

MINUTES

Committee of Practitioners Meeting

July 17, 2018

1:00- 2:00 p.m.

Call to Order

Ernesto Lontoc, Chair of the Committee of Practitioners (COP) called the meeting to order at 1:23 p.m. Ernesto confirmed a quorum was present.

Members introduced themselves. Dr. Magaly Abrahante was present via phone.

Dr. Felita Grant, Vice Chair of the COP, welcomed everyone and thanked members and guests for their attendance and willingness to participate in the COP.

Approval of Meeting Minutes

Mollie Chandler, Secretary of the COP, presented meeting minutes from the May 17, 2018, conference call. Members received the minutes via email on July 3, 2018 to review.

Lizanne Ippolito motioned to approve the minutes.

Rabbi Moshe Matz seconded the motion to approve the minutes.

Attendance

The following COP members and Florida Department of Education (FDOE) Bureau of Federal Educational Programs (BFEP) officials were present:

- Mollie Chandler
- Lizanne Ippolito
- Michelle Wilson
- Magaly Abrahante
- Maria Longa
- Anjani Prashad
- Dee Dee Wright
- James Herzog
- Rabbi Moshe Matz
- Curtis Peterson
- Ernesto Lontoc
- Val Williams
- Barbara Morgan
- Felita Grant
- Michelle Kernan
- Patricia Pasca
- Megan Johnson
- Sonya Morris (FDOE)
- Lindsay Douglas (FDOE)
- Janet Capps (FDOE)
- Mike Stowell (FDOE)
- Nicolle Tanner (FDOE)
- Jacqueline Hill (FDOE)

Bureau Updates/Comments

Sonya G. Morris, Chief, Bureau of Federal Educational Programs reported on the following:

- BFEP acknowledges the work everyone is putting in with the application development and monitoring. They apologize for the overlap as they are evaluating processes. This will not be the norm.
- Sonya Morris is happy to report that almost all districts have completed the processes and commends the efforts of the districts.
- All districts that were required to meet the June 29 deadline have completed the requirements.
- Three districts requested extensions, 2 have been approved, one is pending.
- BFEP is keeping leadership in the loop as they move through these processes.
- Monitoring- BFEP recognizes the burden it puts on Districts. The districts have been highly responsive and are meeting the needs of the Bureau. It is important to improve programs and what they do in terms of technical assistance. They found a need regarding the evaluation progress/school improvement. ESSA recognizes these are areas to strengthen the TAP efforts.
- BFEP encourages districts to reach out and let the BFEP know what their needs are and provide feedback during conference calls.

Equitable Services Updates- Nicolle Tanner Ombudsman

- A complaint process is being drafted, but at this time they are being taken in writing until the process is approved.
- Any questions regarding carryover/roll forward, equitable services, or any changes with ESSA- should be sent in an email to Nicolle Tanner. Please provide enough information to give a good picture of the situation.
- Private schools and equitable services session at the upcoming Fall FASFEPA/ECTAC conference.

Protocol for Membership Vacancies- Lindsay Douglas

- We do not have membership in the charter agencies and local school boards categories
- The overview of the process and necessary documents were provided in the handouts pane of the call.
- Lindsay reviewed the process and asked for feedback from the COP.
- How many times during the year should an application window be offered for future vacancies?
 - The COP majority feels that a once a year window would be sufficient. If there is a need for an additional window, accommodations can be made.
- What strategies should be used to advertise vacancies and recruit applicants?
 - Ernesto asked if COP can share and recruit applicants.
 - Lindsay encourages current members to recruit applicants that may be a good fit.
 - Sonya suggested that current COP members serve as points of contact for future applicants and to be actively engaged in recruiting.
- What additional factors should be considered when scoring applications and recommending members to the commissioner?
 - The review/rubric was shared and is available in the 2017 report.

- BFEP is open to change and requests input from the members. Please send feedback to Lindsay Douglas.

Comparability- Challenges and Solutions- Sonya Morris/Ashley/ Janet

- The intent, overview, and milestones of the comparability cycle were provided. Please refer to the PowerPoint for further information.
- Any questions regarding comparability can be sent to Lindsay Douglas.
- Provide guidance to address charters- asking COP to help develop guidance for this area.

Interim FDOE Contact- Lindsay Douglas

- Lindsay and her husband are expecting their first child in August. During her planned leave, Jacqueline Hill will serve as the interim FDOE contact.

Adjournment

- Ernesto Lontoc thanked the COP members and FDOE officials for their active participation and adjourned the meeting at 2:03 p.m.
- Next meeting will be face-to- face on September 13, 2018 at Hilton Daytona Beach Oceanfront Resort, Daytona. Details to follow.

Minutes approved on September 13, 2018.