

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** Florida District Comprehensive English Language Learning Assessment  
(CELLA) Contacts

**FROM:** Chane Eplin *CE*

**DATE:** May 15, 2013

**SUBJECT:** 2013 CELLA Reports Shipment

The purpose of this memo is to inform districts the 2013 CELLA Score Reports outlined below are scheduled for delivery on May 24, 2013. It is strongly advised that districts and schools immediately download and save reports from ServicePoint (<https://fl-servicepoint.questarai.com>) to ensure reports are still available after their removal from ServicePoint. After October 4, 2013, a fee is assessed for Questar Assessment, Inc. (Questar) to provide additional copies.

### 2013 CELLA Individual Student Report (ISR):

The following will be packaged by school and shipped to the district office:

- Spring 2013 CELLA ISR – a printed report for each student. Two (2) copies of the ISR are provided: one copy for the student/parent and a second copy to be retained in the student cumulative folder.
  - If available, School Coordinators should provide a hardcopy of the 2013 Interpretive Guide to parents in the student's home language to accompany the ISR. This guide is available exclusively online at <http://www.fldoe.org/aala/cella.asp> and translated to Florida's 10 most common languages.

### 2013 CELLA Electronic Reports via ServicePoint

The following reports will be accessible ONLY through ServicePoint:

- Spring 2013 CELLA School Report – a report listing all students tested at the school, organized by grade, including summaries for that school.
  - **NEW:** Final page of School Report includes a comprehensive (all grade levels combined) percent proficient in each domain.
- Spring 2013 CELLA District Report - a report listing all of the schools in a district who participated in the testing program, organized by grade, with summaries for that district.

CHANE EPLIN  
BUREAU CHIEF

STUDENT ACHIEVEMENT THROUGH LANGUAGE ACQUISITION

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- District Results File – a file listing specific student information for students in the district who participated in the CELLA. A file layout is included to enable interpretation of the file.

### **2013 Secure Materials Missing Report via ServicePoint**

The following reports will be accessible ONLY through ServicePoint by June 14, 2013:

- District Secure Materials Missing Report – a report listing all secure materials, organized by school, with summaries for the district that were not returned to Questar after test administration.
- **NEW:** School Secure Materials Missing Report – a report listing all secure materials that were not returned to Questar after test administration.

If there are any questions or concerns, please contact Questar's Customer Service at (877) 852-3552 or [CELLA@QuestarAI.com](mailto:CELLA@QuestarAI.com). Customer Service is available Monday through Friday, 7:00 AM through 6:00PM EST.