Education Information and Accountability Services
EIAS BULLETIN

EIAS to Participate in FAMIS Conference

The Department of Education will be presenting in several sessions at the 2013 FAMIS Conference. The conference will take place June 24-26, 2013, in Tallahassee at Florida State University's Turnbull Conference Center. The DOE's presentations will cover a range of education topics and changes to the student and staff databases. For more information, visit the conference website, http://www.famisonline.org/conference2013/. For your reference and convenience, conference presentations will be posted on the FAMIS website. If you have questions about the conference presentations, directions, lodging, or any other concerns, please contact Arlene Roberts at arlene.roberts@fldoe.org or call (850) 245-9072. We hope to see you there!

Dropout Prevention Program Data Format Captures a Wide Range of Program Participation Data

The Dropout Prevention Program Data format is designed to capture data in Survey 5 for students who participate in Dropout Prevention (DOP) programs and/or students who receive services funded by Title I Parts A and/or D. These programs include Disciplinary, Education Services in Department of Juvenile Justice (DJJ), Alternative to Expulsion, Non-School Institution for Neglected or Delinquent Students, Teenage Parent (TAP), Dropout Retrieval, Educational Alternative and At-Risk programs.

Most students receiving services supported by Title I Parts A and/or D will be reported in the data element Dropout Prevention/Juvenile Justice Programs with code 'N' for Non-School Institution for Neglected or Delinquent Students or code 'W' for At-Risk. However, if students were served in other DOP programs using the Part A or D funds, then this service should also be reported using the applicable program code in which the services were provided. Remember to indicate the use of fund source 'D' in the data element Fund Source for any student who was served with Title I Parts A or D allocations.

All school districts report TAP data, even if there are no other DOP programs operating in the district. Records are submitted for parents, both male and female, who are served in TAP, as well as their PK babies for whom the school district provides services. This format is also designed to capture student records when DJJ programs provide educational services. The district should submit Dropout Prevention records for these students, even if the district does not provide other DOP programs.

A unique student record is reported for each program category, at each school, and for each term (180-day school year and summer) in which the student participates. One student may have multiple records in the Dropout Prevention Program Data format.

Personnel Evaluation Reporting for Survey 5, 2012-13

Personnel Evaluation information must be reported on the Staff Fiscal Year Salaries format in Survey 5, 2012-13. The Department recognizes that in some cases final evaluation ratings for the 2012-13 school year may not be available by the August 31st reporting period close date. However, the Department is statutorily required to report aggregate evaluation results by December 1 each year. For that reason the Department seeks updated/corrected data submitted by school districts in time to inform that report. It is expected that all districts will finalize data for all Personnel Evaluation data elements by the end of October 2013. Questions may be directed to Teresa Sancho at teresa.sancho@fldoe.org.

Public Schools Administrative and Instructional Staff Terminations Database

In accordance with § 1012.21(2)(a)(b), Florida Statutes, concerning the "Computer database of certain persons whose employment was terminated," each district school superintendent shall report to the Department of Education the name of any person terminated under 1012.33(1)(a) or (4)(c) within 10 working days after the date of final action by the district school board on the termination. This is a reminder to all public school districts that the Staff Terminations database is current and active and should be used to continue to adhere to the requirements of the statute. Questions may be directed to Teresa Sancho at teresa.sancho@fldoe.org.

Report Virtual Education in Survey 4

During 2012-13 Survey 4, school districts are to report database records for students who were enrolled and instructed in District Virtual Instruction Programs (school number 7001 or 7023), KG-12 Virtual Course Offerings (school number 7006), and District Franchise Programs (school number 7004). For more specific instructions, please see Appendix E in the *2012-13 FTE General Instructions* at the following link:
http://www.fldoe.org/fefp/pdf/1213FTEInstructions.pdf

Submit records for all virtual program participants. Report the amount of FTE Earned for those students who earn credit for their high school courses or were promoted (e.g., successfully completed their courses). Report zero FTE Earned for students who were not promoted or did not earn credit (or did not successfully complete) and for those who did not finish the course.

Important Dates

- **June 17-21 –** Survey 4, 2012-13: survey week
- **June 24-26 –** FAMIS Conference
- **July 1-19 –** Survey 4, 2012-13: state processing
- **July 5 –** Survey 4, 2012-13: due date
- **July 29-Aug. 30 –** Survey 5, 2012-13: state processing
- **July 31 –** Survey 3, 2012-13: final update
- **Aug. 2 –** Survey 5, 2012-13: due date
- **Aug. 5 –** Survey A, 2012-13: verification file available
- **Aug. 5-9 –** Survey A, 2012-13: state processing
- **Aug. 7 –** Survey A, 2012-13: submission deadline
- **Aug. 9 –** Survey A, 2012-13: final update
- **Aug. 31 –** Survey 4, 2012-13: final update

Student Assessment – Survey 5

Reminder: Districts are to report AP, AICE and IB test information during the Survey 5 reporting period. Submit student assessment records for students who took one or more Advanced Placement Test (APT), Cambridge Advanced International Certificate of Education (AICE) or International Baccalaureate Program (IBP) exams during the school year. These data will be used this fall in the calculation of high school grades. For specific reporting information, see the notes in the Student Assessment format. Please contact Kim Ward at Kim.Ward@fldoe.org if you have questions.

Recent Reports and Publications

We have released several publications in the last three months. They are listed below with their corresponding web links.

- Absent 21 or More Days, 2011-12
  http://www.fldoe.org/eias/eiaspubs/word/absent21plus1112.doc
- Average Daily Attendance/Average Daily Membership, 2011-12
  http://www.fldoe.org/eias/eiaspubs/xls/ADAADM1112.xls
- Florida Public High School Completers, 2011-12
  http://www.fldoe.org/eias/eiaspubs/word/grads1112.doc
- Membership in Programs for Exceptional Students, Fall 2012
  http://www.fldoe.org/eias/eiaspubs/word/esemem1213.doc
- Nonpromotions in Florida's Public Schools, 2011-12
  http://www.fldoe.org/eias/eiaspubs/word/nonpro1112.doc
- Postsecondary Plans of 2011-12 Florida High School Completers
  http://www.fldoe.org/eias/eiaspubs/word/postsecond1112.doc
- Stability Rate, 2011-12
  http://www.fldoe.org/eias/eiaspubs/word/stabrate1112.doc
- Teacher Exit Interview Data, 2011-12
  http://www.fldoe.org/eias/eiaspubs/word/tchexitrpt112.doc
- Trends in Discipline and the Decline in the Use of Corporal Punishment, 2011-12
  http://www.fldoe.org/eias/eiaspubs/word/discipline1112.doc

Importance of FASTER Transcripts

The Florida Automated System for Transferring Educational Records (FASTER) is a transmission system of student transcripts which provides school districts the means to exchange transcripts and other student records electronically. These records comprise a public school student's permanent record. The permanent record contains student information such as demographic, Florida student ID, immunization, academic history (course grades, credits earned), exceptional education, migrant, and testing information. We cannot overemphasize the importance of the accuracy of this information, particularly a student's Florida student ID, course grades and credits, and testing information. When a school district neglects to provide this student information on transcripts, it hinders the common goal to provide an excellent education to Florida's students. Districts opting to use FASTER should collaborate to ensure accurate and timely submission of student information through the FASTER system.