

**Workforce Education 504/ADAAA Funding Level Classification Matrix - INSTRUCTIONS**  
**Using the Workforce Education 504/ADAAA Funding Level Classification Matrix provided template:**

1. (Page 1) Identification Information
  - a. Student Name (full name of student)
  - b. Florida Educational ID #
  - c. WFE 504/ADAAA Overall Funding Level (calculated and filled in AFTER matrix has been completed with a value of 0, A, B or C)
  - d. WFE 504/ADAAA Plan Date (date form is being completed and/or plan will take effect)
  - e. WFE 504/ADAAA Funding Levels Form Completed by (full name of person completing the form)
2. (Pages 1-5) For each of the 5 accommodation areas (flexible schedule, flexible response, flexible presentation, assistive technology and direct support services) do the following:

- a. Place a check in the box(es) next to the auxiliary aids and/or services documented on the student's Workforce Education 504/ADAAA Plan that will be funded solely by Workforce Education.

Auxiliary Aids and/or Services	WFE 504/ADAAA Funding Level
<input type="checkbox"/> Requires no auxiliary aids and/or services beyond what is typically available to all students	<input type="checkbox"/> Level 0
<input checked="" type="checkbox"/> Testing broken into multiple sessions	<input type="checkbox"/> Level 1
<input type="checkbox"/> Testing at an alternate time and/or location	
<input type="checkbox"/> Seat away from distractions	
<input type="checkbox"/> Additional time for testing/assignments 150%	
<input type="checkbox"/> Additional time for testing/assignments 200%	
<input type="checkbox"/> Breaks within the testing session	<input type="checkbox"/> Level 2
<input type="checkbox"/> Tests broken into multiple sessions	
<input checked="" type="checkbox"/> Small group testing	
<input type="checkbox"/> Lessons broken into smaller segments	<input type="checkbox"/> Level 3
<input type="checkbox"/> One to one testing at a specific time of day	
<input type="checkbox"/> One to one testing or testing in a private room	
<input type="checkbox"/> Sign language interpreter services	
Flexible Schedule Funding Level ____	

- b. Place a check in the shaded (blue) box corresponding to the *highest* WFE 504/ADAAA funding level that has an auxiliary aid and/or service selected.

Auxiliary Aids and/or Services	WFE 504/ADAAA Funding Level
<input type="checkbox"/> Requires no auxiliary aids and/or services beyond what is typically available to all students	<input type="checkbox"/> Level 0
<input checked="" type="checkbox"/> Testing broken into multiple sessions	<input type="checkbox"/> Level 1
<input type="checkbox"/> Testing at an alternate time and/or location	
<input type="checkbox"/> Seat away from distractions	
<input type="checkbox"/> Additional time for testing/assignments 150%	
<input type="checkbox"/> Additional time for testing/assignments 200%	
<input type="checkbox"/> Breaks within the testing session	<input checked="" type="checkbox"/> Level 2
<input type="checkbox"/> Tests broken into multiple sessions	
<input checked="" type="checkbox"/> Small group testing	
<input type="checkbox"/> Lessons broken into smaller segments	<input type="checkbox"/> Level 3
<input type="checkbox"/> One to one testing at a specific time of day	
<input type="checkbox"/> One to one testing or testing in a private room	
<input type="checkbox"/> Sign language interpreter services	
Flexible Schedule Funding Level ____	

## Workforce Education 504/ADAAA Funding Level Classification Matrix - INSTRUCTIONS

- c. Record the funding level selected (0, 1, 2 or 3) in the shaded box at the bottom of the chart.

Auxiliary Aids and/or Services	WFE 504/ADAAA Funding Level
<input type="checkbox"/> Requires no auxiliary aids and/or services beyond what is typically available to all students	<input type="checkbox"/> Level 0
<input checked="" type="checkbox"/> Testing broken into multiple sessions	<input type="checkbox"/> Level 1
<input type="checkbox"/> Testing at an alternate time and/or location	
<input type="checkbox"/> Seat away from distractions	
<input type="checkbox"/> Additional time for testing/assignments 150%	
<input type="checkbox"/> Additional time for testing/assignments 200%	
<input type="checkbox"/> Breaks within the testing session	<input checked="" type="checkbox"/> Level 2
<input type="checkbox"/> Tests broken into multiple sessions	
<input checked="" type="checkbox"/> Small group testing	
<input type="checkbox"/> Lessons broken into smaller segments	
<input type="checkbox"/> One to one testing at a specific time of day	<input type="checkbox"/> Level 3
<input type="checkbox"/> One to one testing or testing in a private room	
<input type="checkbox"/> Sign language interpreter services	
Flexible Schedule Funding Level <u>2</u>	

### 3. (Page 6) Funding Level Table

- Transfer the Funding Level (0, 1, 2 or 3) for each of the 5 accommodation areas to its corresponding spot on the Funding Level table.
- Add the 5 funding levels together and place the sum in the Sum Total of 5 Areas box.
- Special Considerations Rating
  - If the student is a Deaf/Hard-of-Hearing Student and requires a Sign Language Interpreter, place a 5 in the Special Considerations Rating Box.
  - If the student does not qualify for this consideration, place a 0 in the Special Considerations Rating Box.
- Add the Sum Total of 5 Areas and the Special Considerations Rating. Place the sum in the Grand Total box.

Accommodation Area	Funding Level	
Flexible Schedule	2	} A
Flexible Response	1	
Flexible Presentation	1	
Assistive Technology	0	
Direct Support Services	0	
Sum Total of 5 Areas	4	← B
Special Considerations Rating <i>Add 5 points for a DHH student requiring a Sign Language Interpreter</i>	0	← C
Grand Total	4	← D

### 4. (Page 6) Overall Funding Level Table

- Determine what range the Grand Total falls in and mark the corresponding box.
  - If the Grand Total is 0, the overall funding level is 0.
  - If the Grand Total is between 1 and 4, the overall funding level is A.
  - If the Grand Total is between 5 and 10, the overall funding level is B.
  - If the Grand Total is 11 or greater, the overall funding level is C.

0	=	Level 0	
1 – 4	=	Level A	X
5 – 10	=	Level B	
11 +	=	Level C	