

**Suggested Protocol**

- Establish group norms.
- Provide data set.
- Avoid explaining the data.
- Emphasize shared responsibility for data.

<b>Data Under Discussion:</b>		
<b>Min.</b>	<b>Systematic Process</b>	<b>Systematic Actions</b>
5	Examine the Data	Individually
10	Describe the Data	<p><b>What do you see?</b></p> <ul style="list-style-type: none"> <li>• Gather information from data.</li> <li>• Describe only what you see (data-based evidence)</li> <li>• Avoid judgments.</li> <li>• Observations may be listed on chart paper.                             <ul style="list-style-type: none"> <li>I observe.....</li> <li>Patterns and trends I notice</li> <li>I am surprised.....</li> </ul> </li> </ul>
10	Interpret Data	<p><b>What does the data suggest?</b> (big picture)</p> <ul style="list-style-type: none"> <li>• Think broadly and creatively.</li> <li>• Ask questions to better understand each other’s perspectives. Be open.</li> <li>• Make sense of the data.                             <ul style="list-style-type: none"> <li>I believe data suggests.....</li> <li>Additional data I need to confirm or verify...</li> </ul> </li> <li>• What is the assessment measuring?</li> <li>• Did we measure what we intended to measure?</li> <li>• What is confusing and why?</li> <li>• Are there questions you cannot answer from the data?</li> <li>• Can we understand this data better? Who can help us?</li> </ul>
10	Implications of Data	<p><b>What are implications of this conversation for teaching and assessment in the classroom?</b></p> <ul style="list-style-type: none"> <li>• What are next steps?</li> <li>• What strategies would be most effective?</li> <li>• How do we move forward as a grade level?</li> <li>• What does the grade level performance say about core instruction?</li> <li>• What is the plan for supporting those students whose data reflects the need for more support?                             <ul style="list-style-type: none"> <li>I think appropriate solutions would be...</li> </ul> </li> </ul>
5	Reflection on Data	<ul style="list-style-type: none"> <li>• Create an action plan to implement in response to this data and monitor the impact of the implementation plan using student data.</li> </ul>
5	Reflect/Debrief on Process	<ul style="list-style-type: none"> <li>• How well did the process work?</li> <li>• What about the process helped you to see and learn interesting or surprising things?</li> <li>• What could be improved?</li> </ul>

