



Quarterly Postsecondary Webinar November 9, 2020

Division of Career and Adult Education



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Division Update

Welcome to our new Research and Evaluation Director

- Brittany C. Ross
- Email: Brittany.Ross@fldoe.org
- Phone: 850-245-9005



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Legislative Update

Brianna Garcia

Policy Analyst, Division of Career and Adult Education

HB 1193 – Deregulation of Professions and Occupations

Effective **January 1, 2021**, the bill:

- Reduces **Barbering** hours from 1200 to **900**. Rule 61G3-16.001
- Reduces **Facial Specialty** hours from 260 to **220**. Rule 61G5-22.017
- Reduces **Nails Specialty** hours from 240 to **180**. Rule 61G5-22.016
- All Rules to be Finalized by the Florida Board of Cosmetology and the Florida Barbers Board at the end of October and become effective on January 1, 2021.

Questions may be directed to Pamela.Gilman@fldoe.org

HB 171 – Postsecondary Education for Certain Military Personnel

- Established an Articulation Coordinating Committee (ACC) workgroup to develop the process for determining postsecondary course equivalencies and minimum postsecondary credit or career clock hours.
- First meeting - July 14, 2020 and has continued to meet biweekly.
- By December 1, 2020, the work group will:
 - Establish a process for prioritizing and determining postsecondary course equivalencies;
 - Establish minimum postsecondary credit or career education clock hours that must be awarded for courses taken and occupations held by individuals during their service in the military; and
 - Provide recommendations to the Board of Governors and the State Board of Education for approval at the next meeting of each board to allow for adequate public notice.
- Meeting Materials available here:
<http://www.fldoe.org/policy/articulation/ps-credit-military.stml>



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CTE Audit Update

Keith Richard, Statewide Director of Career and
Technical Education Quality

Overview

- State and local level analysis
- Measurement
- Evaluating local reviews
- Lessons learned and continuous improvement
- Next steps

Measuring Institutional Program Performance and Market Demand

Institutional Performance (combined measures)	Market Demand (at least one of these indicators)
<ul style="list-style-type: none"> Retention rate 	<ul style="list-style-type: none"> Program trains for an occupation on the Statewide Demand Occupation List (DOL)
<ul style="list-style-type: none"> “Success rate” among exiters 	<ul style="list-style-type: none"> Program trains for an occupation on any Regional DOL
<ul style="list-style-type: none"> Job placement or continuing education rate 	<ul style="list-style-type: none"> Program trains for occupation that is expected to grow over the next eight years
<ul style="list-style-type: none"> Average wages for program completers found employed 	<ul style="list-style-type: none"> program trains for an occupation with middle to high wages
	<ul style="list-style-type: none"> Program trains for an area identified as an Enterprise Florida Targeted Sector



Local Level Analysis of Programs

Institutional Performance

Institution:	
Program Name:	
10 Digit CIP:	
Award Level:	<input type="checkbox"/> Postsecondary – career certificate <input type="checkbox"/> Postsecondary – college credit certificate <input type="checkbox"/> Postsecondary – applied technology diploma <input type="checkbox"/> Postsecondary – registered apprenticeship <input type="checkbox"/> Postsecondary – associate in science/applied science <input type="checkbox"/> Postsecondary – bachelor’s
Primary Contact (name, title, phone number, email):	

1. Does your institution have plans to terminate this program in the next 1-2 years?
 No, we anticipate keeping this program in our inventory. (skip to question 3)
 Yes, we do plan to or have already terminated this program. (proceed to question 2)

2. Please provide the additional information regarding the program your institution plans to terminate in the next 1-2 years. (skip to end)

a. Documentation showing the institution’s plans to terminate the program. Examples of acceptable documentation include notifications to SACSCOC or specialized program accreditors, updates to catalogs, notifications to students, minutes from board meetings, minutes from advisory board meetings, etc. (file uploads)

b. In what term will be program no longer be accepting new students?

c. What are the institution’s teach out plans?

3. Program Overview
 In no more than 200 words, provide a brief overview of the program. Explain how this program has contributed to the institution’s mission. Specify the program’s mission statement, goals and objectives.

Expiration date:

5. Retention Rate
 In no more than 200 words, provide a narrative summary of your program’s retention rate or similar progression indicators by which you measure program performance. You may upload a file (Word or PDF) of no more than two (2) pages containing tables or figures that show trends in your program over time.

Narrative (200 words):

File upload (1):

6. Completion (“Student Success”) Rate
 In no more than 200 words, provide a narrative summary of your program’s completion rate or similar outcome indicators by which you measure program performance. You may upload a file (Word or PDF) of no more than two (2) pages containing tables or figures that show trends in your program over time.

Narrative (200 words):

File upload (1):

7. Reflection: Retention and Completion
 In no more than 500 words, provide a narrative reflection of your program’s retention and completion rates. Is your program attracting, retaining and graduating the mix of students you seek in your program (e.g., target markets, demographic mix, qualifications, etc.)? How do you know? What does your program do to improve retention and completion rates? Does this program increase high-quality credential production and completion rates and close achievement gaps, particularly for lower-income, underprepared, and underrepresented minority students?

Narrative (500 words):



Local Level Analysis of Programs

Market Demand

Institution:	
Program Name:	
10 Digit CIP:	
Award Level:	<input type="checkbox"/> Secondary – career preparatory <input type="checkbox"/> Postsecondary – career certificate <input type="checkbox"/> Postsecondary – college credit certificate <input type="checkbox"/> Postsecondary – applied technology diploma <input type="checkbox"/> Postsecondary – apprenticeship <input type="checkbox"/> Postsecondary – associate in science/applied science <input type="checkbox"/> Postsecondary – bachelor’s
Primary Contact (name, title, phone number, email):	

1. Does your institution have plans to terminate this program in the next 1-2 years? <input type="checkbox"/> No, we anticipate keeping this program in our inventory. (skip to question 3) <input type="checkbox"/> Yes, we do plan to or have already terminated this program. (proceed to question 2)

2. Please provide the additional information regarding the program your institution plans to terminate in the next 1-2 years. (skip to end) a. Documentation showing the institution’s plans to terminate the program. Examples of acceptable documentation include notifications to SACSCOC or specialized program accreditors, updates to catalogs, notifications to students, minutes from board meetings, minutes from advisory board meetings, etc. (file uploads)
b. In what term will be program no longer be accepting new students?
c. What are the institutions teach out plans?

3. Executive Summary In no more than 500 words, provide a narrative justification that summarizes the market demand or industry demand for this program in your region.

5. The following data sources substantiated the labor market alignment. Select all that apply. <input type="checkbox"/> Final program SOC appears on the Regional Targeted Occupation list for my workforce region for year ____ (indicate year) <input type="checkbox"/> A secondary program SOC code from the curriculum framework appears on the Statewide Demand Occupation List for year ____ <input type="checkbox"/> A secondary program SOC code from the curriculum framework appears on the Regional Demand Occupation List for year ____ <input type="checkbox"/> A secondary program SOC code from the curriculum framework appears on the Regional Targeted Occupation List for year ____ <input type="checkbox"/> The program aligned with one of the current Enterprise Florida Targeted Industries <input type="checkbox"/> The program can be linked to an identified occupation or sector in the local CareerSource Board’s current WIOA plan. <input type="checkbox"/> The program need is documented with another labor market information resource that produces labor market demand information (examples: Burning Glass, EMSI, etc.) <input type="checkbox"/> The program need is documented with a letter of support from the local CareerSource Florida Board which includes information on the local employment demand for completers of the program. <input type="checkbox"/> The program need is documented with a letter of support from a local economic development agency with documentation of local demand for the program <input type="checkbox"/> The program need is documented with a letter of support from the local chamber of commerce for the agency’s service area. This letter includes information on the local employment demand for completers of the program. <input type="checkbox"/> The program need is documented with a letter of support with information on the local employment demand for completers of the program from one of the following: Local employer with a documented history of hiring graduates from the program, Recent employer in an emerging occupational area, State industry association, or Regional industry association.

6. Supporting Documentation
 Institutions must provide supplemental data and information to demonstrate regional or local market demand for the program. There are four categories of documentation from which programs can choose: letters of support, employer survey results, labor market demand data, and other. Any data or documentation provided should be recent (within the last two to three years). Institutions must provide supporting documentation in at least one category, and may provide supporting documentation in all four categories.

This information will be collected via file uploads that must be preceded by a narrative justification of 100 words or less. File uploads must be Word or PDF format. Excel files will not be accepted. The total

Local Level Analysis of Programs

Institutional Performance

- Submit the most recent local program review that has been conducted locally, not following specific criteria or format

Market Demand

- FDOE staff to utilize the Labor Market Alignment (LMA) submissions from the Comprehensive Local Needs Assessment (CLNA) from the Perkins V application

Evaluation of Local Reviews

- Two teams of FDOE staff
- ~2,000+ submissions for local Institutional Performance
- CLNA submissions
- Local offerings being terminated
- Various *types* of “local program reviews” submitted

Lessons Learned

- What local information are we asking for?
- Tracking inventory of programs.
- Refining measurement and enhancing data.



Program Updates

Kathleen Taylor

Bureau Chief, Division of Career and Adult Education

Status of COVID-19 Waivers for Clock Hour Programs

Commissioner Corcoran issued Department of Education [Emergency Order \(EO\) 2020-01](#) on March 23, 2020, that provided flexibility to school districts and Florida College System institutions around the kinds of assessments used to determine basic skills functioning levels in clock hour programs that are 450 hours or greater pursuant to [s. 1004.91 F.S.](#) *Requirements for Career Education Program Basic Skills* and [Rule 6A-10.040 F.A.C.](#) Recently, we have received inquiries about the extension of this order. The department has updated the guidance as follows:

- ***For the 2020 fall semester only***, programs are authorized to assess basic skills by any reasonable means and are not limited to the assessments listed in Rule 6A-10.040, F.A.C. or bound by the time limits set forth in order to exit a student who meets all other criteria for completion of a clock hour certificate programs that is 450 hours or greater.

Status of COVID-19 Waivers for Clock Hour Programs Basic Skills Requirements

- A district or college cannot waive the requirement locally.
- However, the agency may assess basic skills locally by any reasonable means. You need to develop and document a local method for your alternative assessment(s).

For questions or additional information, please contact Kathleen Taylor, Bureau Chief for Career and Adult Education at Kathleen.taylor@fldoe.org.

EO-20-02 Continued Flexibility for CTE Curriculum Framework Requirements

- Rule 6A-6.0571, F.A.C., incorporates the state curriculum frameworks by reference. The state inventory of career and technical education program frameworks specify program length and instructional standards (student learning outcomes).
- Currently, subsection 2 of the rule allows the Commissioner of Education to approve a school's waiver request submitted by a district school board or the Florida College System; institution's board of trustees to allow the school or institution to substitute locally approved intended outcomes for State Board-approved outcomes, provided the program is unregulated.
- Subsection 2 of this rule is waived to allow flexibility to locally waive certain instructional requirements in the frameworks, such as required work/field experience for unregulated programs. (List of unregulated programs requiring field experiences is posted at <http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.shtml>).

EO-20-02 Continued Flexibility for CTE Curriculum Framework Requirements

- This provision does not apply to regulated programs and the remaining provisions (standard program length, teacher certification requirements, basic skills requirements (if applicable)) of the rule remain in place.
- The following is an example of how the waiver may be used:
 - Medical Assisting program requires the completion of 40 field hours in a clinical setting. This waiver allows districts the authority to locally waive this requirement and substitute other locally developed outcomes without Commissioner approval.
 - (Sample) agriculture-related standard: *transport, groom and show selected livestock animals in exhibition setting* state standard is locally modified to *Demonstrate proper grooming techniques on selected companion or livestock animals via electronic synchronous or asynchronous means.*
- **This waiver runs consecutively with the Governor’s emergency order 20-52 and is currently effective through January 2, 2021.**
- For questions or additional information please contact Kathleen Taylor at Kathleen.Taylor@fldoe.org.



Department of Health Emergency Orders (EO) and CTE Health Science Programs

CTE Program Name	CTE Program Number and CIP Number	Dept. of Health EO No.	What This EO Does	Date Waiver is Effective Through	Other Information	DOH Regulatory Board Contact/Other Contact
EMT	ATD - 0351090408/ W170212 0351090415 – CCC W170213/ 0351090414 (Career Certificate – Program in Teachout Status)	DOH No. 20-010	With the approval of the training program medical director, substitute supervised remote live videoconferencing or simulation for clinical, and field internship requirement of Florida Administrative Code Rule 64J-1.020(6), until the expiration of Executive Order No. 20- 52, unless extended.	The life of Executive Order 20-52	If Executive Order 20-52 is extended, this provision is automatically extended.	Rickey Stone (850) 245-4440 Rickey.Stone@flhealth.gov
Firefighter /EMT Combined	P430216/ 0743020312	DOH No. 20-010	(EMT portion ONLY) With the approval of the training program medical director, substitute supervised remote live videoconferencing or simulation for clinical, and field internship requirement of Florida Administrative Code Rule 64J-1.020(6), until the expiration of Executive Order No. 20- 52, unless extended.	The life of Executive Order 20-52	If Executive Order 20-52 is extended, this provision is automatically extended.	Rickey Stone (850) 245-4440 Rickey.Stone@flhealth.gov
Paramedic	0351090417/ H170212 – ATD 0351090405 - CCC	DOH No. 20-010	With the approval of the training program medical director, substitute supervised remote live videoconferencing or simulation for	The life of Executive Order 20-52	If Executive Order 20-52 is extended, this provision is automatically extended.	Rickey Stone (850) 245-4440



CTE Program Name	CTE Program Number and CIP Number	Dept. of Health EO No.	What This EO Does	Date Waiver is Effective Through	Other Information	DOH Regulatory Board Contact/Other Contact
	W170211/ 0351090416 (Career Certificate – Program in Teachout Status)		clinical, and field internship requirement of Florida Administrative Code Rule 64J-1.020(6), until the expiration of Executive Order No. 20- 52, unless extended.			Rickey.Stone@flhealth.gov
Practical Nursing	841840 (Secondary) H170607/ 0351390101 (Career Certificate)	DOH No. 20-003	With approval of dean/program director/program chair or coordinator allows for substitution of remote live videoconferencing for didactic hours and simulation for all supervised clinical instruction hours.	The life of Executive Order 20-52	If Executive Order 20-52 is extended, this provision is automatically extended as it runs consecutively with Executive Order 20-52.	Sherri Sutton-Johnson (850) 617-1496 Sherri.sutton-johnson@flhealth.gov
Nursing R.N.	1351380100 - AS Degree	DOH No. 20-003	With approval of dean/program director/program chair or coordinator allows for substitution of remote live videoconferencing for didactic hours and simulation for all supervised clinical instruction hours.	The life of Executive Order 20-52	If Executive Order 20-52 is extended, this provision is automatically extended as it runs consecutively with Executive Order 20-52.	Sherri Sutton-Johnson (850) 617-1496 Sherri.sutton-johnson@flhealth.gov
Nursing Assisting (CNA)	8417210 (Secondary) H170690/ 0351390203 (Career Certificate)	DOH No. 20-003	DOH No. 20-003 With approval of dean/program director/program chair or coordinator allows for substitution of remote live videoconferencing for didactic hours and simulation for all supervised clinical instruction hours.	The life of Executive Order 20-52	If Executive Order 20-52 is extended, this provision is automatically extended as it runs consecutively with Executive Order 20-52.	Sherri Sutton-Johnson (850) 617-1496



CTE Program Name	CTE Program Number and CIP Number	Dept. of Health EO No.	What This EO Does	Date Waiver is Effective Through	Other Information	DOH Regulatory Board Contact/Other Contact
	H170602/ 0351390200 (Career Certificate- Program in Teachout Status)	DOH No. 20-012	Suspends provisions of section 464.203 (1) (b) that requires skills demonstration on the CNA certification examination. Provided the examination candidate successfully completed a Board of Nursing approved CNA training program within the past six months.	30 NOV 2020		Sherri.sutton-johnson@flhealth.gov
Dental Hygiene	1351060200 – A.S. Degree	DOH No. 20-012	Suspends provisions of section 466.006 and 466.007 and allows for use of mannequins or simulation in lieu of live patients during the administration of the American Dental Licensing Examination (ADEX) and Dental Hygiene Examination	30 NOV 2020		Florida Board of Dentistry (850)245-4474 Kathy Kelly, Executive Director ADEX (503)742-1104 office@adexexas.org

2020 Lower Division CIP Transition and Deployment

- NCES released the 2020 Classification of Instructional Programs (CIP) last year, which reflects the various programs of study being offered at postsecondary institutions around the country.
- The Division maintained the existing 2010 CIPs (Florida's 10-digit CIPs, which is inclusive of the 6-digit federal CIP) in the 2020-2021 curriculum frameworks and announced to school districts and FCS institutions that deployment of 2020 CIPs would be reflected in the 2021-2022 curriculum frameworks.
- On the upper division side, the Division of Florida Colleges has already engaged the Florida College System on the 2020 CIP assignments for workforce baccalaureate degrees.
- This month, school districts and FCS institutions can review and provide feedback on recommended lower division 2020 CIP code assignments for all program types (career certificate, ATD, CCC, AAS, and AS).
- Webinar is scheduled for November 18th

2020 Federal CIP Codes and Financial Aid

- In early October, FDOE was made aware that institutions must be using valid 2020 Classification of Instructional Program codes (federal 6-digit) for programs to continue to be eligible for Title IV financial aid in **2020-21**. FDOE plans to adopt the new CIPs in 2021-22; however, given the impact on Title IV, institutions should immediately begin using valid 6-digit 2020 CIP codes for impacted programs for Title IV purposes.
- In most cases, the 2020 6-digit CIP codes did not change from the 2010 6-digit CIP codes. For those programs, the institution can simply roll over the same federal 6-digit CIP code from 2010 to 2020. In other words, no action is needed relative to CIP codes for these programs to continue to be eligible for Title IV. There are, however, a handful of programs that do not have a valid 2020 CIP code. Institutions **MUST** input a valid 2020 6-digit CIP code to continue to process Title IV aid in 2020-2021.

2020 Federal CIP Codes and Financial Aid

- Action Required: Review the list of all programs that require a 2020 CIP update to determine if your institution offers or plans to offer any programs in 2020-21. For each program that is Title IV eligible, we encourage your institution to immediately transition to the new 6-digit CIPs for Title IV. If you have any questions about how to properly update the CIP codes in COD, please reach out to the COD Customer Relations Center at CODSupport@ed.gov. If your institution does not offer or does not plan to offer these programs, no action is required.
- The FDOE is still planning to continue its previously discussed process for reviewing CIP assignments and associated SOC linkages for the 2021-22 reporting year. USDOE confirmed this timeline is acceptable so long as the institutions are using valid 2020 CIP codes in COD for the 2020-21 aid year. Therefore, for state reporting purposes, you may continue to use the current CIP code. Additional information regarding the transition will be forthcoming. You may view all 2020 CIPs on the [NCES website](#).
- Should you have any questions, please contact Kathleen Taylor, Bureau Chief, Division of Career and Adult Education at kathleen.taylor@fldoe.org.

2020 Federal CIP Codes and Financial Aid

CIP Title (Program Title)	Program Type	Florida CIP Number 2010	2010 Federal CIP	2020 Federal CIP	2020 Federal CIP Title
Veterinary Assisting	CAR	0151080810	510808	018301	Veterinary/Animal Health Technology/Technician and Veterinary Assistant.
Veterinary Assisting	CCC	0351080801	510808	018301	Veterinary/Animal Health Technology/Technician and Veterinary Assistant.
Veterinary Technology	AS	1351080800	510808	018301	Veterinary/Animal Health Technology/Technician and Veterinary Assistant.
Alternative Energy Engineering Technology	CCC	0615050304	150503	151701	Energy Systems Technology/Technician.
Solar Photovoltaic System Design, Installation and Maintenance - Entry Level	CAR	0615050502	150505	151703	Solar Energy Technology/Technician.
Turbine Generator Maintenance, Inspection and Repair	CAR	0715050304	150503	151701	Energy Systems Technology/Technician.
Energy Technician	CAR	0715050320	150503	151701	Energy Systems Technology/Technician.
Crime Scene Technician	CCC	0743010601	430106	430406	Forensic Science and Technology.
Crime Scene Technology	AS	1743010600	430106	430406	Forensic Science and Technology.
Computer Related Crime Investigations	AS	1743011601	430116	430403	Cyber/Computer Forensics and Counterterrorism.
Alternative Energy Systems Specialist	CCC	0615050303	150503	151701	Energy Systems Technology/Technician.
Solar Energy Technician	CCC	0615050517	150505	151703	Solar Energy Technology/Technician.

New Program Requests Forms for 2021-2022

- A new process for requesting CTE programs for the 2021-2022 academic year is underway and forms will be available this month.
- The new request forms will closely align with the CTE Audit conducted annually in accordance with Executive Order 19-31 and section 1003.491(5), Florida Statutes, to ensure statewide or regional market demand of the primary occupation (and secondary occupations) associated with the requested program.

Apprenticeship Annual Report

- Latest version of the Annual Apprenticeship Report is available here:
 - <http://fldoe.org/core/fileparse.php/5398/urlt/2020apprpt.pdf>
- For the first time in this report, FDOE collected supplemental cost information by program.



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Perkins Update

Bruce Harrington

Senior Education Program Director
Division of Career and Adult Education

Perkins Consolidated Annual Report

Florida's Perkins 2019-2020 Consolidated Annual Report (CAR) is due to the federal Office of Career and Technical Education by December 31, 2020

The CAR consists of:

- Financial Details
- Narrative Section
- Career and Technical Education (CTE) participant and concentrator counts by career cluster and special populations.

Perkins Consolidated Annual Report

- Performance measures based on 2019-2020 data will not be included in the CAR, and local agencies will not be held accountable for the measures for 2019-2020.
- Reports on measure performance, however, will be made available for review after the new year.
- The 2020-2021 CAR, due in December 2021, will include performance measure data.
- Local agencies and the state will be held accountable for the measures beginning with the 2020-2021 data.

Perkins Contacts

- Main resource page:

<https://www.fldoe.org/Perkins/>

- Email: Perkins@fldoe.org



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Office of Articulation

Elizabeth Moya

Assistant Vice Chancellor, Articulation and Career
Education Policy

Statewide Course Numbering System (SCNS) Clean-Up

- Pursuant to Florida Statute 1007.24(8), the Department of Education is asking all institution contacts at **all SCNS-participating institutions to discontinue courses that they are no longer offering in the SCNS Database.**
- Please keep in mind that even when the last college discontinues a course in SCNS, that course will stay in the SCNS taxonomy for five years. Colleges at any time in that five-year window can reinstate the course number that was discontinued.
- A course number will not be lost during the five-year period.
- Working with stakeholders on a multi-phased approach to consolidation of course numbers based on content and learning outcomes. More information is forthcoming.



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Budget and Accountability Update

Tara Goodman

Vice Chancellor, Division of Career and Adult Education

District Performance-Based Funding Allocations

- 2020-21 funds will be included in the November 10 payment to districts.
 - 5,073 funded certifications
 - \$3,055,002 funds in 1st disbursement
 - \$2,017,998 in 2nd disbursement (expected April 2021)
- Funding memo is being routed for approval
- Check with district finance office about these funds
 - Will show in documentation as Revenue Code 3317



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CAPE Industry Certifications

Kathryn Wheeler

Manager, Office of CAPE Industry Certification

2020-21 CAPE Postsecondary Industry Certification Funding List

- The 2020-21 list is posted online at:
- <http://www.fldoe.org/academics/career-adult-edu/cape-postsecondary/cape-post-industry-cert-funding-list-current.shtml>
- Approved by State Board of Education at the September meeting.



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Data Reporting

Paul Stonecipher

Educational Policy Analyst, Division of Career and Adult
Education



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Grants/Compliance Update

Gloria Spradley-Brown

Bureau Chief, Division of Career and Adult Education

Grants Administration and Compliance

2020-2021 Program Year

- Office of Grants Management Cloud Sharing Service – ShareFile
- Restricted access to assigned contacts
 - To make changes or for technical assistance contact the Office of Grants Management at OGM@fldoe.org
- Grant Applications Submissions
- DOE 200 Award Notification
- Each contacts will receive an email
- Agency contact should download approved document
- Amendments Submissions

Grants Administration and Compliance

Project Amendments:

- request in advance of the changes/purchase
- align with CLNA, SSQ, Labor Market Data
- use the appropriate function and/or object code with the appropriate line item
- complete the DOE 150 and 151 forms
 - Narrative should clearly explain the requested modification/change
 - Equipment Form (if applicable)
 - Enter the completed Object/GL code
- timely
- submit documents via ShareFile

60500	Travel
60501	Travel - In-District
60502	Travel - Out-of-District
60503	Travel - Out-of-State
60504	Travel - International
60505	Travel - Reimbursable
60506	Travel - Student
60507	Travel - Non-Employee
60508	Travel - Employee Recruitment
60509	Travel - Moving Expenses
60510	Travel - Other
60511	Travel - Risk Management Consortium

Grants Administration and Compliance

Grant Management Reminders:

- **Equipment Purchases:**
 - Maintain accurate inventory records
 - COVID-19 Donation or Loan of PPE and other Medical Equipment with Federal Funds
 - (Memo from Chancellor Mack date 4-17-20)
- **Not Allowable:**
 - Direct Payment to students
 - Stipends, Best Buy Vouchers, Day Care Vouchers

Grants Administration and Compliance

Compliance:

- Fall Virtual Desk Monitoring Reviews are underway.
- Compliance documents submitted to specific virtual monitoring ShareFile
 - The unique file name is VDMR-Fall_2020_school name
- Technical Assistance and Questions, please reach out to [Kara Kearce](#), director of Quality Assurance and Compliance, 850-245-9033.

Grants Administration and Compliance

Program Management Resources:

- Green Book
- Amendment Forms
- Uniform Guidance (UG)
- Red Book (School Districts)
- Accounting Manual (Florida Colleges)
- Compliance

Division of Career And Adult Education

web page: <http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/>

Questions



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Tara Goodman, Chief
Vice Chancellor, Career and Adult
Education

Tara.goodman@fldoe.org

Gloria Spradley-Brown, Chief
Bureau of Grants Administration
and Compliance

Gloria.spradley@fldoe.org

Kathleen Taylor, Chief
Bureau of Standards, Benchmarks
and Frameworks

Kathleen.taylor@fldoe.org



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