style-type: none"> ■ If LEA has received Title VI funds for 3 years or more and has not made AYP activities to support school improvement must be implemented as follows: 	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 90%;" type="text"/>

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<p>may be implemented as follows:</p>				
<p>Section 6222(a)</p> <ul style="list-style-type: none"> ■ Teacher recruitment and retention, including the use of signing bonuses and other financial incentives. ■ Teacher professional development, including programs that train teachers to utilize technology to improve teaching and to train special needs teachers. ■ Educational technology, including software and hardware, as described in part D of Title II. ■ Parental involvement activities. ■ Activities authorized under Safe and Drug-Free Schools program under part A of Title IV. ■ Activities authorized under part A of Title I. ■ Activities authorized under Title III. 	<p>Section 1116</p> <ul style="list-style-type: none"> ■ Support public school choice activities and/or supplemental educational services required under section 1116 ■ Support school improvement programs ■ Incorporate scientifically based learning in core academic subjects ■ Identify and implement strategies that have the greatest likelihood of improving student achievement ■ Implement activities to increase students graduation in both Title I and non-Title I schools ■ Incorporate, as appropriate, before and after school and summer supplemental student academic improvement programs for low achieving students ■ Increase students participation in summer school and/or other extended learning programs by funding transportation (these funds are subject to the supplement, not supplant requirements). ■ Address professional development needs of instructional staff. ■ Include specific measurable objectives for identified low achieving students. ■ Address fundamental teaching and learning needs in the schools and the 	<input type="checkbox"/>	<input type="checkbox"/>	

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	<p>specific academic problems of low-achieving students.</p> <ul style="list-style-type: none"> ■ Incorporate strategies to promote effective parental involvement in the school. ■ Incorporate activities that support an improvement plan developed under section 1116. 			

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NEED STATEMENTS AND ACTIVITIES	IDENTIFYING NEED(S):			<input type="text"/>
	<ul style="list-style-type: none"> ■ Describe the LEA's Comprehensive Needs Assessment process. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ Include method LEA used to prioritize needs to determine 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ Identify needs that will be addressed using Title VI funds ■ Identify each need separately ■ The need(s) are identified and are aligned with a Title VI goal(s). 	<input type="checkbox"/>	<input type="checkbox"/>	
	DATA SOURCE(S):			<input type="text"/>
	<ul style="list-style-type: none"> ■ The description should include the various data sources used to develop an overall view of the needs of the students, subgroups or targeted population. 			
	<ul style="list-style-type: none"> ■ The outcome(s) of data to support the basis of need(s) identified. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
	<ul style="list-style-type: none"> ■ If needed the LEA has used data analysis of previous years' strategies or activities to support needs or activities. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

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	<p>TITLE VI PERFORMANCE GOAL(S):</p> <ul style="list-style-type: none"> ■ At least one Title VI performance goal has been indicated. ■ The goal or goals indicated is appropriate for the activity been implemented. ■ The goals indicated are addressed as annual goals. 	<input type="checkbox"/>	<input type="checkbox"/>	<div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px;"></div>
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	

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	STRATEGIES OR ACTIVITIES IMPLEMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ A name for each activity or strategy has been provided. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ A description for each strategy or activity to be implemented is provided. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ The evidentiary support that each strategy or activity is effective in addressing identified need (includes citation) is provided. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ The frequency and duration for each strategy or activity is provided. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ Each school in which a strategy or activity is being implemented is identified along with the specific activity. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ The population(s) each strategy or activity will target is provided (populations indicated match need). 	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> ■ The Need and strategy or activity is tied to Budget. 	<input type="checkbox"/>	<input type="checkbox"/>		
	MONITORING PROCESS SHOULD DESCRIBE:	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ The monitoring process for each activity is described. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ How and how often the LEA will monitor the implementation of strategies or activities. 	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> ■ How the effectiveness of the activities being implemented will be tracked. 	<input type="checkbox"/>	<input type="checkbox"/>		

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	<ul style="list-style-type: none"> ■ Method(s) for providing follow-up and feedback to ensure fidelity. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ The members involved in the monitoring process are identified. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> ■ Activity is linked to SIPs and LEA DIAP. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<p>ANTICIPATED OUTCOME(S):</p> <ul style="list-style-type: none"> ■ The anticipated outcome is SMART and is based on the strategies or activities indicated for each need. 	<input type="checkbox"/>	<input type="checkbox"/>	
COORDINATION AND COLLABORATION:	<p>EVALUATION PROCESS (STRATEGIES OR ACTIVITY):</p> <ul style="list-style-type: none"> ■ The LEA has provided the process used to evaluate the effectiveness of the strategy or activity indicated. ■ A brief description of the coordination and collaboration with other programs or partners has been provided. ■ The description identifies the sources and resources provided. 	<input type="checkbox"/>	<input type="checkbox"/>	
SUPPORT OF READING INITIATIVES AND THE NEXT GENERATION STRATEGIC PLAN:	<ul style="list-style-type: none"> ■ A description of how the LEA will incorporate reading initiatives through this project is provided. ■ The description identifies one of more of the Florida State Board of Education (SBE) Next Generation Strategic Areas of Focus. (URL: http://www.fldoe.org/Strategic_Plan/) 	<input type="checkbox"/>	<input type="checkbox"/>	

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<p>DISSEMINATION/MARKETING/REPORTING OUTCOMES</p> <p>Describe how this application will be disseminated or marketed to the appropriate populations.</p>	<p>PROJECT APPLICATION</p> <ul style="list-style-type: none"> ■ The method(s) used to disseminate or market or report information regarding the Title VI Application is provided. ■ The population(s) each method will target is provided. ■ The frequency and duration for each method are provided. ■ The language(s) each method will be made available in is provided. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<p>STUDENTS' OUTCOMES:</p> <ul style="list-style-type: none"> ■ The method(s) used to disseminate and/or report information regarding students' outcomes is provided. ■ The population(s) each method will target is provided. ■ The frequency and duration for each method are provided. ■ The language(s) each method will be made available in is provided. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<p>PROGRAM OUTCOMES:</p> <ul style="list-style-type: none"> ■ The method(s) used to disseminate or report information regarding program outcomes is provided. ■ The population(s) each method will target is identified. ■ The frequency and duration for each method is provided. ■ The language(s) each method will be made available is identified. 	<input type="checkbox"/>	<input type="checkbox"/>	

