



**2020-2023 Florida Public Charter Schools Grant Program (CSP)  
Request for Proposal (RFP)  
PLANNING, PROGRAM DESIGN, AND IMPLEMENTATION GRANT**

**Applicant Technical Assistance Webinar**

May 15, 2019



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# INTRODUCTIONS

**Adam Emerson**  
Charter Schools Director

**Vicki Pineda**  
CSP Grant Director

# AGENDA

- Method for Answering FAQs
- Funding Authority
- Overview of Competition Process
  - Two Stage Application Process
  - Eligible Applicants
  - Proposal Requirements
- Stage I Method of Review
- Stage II Summary
- Highlights of the RFP
- Demonstration of System

## Method of Answering Frequently Questions

- During the webinar all participants can type their questions within the *Questions* box
- E-mail questions to [charterschoolgrant@fldoe.org](mailto:charterschoolgrant@fldoe.org) with “CSP Question” in the subject header by Monday, May 20, 2019
- **Completed list of FAQs will be posted close of business day.** Answers will be posted no later than 12:00PM EST May 22, 2019.



## Funding Authority

CFDA #84.282A – Title V, Part B, Subpart 1 of the Elementary and Secondary Education Act of 1965, as amended by No Child Left Behind Act of 2001



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# OVERVIEW

## Two Stage Application Process

- Stage I
  - Open to all Eligible Applicants
  - Stage I Proposal Submitted Online
- Stage II
  - Invitation Only
  - Proposals Must be Submitted in Hard Copy Format

# STAGE I –Eligible Applicants

Eligible Applicants must meet the following conditions:

- Submitted a charter school application to a local school district using the Department’s model charter school application (Form IEPC-M1, effective February 2016) as adopted in State Board of Education Rule 6A-6.0786; and
  - Charter application has been approved by the district;
  - Charter application is pending; or
  - Charter application is denied and pending an appeal.



# STAGE I –Eligible Applicants

Cont.

- Applicants **must open a school no later than 2020-21.**
- Applicants that submitted the Department’s model charter school application to a local school district and subsequently applied to and were denied funding in any CSP competition held between 2016 and the present time cannot submit a revised charter application for this competition.
- Any applicant that has been denied CSP funding in any two prior CSP competitions held between 2016 and the present time is ineligible for this competition.

# STAGE I Proposal Requirements

Florida FluidReview Website: <https://flcsp.fluidreview.com>

- Eligibility Form
- Overview Form
- Charter School Application
- Attachments A-Z from the model charter school application, as applicable
- Addenda AA-FF from the model charter school application, as applicable
- Attestation

## **STAGE I PROPOSAL DUE BY MAY 29, 2019**

The due date refers to the **date and time** the proposal must be fully submitted through the *Florida FluidReview* online application system.

- System will lock at 5:00pm Eastern Standard Time
- Stage I proposals do not need Superintendent signature
- No budget required

Florida FluidReview online application system at <https://flcsp.fluidreview.com/>



## STAGE I METHOD OF REVIEW

The Department will utilize separate and distinct review processes for **established operators** (operators who have opened at least five charter schools in Florida) and **new operators** (operators who have opened less than five charter schools in Florida).

# STAGE I Review – New Operators

- **Completeness Review**
  - Completed by Department staff
  - Confirms all required sections are included and complete
- **Threshold Review**
  - Completed by external reviewers
  - Partial application review
  - Focus on eight subsections of application
    - Rating: *Substantially Inadequate* or *Minimally Adequate*
- **Capacity Review**
  - Completed by external review team
  - Full comprehensive review of complete application
    - Including attachments, addenda and applicant history
    - Invited to in-Person Capacity Interview

# STAGE I Review – New Operators

## Completeness Review

- DOE will be looking for:
  - Eligibility Form
  - Overview Form
  - Charter School Application
    - Application Cover Sheet
    - Executive Summary
    - Educational Plan (subsections 1-9)
    - Organizational Plan (subsections 10-15)
    - Business Plan (subsections 16-22)
    - Addendum A – Replications
    - Addendum A1 – High-Performing Replications
    - Addendum B – Education Service Providers

# STAGE I Review – New Operators

## **Completeness Review** - (continued)

- DOE will be looking for:
  - Attestation
  - Spot checks with district sponsors to ensure the application submitted to the CSP competition is the same as that submitted to the district

# STAGE I Review – New Operators

## Threshold Review – page 9 of RFP

- Evaluators assess each individual section and assign a rating of either “*substantially inadequate*” or “*minimally adequate*”
  - *Substantially Inadequate*: Plainly fails to address the model charter school application requirements, plainly fails to meet the criteria for approval or wholly lacks merit (a “substantially inadequate” rating must include specific evidence and justification and be validated by a second evaluator).
  - *Minimally Adequate*: At least minimally addresses the model charter school application requirements and warrants a full review to assess the extent to which it meets the application criteria.
- If any section is judged “substantially inadequate,” a second evaluator will review and rate the section as well.
- If the Threshold Review results in a Substantially Inadequate rating on any individual section (validated by second evaluator), the proposal will not be moved to the Capacity Review stage and will be ineligible for funding.



# STAGE I Review – New Operators

## Capacity Review – page 9 of RFP

- Each proposal will be evaluated in full by three independent reviewers with combined expertise in educational, organizational and business planning for charter schools.
- Each evaluator will review each of the 22 subsections as well as relevant attachments, appendices or addenda, including the Applicant History Worksheet, if applicable.
- After individual reviews, *CSP Proposal Review team* will discuss and rate each subsection of the application. Each subsection will receive one of the following ratings:
  - ✓ Falls Far Below Expectations
  - ✓ Does Not Meet Expectations
  - ✓ Approaches Expectations
  - ✓ Meets Expectations
  - ✓ Exceeds Expectations

# STAGE I Review – New Operators

## **In-Person Interview** – page 10 of RFP

- After the CSP Proposal Review, applicants will be invited to an in-person interview with the review team
- Applicant may have up to eight people attend the interview; the applicant group should reflect the leadership of the charter school effort yet be small enough that each person will contribute substantively
- Applicants are encouraged to invite, at a minimum, key board members and the proposed school leader (if he or she is identified)
- Applicant attendees to in-person interview should be prepared to participate actively during the interview
- Individuals who will play an active role in the day-to-day operations and governance of the school should attend the interview

At the conclusion of the interview the Review Team will meet to discuss the interview responses and will come to a final consensus rating on each subsection of the charter school application. Each qualitative rating will be equated to a numerical score as described below.

| Criteria Weight | Rubric Criteria                          | 4              | 3            | 2                 | 1   | 0                      |
|-----------------|--|----------------|--------------|-------------------|---|------------------------|
|                 |  | <b>Exceeds</b> | <b>Meets</b> | <b>Approaches</b> | <b>Does Not Meet</b>                      | <b>Falls Far Below</b> |
|                 |  | 100%           | 80%          | 60%               | 40%                                       | 0%                     |
| 3.00%           | Mission, Guiding Principles, and Purpose |                |              | 3.00%             | Student Recruitment and Enrollment        |                        |
| 5.00%           | Target Population and Student Body       |                |              | 3.00%             | Parent and Community Involvement          |                        |
| 7.00%           | Educational Program Design               |                |              | 5.00%             | Facilities                                |                        |
| 5.00%           | Curriculum and Instructional Design      |                |              | 3.00%             | Transportation Service                    |                        |
| 3.00%           | Student Performance                      |                |              | 3.00%             | Food Service                              |                        |
| 5.00%           | Exceptional Students                     |                |              | 5.00%             | School Safety and Security                |                        |
| 5.00%           | English Language Learners                |                |              | 9.00%             | Budget                                    |                        |
| 3.00%           | School Culture and Discipline            |                |              | 3.00%             | Financial Management and Oversight        |                        |
| 3.00%           | Supplemental Programming                 |                |              | 7.00%             | Start-up Plan                             |                        |
| 9.00%           | Governance                               |                |              | 3.00%             | Addenda A: Replication                    |                        |
| 5.00%           | Management and Staffing                  |                |              | 3.00%             | Addendum A1: High-Performing Replications |                        |
| 3.00%           | Human Resources and Employment           |                |              | 5.00%             | Addendum B: Education Service Providers   |                        |
| 3.00%           | Professional Development                 |                |              |                   |   |                        |

## STAGE I Review – Established Operators

- Evaluation and scoring is based primarily upon past performance of network
  - Value Added Score
  - School Grades
  - High Need
    - Percentage of schools that are Title I
    - Percentage of students with disabilities
  - Stability
    - School Closures
  - Financial Performance

## Established Operators Defined

### Established Operators

- An applicant that has opened five or more public charter schools in Florida. This includes all charter school opened, including those that subsequently closed.
- If the applicant will work with a management company/education services provider that has operated five or more charter schools in Florida the applicant is considered an Established Operator.
- If the applicant has an established governing board (operated at least five schools) and an established management company/education service provider, the score will be based upon the schools operated by the governing board. If the applicant's governing board has not operated at least five charter schools in Florida, but will contract with a management company/education service provider that has, the score will be based upon the schools managed by the management company/education service provider. Each calculation will be rounded to one decimal place.

## **STAGE I Review – Preference Points New & Established**

- **Service Area**
  - Schools that will operate in districts that received a grade of “C” or lower for last two years
- **Student Recruitment and Enrollment**
  - Applicants who score a rating of “Exceeds Expectations on relevant section of the model charter application
- **District Partnerships**
  - Applicants that will open a charter school as part of district-charter compact partnership
- **See Page 19 of RFP for details of Preference Points**



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## STAGE II SUMMARY

- Highest scoring applications invited to submit Stage II proposal
- Invitation to Stage II does not a guarantee of funding
- Stage II due **October 4, 2019**

## STAGE II

- Upon invitation to submit Stage II, the Department will offer webinars focused on budget completion
- The Department will only accept applications from applicants invited to Stage II
- Review RFP for all technical requirements
  - See Page 20 of RFP for list of required items for a complete proposal





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# Highlights of the RFP

**\*\*REQUEST FOR PROPOSAL (RFP) is the Governing Document\*\***

<http://www.fldoe.org/schools/school-choice/charter-schools/charter-school-program-grant/planning-implementation-grant.html>

# RFP HIGHLIGHTS



**FLORIDA DEPARTMENT OF EDUCATION  
Request for Proposal (RFP Discretionary)**

**Bureau / Office**

Office of Independent Education and Parental Choice (OIEPC)

**Program Name**

Public Charter School Program Grant (CSP) Planning, Program Design and Implementation (2019-2022)

**Specific Funding Authority(ies)**

Federal Funds: CFDA #84.282A – Title V, Part B, Subpart 1 of the Elementary and Secondary Education Act of 1965, as amended by No Child Left Behind Act of 2001

**Funding Purpose / Priorities**

The general purpose of the Public Charter School Grant Program (CSP) is to:

- Provide financial assistance for the planning, program design, and initial implementation of high quality charter schools; and,
- Expand the number of high quality charter schools in Florida.

**Total Funding Amount**

Approximately \$22,450,000 is available for project awards. All funding is dependent on availability of funds. Based upon availability of funds and the number and type of applications received the following is an example of how funds may be awarded to schools selected for funding.

**New Operators (see definitions below):**

- Approximately 18 awards
- Approximately \$550,000 per grant award

**Established Operators**

- Approximately 17 awards
- Approximately \$525,000 per grant award

**High-Impact Schools in High-Need areas**

- Approximately 5 awards
- Approximately \$800,000 per grant award

**Type of Award**

Discretionary Competitive

## Due Dates

- ✓ Stage I – May 29, 2019
- ✓ Stage II – October 4, 2019

## Eligibility Criteria

- ✓ Must open a charter school no later than August 2020.
- ✓ All Stage I applicants must submit their charter application using the Model Florida Charter School Application effective February 2016.

## FAQs

- ✓ Questions must be received at FLDOE by close of business on May 20, 2019. Answers will be posted online.

<http://www.fldoe.org/schools/school-choice/charter-schools/charter-school-program-grant/1922-CSP-RFP.html>

## MULTI-YEAR PLANNING, PROGRAM DESIGN, AND IMPLEMENTATION PROJECT

For charter schools that will open during the 2020-21 school year, *this is a multi-year project with a maximum combined program performance period for all project phases of 36 months.*

The maximum allowable program performance period for each funding phase:

- Planning and Program Design (18 months) - occurs prior to the opening of the charter school
- Implementation (24 months) - may begin three months prior to school opening

The maximum Implementation program period **will be reduced on a month for month basis** for schools that remain in Planning and Program Design more than 12 and less than 18 months.

The Department reserves the right to make final determination of all grant awards and funding.



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# DEMONSTRATION

## **Florida FluidReview ONLINE APPLICATION SYSTEM**

<https://flcsp.fluidreview.com/>

Sign In

Sign Up

Help

# Florida Department Of Education

## Florida Public Charter School Grant Program

### Florida Public Charter Schools Grant Program

The Florida Public Charter Schools Grant Program is a competitive grant awarded to charter schools for planning, program design, and initial implementation of the charter school and for supporting the dissemination of successful practices and other information about charter schools.

The following competition is for the 2019-22 Charter Schools Program (CSP) grant. Applicants must fully read the Request for Proposals (RFP) prior to submitting a proposal. The full RFP can be found at <http://www.fldoe.org/schools/school-choice/charter-schools/charter-school-program-grant/1922-CSP-RFP.html> as well as the [Resources Page](#) in your Review Room (upper right corner of web page).

**Stage I proposal is due by August 17, 2018 at 5:00 pm Eastern Standard Time.** The due date refers to the date and time the proposal must be fully submitted through the Florida FluidReview online application system at <https://flcsp.fluidreview.com/>.

### Eligible Applicant(s)

To be eligible to apply to and receive this grant, an applicant must meet the following conditions:

- Submitted a charter school application to a local school district using the Department's model charter school application (Form IEPC-M1, effective February 2016) as adopted in State Board of Education Rule 6A-6.0786; and
- Charter application has been approved by the district;
- Charter application is pending; or
- Charter application is denied and pending an appeal.

Applicants that submitted the Department's model charter school application to a local school district and subsequently applied to and were denied funding during the 2017-2020 or the 2018-2021 CSP Planning, Program Design and Implementation (P&I) competitions cannot submit a revised charter application for this current competition. However, for any applicant who wishes to apply again, the Department will review the applicant's original charter application that was submitted to the last CSP P&I competition. Any applicant that has been denied CSP funding in both the 2017-2020 and the 2018-2021 competitions is ineligible for this current competition.

### Sign In

Email:

yolanda.miranda-hill@fldoe.org

Password:

\*\*\*\*\*

Sign In » [Forgot your password?](#)

### Need An Account?

Sign Up »



# Florida Department Of Education

Florida Public Charter School Grant Program

[Home](#)

**Submissions**

Hi, Yolanda

You haven't submitted anything yet.

**Create a new submission?**

Please fill any of the necessary information shown below (if applicable) to get started.

Please enter the name of your school as it appears on the Charter Application submitted to your District.

[Get Started](#)

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# Florida Department Of Education

Florida Public Charter School Grant Program :

Your submission, "Test\_APP--ymh", has been created.

Home » Test\_APP--ymh

## Test\_APP--ymh (2018-0570)

Applicant: Yolanda Miranda-Hill (yolanda.miranda-hill@fldoe.org)

This submission is in stage **Stage I Proposal** with a status of **Active**.  
It was last updated at: 08/07/2018 04:10 PM.

Edit Information

View Rankings

### Progress

This submission is 0.0% complete. You still need to:

- Complete task "Eligibility Form"
- Complete task "Overview Form (2018-2021)"
- Complete task "Charter School Application"
- Complete task "Attestation Page"
- Submit

### Stage I Proposal

| Task                       | Deadline                   | Status     | Actions |
|----------------------------|----------------------------|------------|---------|
| Eligibility Form           | 08/17/2018 05:00:00 PM EDT | INCOMPLETE | Start   |
| Overview Form (2018-2021)  | 08/17/2018 05:00:00 PM EDT | INCOMPLETE | Start   |
| Charter School Application | 08/17/2018 05:00:00 PM EDT | INCOMPLETE | Start   |

### Members

Yolanda Miranda-Hill (owner)

Add Member

Edit Members

Withdraw Submission

Upload the charter school application that was submitted to the local school district. This should include:

- Application Cover Sheet
- Executive Summary
- Educational Plan (sub-sections 1-9)
- Organizational Plan (sub-sections 10-15)
- Business Plan (sub-sections 16-22)
- Addendum A- Replications (If applicable)
- Addendum A1- HP Replications (If applicable)
- Addendum B- Education Service Providers (If applicable)

This upload should be a single PDF document. Applicants should, when possible, create a PDF instead of scanning a printed document.

The document submitted must be the exact same information that was submitted to the local school district.

Attachment A: Evidence of teacher and parental support for 08/17/2018 INCOMPLETE Start

## FluidReview Quick Tips Reminders

- Upload ATTACHMENTS as a single clear PDF document.
  - when possible, create a PDF instead of scanning a printed document
- Status button will change from **PREREQUISITES NOT MET** to **INCOMPLETE** to **COMPLETE** once applicant has met all prerequisites and is *ready to submit* application

PREREQUISITES NOT MET

VS.

INCOMPLETE

VS.

COMPLETE

- *FluidReview* system locks at 5:00pm May 29, 2019



# Attachment Uploads

\*upload Attachments as clear PDF copies

## Florida Department Of Education

Florida Public Charter School Grant Program

Home » Test\_APP–ymh » Attachment A: Evidence of teacher ...

**Attachment A: Evidence of teacher and parental support for conversion (if applicable)**

Document:  No file chosen

### File Types Supported:

- Bitmap Image File (.bmp)
- Graphical Interchange Format File (.gif)
- JPEG Image (.jpg)
- LaTeX Source Document (.tex)
- Microsoft Excel Spreadsheet

Please note that *xlsx*, *docx* and *pptx* formats are not entirely supported.

Please save your file types as *xls*, *doc* and *ppt* respectively before uploading.


# Florida Department Of Education

Florida Public Charter School Grant Program

[Home](#)

**Submissions**

Your submissions

| Title         | Category   | Owner   | Status        | Actions                             |
|---------------|------------|---|---------------|-------------------------------------|
| Test_APP--ymh | Applicants |  You | NOT SUBMITTED | <input type="button" value="Edit"/> |

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## REMINDER

- Email Questions to: [charterschoolgrant@fldoe.org](mailto:charterschoolgrant@fldoe.org)
- RFP questions must be submitted by close of business day **Monday, May 20, 2019**
- Stage I Proposals due on May 29, 2019, 5:00pm EST

*Thank you for your participation.*