MEMORANDUM

TO: District School Superintendents
FROM: Linda Champion
DATE: October 27, 2016

SUBJECT: Estimated June 2017 Florida Department of Juvenile Justice (DJJ) Unweighted Full-Time Equivalent (UFTE) Students (Survey 4)

The third calculation of the 2016-17 Florida Education Finance Program requires an estimate of June 2017 DJJ UFTE students by school, program and grade. Attached is your district’s June 2016 DJJ UFTE student data, which will serve as the district’s estimated June 2017 DJJ UFTE student total, unless revised by the district. Districts are requested to carefully review the data and make appropriate changes.

To provide a revised estimate, please complete the attached copy of Form ESE 135 for each DJJ school and submit these forms to our office by Wednesday, November 9, 2016.

The attached form letter, which certifies the estimated June 2017 DJJ UFTE student total, must be signed by the superintendent or designee and submitted no later than November 9, 2016. If the June 2016 DJJ UFTE student data is to be used as your district’s estimated June 2017 DJJ UFTE student total, or if you anticipate zero DJJ UFTE students for June, a letter that certifies the total UFTE students is still required. Submitted UFTE student data will be reconciled to the total certified in the letter.

For districts that submit data after the November 9, 2016, deadline, the June 2016 DJJ UFTE student data will be used as the district’s estimated June 2017 DJJ UFTE student total.

If it is necessary to fax the data in order to meet the November 9, 2016, deadline, please send the fax to Josh Bemis at 850-245-9135.

LC/jb

Attachments: Estimated June 2017 DJJ UFTE Students Certification Letter
Estimated June 2017 DJJ UFTE Students ESE 135 Form
June 2017 DJJ UFTE Student Data (based on June 2016 DJJ UFTE Student Data)

cc: District FTE Administrators
    District MIS Directors
    District Finance Officers
ATTENTION: JOSH BEMIS  
Due Date: November 9, 2016

Date: __________________________  Fax Number: 850-245-9135

Mark Eggers, Assistant Deputy Commissioner  
Florida Department of Education  
Bureau of School Business Services  
325 West Gaines Street, Room 814  
Tallahassee, Florida 32399-0400

Dear Mr. Eggers:

This letter certifies the estimated June 2017 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) student data to be used in the third calculation of the 2016-17 Florida Education Finance Program for the _________________ County School District. All DJJ schools are represented.

The district’s estimated June 2017 DJJ UFTE student total is ________________ (fill in total district UFTE student amount) and (check one):

1. ______ is the same as the reported June 2016 DJJ UFTE student total, or

2. ______ has been revised on the attached copy of form ESE 135, School Funding Certification.

Person completing this form: __________________________________________________

Phone Number: ______________________________

Sincerely,

_______________________________

Signature of District School Superintendent or Designee
Please return completed form to:
Office of Funding and Financial Reporting
Florida Department of Education
325 West Gaines Street, Room 814
Tallahassee, Florida 32399-0400
850-245-0405
Fax: 850-245-9135

FLORIDA DEPARTMENT OF EDUCATION
BUREAU OF SCHOOL BUSINESS SERVICES
OFFICE OF FUNDING AND FINANCIAL REPORTING

ESTIMATED JUNE 2017
FLORIDA DEPARTMENT OF JUVENILE JUSTICE UFTE STUDENTS (SURVEY 4)
SCHOOL FUNDING CERTIFICATION

District Number: ____________________________ District Name: ____________________________ School Number: ____________________________ School Name: ____________________________

RECORD FTE EARNED BY EACH SCHOOL IN THIS DISTRICT USING DECIMAL NUMBERS THAT SHOW FRACTIONS TWO PLACES TO THE RIGHT OF THE DECIMAL POINT (EXAMPLES: 2.06, 2.60, 10.00).

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TOTAL PK-12

I certify this report to be correct.

__________________________    ____________________________
Signature of District School Superintendent or Designee    Date

ESE  135
Rev.  10/2016