

Instructions

(Please do not submit instructions)

Partner Agency Name: provide the legal name of the partner agency. If a letter of support is included the name in this column must be the same as the name that appears on the letterhead in the support letter.

Organization Type: Use the appropriate acronym:

SD: School District

FBO: Faith-Based Organization (FBO)

CS: Charter School (CS)

CU: Private or public College or University

HBO: Health-Based Organization (hospital/clinic/etc.)

MUS: Museum

FPO: For-Profit Entity

CBO: Community-Based or other Non-Profit Organization (CBO),

CNT: Other Unit of City or County Government

IAS: Bureau of Indian Affairs

IEA: Regional/Intermediate Education Agency

LIB: Library

PRD: Park/Recreation District

OTH: Other

Contribution Type: Select the one that best applies

- **In-kind:** Materials or services provided at no cost to the 21st CCLC program.
 - Volunteers: non-paid individuals that provide services to the 21st CCLC program
 - Paid staffing: paid staff that provides services to the program without cost to the 21st CCLC program budget
 - Materials/supplies: Any materials and supplies contributed to the program at no cost to 21st CCLC (e.g., boxes of paper, backpacks). The contribution must be in working order and contribute to the program objectives.
 - Equipment: Any equipment contributed to the program at no cost to 21st CCLC (e.g., computers, microscopes). The contribution must be in working order and contribute to the program objectives.
 - Curriculum: Any formal curricula contributed to the program at no cost to 21st CCLC. The contribution must be complete and usable, appropriate for the students served by the program and contribute to the program objectives.
 - Professional Development (PD): PD opportunities for 21st CCLC staff at no cost to the program (e.g., classroom management training). The PD opportunities must be appropriate for the staff type and contribute to the program objectives.
 - Training: Specialized training for 21st CCLC students and/or their adult family members provided at no cost to the 21st CCLC program (e.g., personal finances training)
 - Transportation: transportation services for 21st CCLC students and/or their adult family members provided at no cost to the 21st CCLC program (e.g., transportation from the program to the student home)
- **Funds:** Monetary contribution
- **Other:** other contributions that may not be strongly matched with the descriptions above.

Contribution Description:

Provide a synopsis of the contribution (e.g., 100 volunteer hours, materials for science experiments for 50 students, accounting services). A complete description must be included in the narrative. The contributions must be clearly reflected in the Letter of Support.

Align to Need/Goal:

Provide a synopsis of how the contribution supports the 21st CCLC program objectives or needs (e.g., science experiments support STEM activities). A complete description must be included in the narrative.

Letter of Support: Indicate “yes” if a letter of support is provided with the application as an attachment or “no” if one is not available.