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MEMORANDUM

TO: Title I Coordinators

FROM: LaTrell Edwards

DATE: August 23, 2012

SUBJECT: **Procedures for Calculating Equitable Services**

Private school children who live in Title I attendance areas are eligible for services that are equitable in comparison to those provided to public school participants. LEAs are required to reserve a portion of their Title I funds for the provision of services, which are allocated to participating private schools based on two calculations: 1) per pupil allocation for instructional services and 2) equitable share for district wide activities. Procedures for these calculations are outlined below.

1) Per Pupil Allocation (PPA) for Instructional Services

LEAs must submit to the FDOE a list of all participating private schools, the number of Title I students attending participating private schools, and the PPA from the corresponding Title I attendance area. The number of students multiplied by the PPA provides the allocation for instructional services.

LATRELL EDWARDS
CHIEF, BUREAU OF FEDERAL EDUCATIONAL PROGRAMS

Example—

Private school name	Number of enrolled students from low-income families residing in a Title I attendance area*	Attendance area PPA	Dollars generated for instructional services at the private school
Private School #1	16	\$225	\$3,600
Private School #2	27	\$325	\$8,775
Total			\$12,375

*Low-Income Families are identified using Free and Reduced Price Lunch Forms, Proportionality, or Extrapolation

2) Equitable Share Calculation for LEA-wide Activities

In addition to the PPA, if the LEA uses Title I funds to implement activities at the LEA level, including Supplemental Educational Services (SES), the participating private schools must receive an equitable share of those funds. An equitable share must be proportional to the number of students from low-income families residing in participating public school attendance areas who attend private school.

Example—

LEA-wide activity (Funded by Title I)	Set-aside (\$)	Proportion of students from low-income families residing in public school attendance area who attend private school (%)	Equitable share (\$)	Total allocation (\$)
SES*	\$100,000	5%	\$5,000	\$105,000
Instructional Services	\$500,000		\$25,000	\$500,000
Parental Involvement	\$200,000		\$10,000	\$200,000
Highly Qualified	\$350,000		\$17,500	\$350,000
Professional Development	\$150,000		\$7,500	\$150,000

*The equitable share for SES is allocated *in addition to* the set-aside because the SES set-aside is reserved for Title I schools only [(see Section 1008.331, Florida Statutes) (2012)]. Thus, if \$100,000 is reserved for SES, then the equitable share (\$5,000) is added to the set-aside (bringing the total allocation for SES to \$105,000 in this example). All other LEA-wide activities include the equitable share *as part of* the set-aside (see 34 C.F.R. § 200.65); thus, the total allocation for these activities is equal to the set-aside.

If you need additional assistance, please contact Anna Moore via email at Anna.Moore@fldoe.org.

LE/am

cc: Assistant Title I Director
 Program Specialists