

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME II:  
AUTOMATED STAFF INFORMATION SYSTEM  
AUTOMATED STAFF DATA ELEMENTS

Year: 2012-13

Data Element Number: **204000**

Data Element Name: **Employee Type**

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A code to identify the type of employment with the school board.

<b>Code</b>	<b>Definition/Example</b>
RF	Regular full-time employee
RP	Regular part-time employee
ST	Student employee
TF	Temporary full-time employee
TP	Temporary part-time employee

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Note: Report an employee as full-time if the employee's total current assignments require the employee's services each working day at least the number of hours equal to the number of hours of a regular working day for that job.

Note: Long term substitutes should be reported as temporary full-time employees (TF) and short term substitutes should be reported as temporary part-time employees (TP) unless the employee holds regular employment status.

**Length:** 2  
**Data Type:** Alphabetic  
**Year Implemented:** 9091  
**State Standard:** No

**Use Types:**

State Reporting: Yes  
Local Accountability: Yes

**Formats Required:**

Staff Demographic Information DB9 27x  
Staff Payroll Information DB9 30x

**Surveys Required:**

Survey 2 Yes  
Survey 3 Yes  
Survey 5 Yes  
Survey 8 Optional

**Appendixes:**

None

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**Description of Changes:**

None