



State Board of Education

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**CONTACT PERSON**

**NAME:** Mark Eggers  
Andrew Morrell  
**PHONE:** 850-245-0405

**MEMORANDUM**

**TO:** District School Superintendents

**FROM:** Linda Champion

**DATE:** February 10, 2016

**SUBJECT: Estimated June 2016 Florida Department of Juvenile Justice (DJJ)  
Unweighted Full-Time Equivalent (UFTE) Students (Survey 4)**

The fourth calculation of the 2015-16 Florida Education Finance Program (FEFP) requires an estimate of June 2016 DJJ UFTE students by school, program and grade. Attached is the data used for your district in the 2015-16 Third FEFP calculation. This data will serve as your district's estimated June 2016 DJJ UFTE student total, unless revised by the district. **Districts are requested to carefully review the data and make appropriate changes.**

To provide a revised estimate, please complete the attached copy of Form ESE 135 for **each DJJ school** and submit these forms to our office by Tuesday, February 16, 2016.

In addition, the attached form letter, which certifies the estimated June 2016 DJJ UFTE student total, must be signed by the superintendent or designee and submitted no later than Tuesday, February 16, 2016. **If the June 2016 DJJ UFTE student data from the 2015-16 third FEFP calculation is to be used as your district's estimated June 2016 DJJ UFTE student total, or if you anticipate zero DJJ UFTE students for June, a letter that certifies the total UFTE students is still required.** Submitted UFTE student data will be reconciled to the total certified in the letter.

**For districts that submit data after the February 16, 2016, deadline, the June 2016 DJJ UFTE student data from the 2015-16 third FEFP calculation will be used as the district's estimated June 2016 DJJ UFTE student total.** The submission of the estimated June 2016 DJJ

Linda Champion  
Deputy Commissioner, Finance and Operations

ATTENTION: ANDREW MORRELL  
**Due Date: February 16, 2016**

Date: \_\_\_\_\_

Fax Number: 850-245-9135

Mark Eggers, Assistant Deputy Commissioner  
Bureau of School Business Services  
Florida Department of Education  
325 West Gaines Street, Room 814  
Tallahassee, Florida 32399-0400

Dear Mr. Eggers:

This letter certifies the estimated June 2016 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) student data to be used in the fourth calculation of the 2015-16 Florida Education Finance Program for the \_\_\_\_\_ County School District. All DJJ schools are represented.

The district's estimated June 2016 DJJ UFTE student total is \_\_\_\_\_ (fill in total district UFTE student amount) and (check one):

1. \_\_\_\_\_ is the same as the estimated June 2016 DJJ UFTE student data from the 2015-16 third FEFP Calculation
2. \_\_\_\_\_ has been revised on the attached copy of form ESE 135, School Funding Certification.

Person completing this form: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
*Signature of District School Superintendent or Designee*

District School Superintendents

February 10, 2016

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UFTE student data is critical, as this student data is used in the 2015-16 fourth FEFP Calculation, which is the basis for district funding through June 30, 2016.

If it is necessary to fax the data in order to meet the February 16, 2016, deadline, please send the fax to Andrew Morrell at 850-245-9135.

LC/am

Attachments: Estimated June 2016 DJJ UFTE Students Certification Letter  
Estimated June 2016 DJJ UFTE Students ESE 135 Form  
Estimated June 2016 Third FEFP Calculation DJJ UFTE Student Data

cc: District FTE Administrators  
District MIS Directors  
District Finance Officers

Please return completed form to:  
 Office of Funding and Financial Reporting  
 Florida Department of Education  
 325 West Gaines Street, Room 814  
 Tallahassee, Florida 32399-0400  
 850-245-0405  
 Fax: 850-245-9135

FLORIDA DEPARTMENT OF EDUCATION  
 BUREAU OF SCHOOL BUSINESS SERVICES  
 OFFICE OF FUNDING AND FINANCIAL REPORTING



ESTIMATED JUNE 2016  
 FLORIDA DEPARTMENT OF JUVENILE JUSTICE UFTE STUDENTS (SURVEY 4)  
 SCHOOL FUNDING CERTIFICATION

District Number:	District Name:	School Number:	School Name:
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**RECORD FTE EARNED BY EACH SCHOOL IN THIS DISTRICT USING DECIMAL NUMBERS THAT SHOW FRACTIONS TWO PLACES TO THE RIGHT OF THE DECIMAL POINT (EXAMPLES: 2.06, 2.60, 10.00).**

PROGRAMS (PT = Part-time)		No.	PK	KG	1	2	3	4	5	No.	6	7	8	9	10	11	12	TOTAL	No.
Exceptional Education	Support Level 4	254								254									254
	Support Level 5	255								255									255
Career Ed.	9-12	300								300									300
At Risk	ESOL	130								130									130
Basic	PK-3	101								101									101
	4-8	102								102									102
	9-12	103								103									103
Basic with ESE Services	PK-3	111								111									111
	4-8	112								112									112
	9-12	113								113									113
TOTAL PK-12																			

I certify this report to be correct.

\_\_\_\_\_  
 Signature of District School Superintendent or Designee

\_\_\_\_\_  
 Date