COMMITTEE OF PRACTITIONERS
WELCOME AND ORIENTATION

Bureau of Federal Educational Programs
December 2017
History

• No Child Left Behind (NCLB) required each state educational agency (SEA) to establish a state Committee of Practitioners (COP).

• In 2006, Florida established a COP under section 1008.332, Florida Statutes (Assessment and Accountability).
New Law

• Under the Every Student Succeeds Act (ESSA) of 2015, section 1603(b), each SEA is required to establish a state COP.
Purpose of the COP

- Serves as critical friends
- Provides counsel and support to the Bureau of Federal Educational Programs on the implementation of Title I and other federally funded programs
- Reviews state rules, regulations, and policies to enable all children to meet the challenging state student academic achievement standards
Purpose of the COP

• Provides feedback on documents, templates, and other tools that support quality implementation of federally funded programs in Florida

• Provides an official annual report to the legislature regarding the committee’s work during the year
2017-18 Composition

- Public school principals (3)
- Teachers (1)
- School leaders (1)
- Local educational agency representatives (5)
- Administrators (5)
- Specialized instructional support personnel (1)
- Paraprofessionals (1)
- Charter agencies (1)
- Charter school leaders (1)
- Career and technical educators (1)
- Private school representatives (2)
- Parents (2)
- Local school boards (0)
MEMBERSHIP

Appointees

- Serve at the pleasure of the Commissioner of Education
- Are knowledgeable of Florida’s education system (federal and/or state programs)
- Are experienced with implementing Title I, Part A, and other federal programs and/or state laws
- Reflect the multicultural and diverse composition of the state, regardless of color, race, religion, gender, sexual orientation, national origin, parental or marital status, age, or disability
Conditions of Service

Term Limits
- Up to two three-year terms
- One-year term for ex-officio members

Regular Meetings
- Attend two face-to-face meetings
- Participate in conference calls, as needed
- Attend emergency meeting(s), as needed
- No monetary or financial rewards
- Reimbursements provided for travel, meals, and accommodations
Conditions of Service

Each member must:

• Notify the Chair or Secretary, as well as FDOE contact, in advance of an absence.
• Disclose family interests that conflict with COP business prior to a meeting.
• Participate regularly in COP meetings and activities.
Tentative Schedule

- **December 4, 2017**
  New Member Orientation

- **May 2018**
  COP Meeting, Orlando (at FASFEPA)

- **September 2018**
  COP Meeting, Orlando (at FASFEPA)

Conference calls will be scheduled as needed in between face-to-face meetings.
Sunshine Law

• All meetings of any governmental body where official acts will be taken are public meetings.

• The committee must provide “reasonable notice” of all meetings.

• Minutes must be recorded at every meeting, and are open to public inspection.
FDOE Contact

- Serves as a resource to the COP
- Provides technical assistance when needed
- Submits notice of each meeting for publication in the Florida Administrative Register (FAR)
- Ensures clear communication between FDOE and the Chair
Chair

• Serves as spokesperson for the COP
• Creates agendas for each meeting
• Calls special meetings, as needed
• Leads meetings, both face-to-face and virtual
• Serves as the main channel for communication between committee members and FDOE
• Assembles the annual report in collaboration with committee members
Vice Chair

• In the absence of the Chair
  o Serves as the spokesperson for the COP
  o Creates meeting agendas
  o Leads meetings, both face-to-face and virtual

• Assists with assembly of the annual report

• Supports Chair in maintaining communication between committee members and FDOE

• Performs other support services, as needed to facilitate the committee
Secretary

- Records minutes for each meeting
- At the beginning of each meeting, reviews the minutes from the prior meeting
- Proofreads the annual report
- Provides reports and information for meetings, as requested
- Prepares communications for the committee, as needed
- Performs other support services, as needed to facilitate the committee
Elections

Interested in serving as an officer for the COP?

Please email Lindsay Douglas at FloridaCOP@fldoe.org no later than Friday, December 15, 2017, with your name and the position(s) in which you would be willing to serve. Remember, this is a three-year commitment.
Elections

Voting will occur through Survey Gizmo in accordance with the timeline below. All COP members must participate.

- **Friday, January 5, 2018**
  Members receive the survey link via email

- **Friday, January 19, 2018**
  Deadline for members to complete the election survey

- **Friday, January 26, 2018**
  Members receive email notification of the elected chair, vice chair, and secretary
Annual Report

• The committee must review this year’s Annual Report as well as that from the prior year.
• This task is meant to acquaint you with the report the COP will be creating in subsequent years.
Questions?
- Every Student Succeeds Act


FDOE COP Contact
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Thank you for your time and commitment to serve our students!