Initial Program Approval Training for MODIFIED FOLIOS

Modified Initial Approval Standards

Spring 2015

MODIFIED PROGRAM FOLIO DYNAMICS

Modified folios are allowed for our "veteran" institutions that have previously gone through the initial approval process and have approval to offer **at least one state-approved program**.

Legal Authority: Educator Preparation Statute and Rule

- Section 1004.04, Florida Statutes

- State Board of Education Rule 6A-5.066, F.A.C.

- **http://www.fldoe.org/teaching/preparation**

STANDARD 1

Standard 1: Program Candidate and Completer Quality

The program ensures that candidates and completers are prepared to instruct PK-12 students to meet high standards for academic achievement.

Standard 1 Indicators and Criteria

- 1.2. The program must demonstrate that each completer possesses the required knowledge, skills and professional behaviors relevant for professional practices and work characteristics in his or her field

The following criteria must be met to receive a rating of Acceptable:

The program shall describe:

1. Process of how it will assess, monitor and document each program candidate's progress and mastery of the Uniform Core Curricula (UCC) in coursework and field experiences, as defined in Rule 6A-5.066(1)(ii)(1-8) to include:

- Florida Educator Accomplished Practices (FEAPs)
- The Competencies and Skills for Teacher Certification prescribed in Rule 6A-4.0021,F.A.C.
- State-adopted content standards (Florida Standards)
- Scientifically-researched reading instruction
- Content literacy and mathematical practices
- Strategies appropriate for instruction of English language learners
- Strategies appropriate for instruction of students with disabilities
- School safety

2. Matrix that describes the critical task, assignments and assessments during coursework and culminating field experience(s) and internship

The following criteria must be met to receive a rating of Acceptable:

The program shall describe:

1. Process of how it will assess, monitor and document each program candidate's progress and mastery of the Uniform Core Curricula (UCC) in coursework and field experiences to include:
   - Florida Educator Accomplished Practices (FEAPs)
   - State adopted content standards (Florida Standards)
   - Scientifically-researched reading instruction
   - Content literacy and mathematical practices
   - Strategies appropriate for instruction of English language learners
   - Strategies appropriate for instruction of students with disabilities

   - School safety
2. Matrix that describes the critical task, assignments and assessments during coursework and culminating field experience(s) for the competencies and skills associated with each component of the UCC, including:
   - Prefix, number and title for each course or module in which the UCC is taught and assessed
   - Performance measure or indicator that is being assessed
   - Title and description of critical task or assessment activity
   - Assessment instrument or method used to determine proficiency, including the specific criteria program candidates must meet.

4. Final summative evaluation used to determine each program completer has demonstrated the required knowledge, skills, and professional behaviors in p-12 public classroom setting using a state-approved performance evaluation system that is aligned with the partnering school district(s)' evidence-based framework. If the culminating field experiences will take place in a private p-12 classroom setting, or in an out-of-state p-12 classroom setting in accordance with s. 1004.85(6), F.S., provide the final summative evaluation that will be used to determine the program completer has demonstrated all required knowledge, skills and professional behaviors.

5. Plan for analyzing candidate performance data at the individual and program level to ensure candidate's mastery of the UCC.

MATRICES

- **Florida Educator Accomplished Practices (FEAPs)**

- **Reading Endorsement Competencies (RECs)**

- **English for Speakers of Other Languages (ESOL) Competencies**

- **Subject Area Competencies and Skills (SACS) in Rule 6A-4.0021 (Current edition)**

- **Additional components of the UCC that must be addressed**

- **http://www.fldoe.org/teaching/preparation**

- **Curriculum Mapping Tool: http://www.fl.nesinc.com/FL_MappingTheTestCompetenciesSkillsToTheCurriculum.asp**

STANDARD 2
NOT REQUIRED

You will not be required to submit any Indicator or Criteria of Standard 2 for a modified program folio unless an Indicator and its correlating Criteria of Standard 2 varies or is different for the modified program from the other state-approved programs at the institution.

STANDARD 3

Standard 3: Program Effectiveness

The program supports continuous improvement that is sustained, evidence-based and that evaluates the effectiveness of its candidates and completers.

Standard 3 Indicators and Criteria

- 3.1 The program systematically examines candidate and completer performance and impact.

1. **The program describes its process for the annual review and analysis of aggregated data it will collect on program candidates and program completers including but not limited to:,**

- Impact of P-12 student learning for all program <u>completers</u> employed in Florida public schools (Standard 1.3)

- Program <u>completers'</u> performance as evidenced by the Annual Program Performance Report Card (Standard 1.3)

- Assistance provided to any program <u>completer</u>(s) as a result of the 2-year guarantee (Standard 1.2)

- Impact of P-12 student learning for all program candidates during field experiences (Standard 1.3)

- Program candidates' culminating field experience performance evaluations in demonstration of mastery of the UCC (Standard 1.2)

- Program candidates' FTCE subtest results at the competency level (Standard 1.2)

- Program candidate data admitted under the 10% waiver (Standard 1.1)

- Other data results under consideration by the program

2. **The program describes how it will analyze the aggregated data and determine areas of need or weaknesses for consideration for program improvement**.

Standard 3 Indicators and Criteria

- 3.2 The program uses results of data collection to enhance program elements and capacity.

The following criteria must be met to receive a rating of Acceptable:

The program describes:

1. How it will use aggregated data analyses of program candidate and program completer performance and impact to identify and drive decisions for programmatic enhancements and improvement.

2. Stakeholders (roles and responsibilities) who will be involved in the decision-making process for determining the enhancement of program elements and capacity for impacting p-12 student including how their input will be used.

MODIFIED FOLIO SUBMISSIONS

Processes, Procedures and Instructions

FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

STEP ONE

- **Request to Submit Form (ITP RTS-2014) located at: http://www.fldoe.org/teaching/preparation**

- **Submit the RTS-2015 Form via email to: EdPrepFolio@fldoe.org.**

- **The quarterly folio submission due dates are: January 15, April 15, July 15 and October 15 of each year.**

- **The Request to Submit Form (RTS-2015) must be completed and submitted one month prior to the folio submission date.**

STEP TWO

- **Submit Folio to Department in Chronological Order of Standards**
  - **By email to EdPrepFolio@fldoe.org**
  - **By mailing an electronic storage device to:**

    Florida Department of Education

    Office of Educator Preparation

    325 West Gaines Street, Suite 126

    Tallahassee, FL 32399-0400

FOLIO REVIEW

- A folio review will be conducted within 90 days.

- Institutions will have 60 days to address missing or deficient elements of the folio.

RATINGS

Individual scoring for the *INDICATORS* are:

"Acceptable" and "Unacceptable"

Overall approval ratings for the *PROGRAM* are:

"Fully Approved" and "Denied"

HELPFUL HINTS/REMINDERS

- **Consult all faculty and staff associated with program delivery**
- **Review statute and rule for assistance**
- **Visit the Educator Preparation website for technical assistance:**
  http://www.fldoe.org/teaching/preparation
- **Include and check all requested evidence**
- **Follow the chronological order of the Form ITP MIAS-2015 document**
- **Be clear, concise, and succinct**

AUDIENCE PARTICIPATION

COMMENTS

QUESTIONS

CONCERNS

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Contact Information For Educator Preparation

Eileen McDaniel, Chief of Bureau of Educator Recruitment, Development and Retention eileen.mcdaniel@fldoe.org

Melinda Milles, Director of Educator Preparation

Phone: (850) 245-0560   *Email:* melinda.milles@fldoe.org

Tonya Jones, Coordinator of Initial Teacher Preparation Program Approval

Phone: (850) 245-0537   *Email:* tonya.jones@fldoe.org

Kay Caster, Coordinator of Continued Teacher Preparation Program Approval

Phone: (850) 245-9940   *Email:* kay.caster@fldoe.org

Kimberly Pippin, Coordinator of Educator Preparation Data and Reporting

Phone: (850) 245-7824   *Email:* kimberly.pippin@fldoe.org

Sheila Watson, Coordinator of Professional Development Certification

Phone: (850) 245-0608   Email: sheila.watson@fldoe.org

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