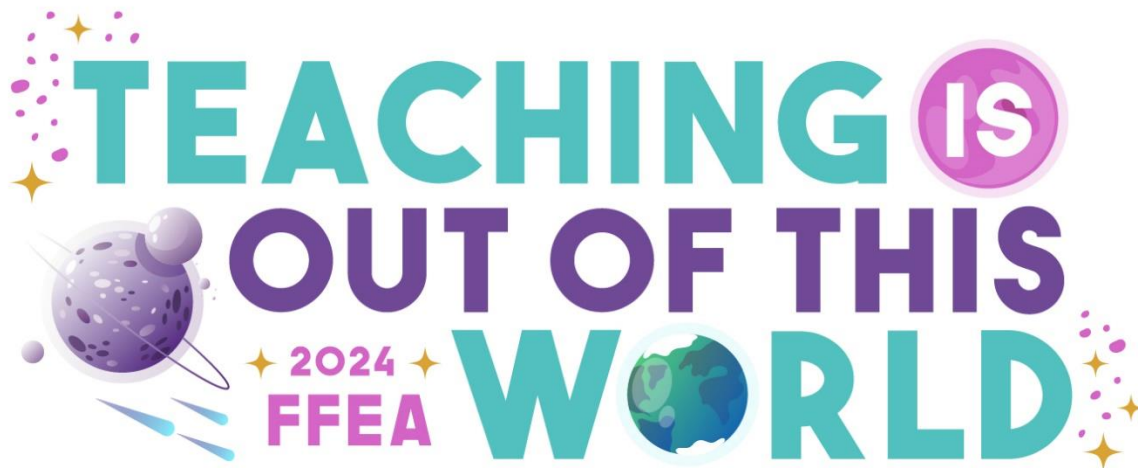


**Florida Future Educators of America
Annual State Conference
“Teaching is Out of this World!”
February 2 - 4, 2024**

State Officer Campaign Guidelines



Florida Future Educators of America (FFEA) State Officer Election Packet

Nomination Procedures & Eligibility Criteria for State Officer Positions:

Candidates must submit a state officer application form, recommendation letter, and candidate statement identifying the position sought using the following link: [2024 FFEA State Officer Application](#) on or before the deadline of **Friday, December 8, 2023, at 11:59 p.m. EST.**

The state officer application form must be accompanied by a recommendation letter from the prospective candidate's chapter advisor verifying that the candidate currently holds or has held elected office(s) in his/her local chapter and that the candidate is actively involved in chapter activities.

The recommendation letter prepared by the chapter advisor should also discuss the following topics:

- The candidate's efforts to promote teaching as a career.
- The candidate's willingness to advance the mission of the FFEA organization.
- The candidate's leadership skills, including his/her ability to communicate effectively and demonstrate diplomacy in working with various groups.
- Confirmation of the candidate's grade point average. A 3.0 GPA or higher is required.

Prospective candidates are required to attend the annual state conference.

Upon election, state officers serve a one-year term. Accordingly, **candidates elected during the 2024 FFEA State Conference will serve as state officers from July 1, 2024, through June 30, 2025.**

Elections will be held for the following offices:

- **President-Elect** - Candidates seeking election as President-Elect must currently be high school or college level freshmen, sophomores or juniors. Seniors are not eligible.
- **Vice President-Elect** - Candidates seeking election as Vice President-Elect must currently be high school or college level freshmen, sophomores or juniors. Seniors are not eligible.
- **Secretary-Elect** - Candidates seeking election as Secretary-Elect must currently be high school or college level freshmen, sophomores or juniors. Seniors are not eligible.

Campaign Guidelines:

- Campaigns for FFEA state offices must adhere to the following rules and regulations. Prospective candidates and their advisors must read these guidelines prior to submitting the state officer application form.
- Chapter advisors are required to review and approve campaign materials prior to their distribution during the state conference.

PRIOR TO STATE CONFERENCE, CANDIDATES MUST:

- Submit a state officer application form identifying the position sought on or before the applicable deadline. Nominations will not be accepted following the deadline or during the conference.

- Obtain approval of campaign materials from chapter advisor.

DURING STATE CONFERENCE:

- Candidates will be permitted to present campaign speeches during the Friday, February 2, 2024, general session. Campaign speeches must not exceed three (3) minutes in length.
- Candidates are required to attend conference sessions, including general and concurrent sessions and chapter caucus.
- Candidates will be permitted to display campaign materials in the meeting room reserved for general sessions. Candidates will not be permitted to display campaign materials in alternate locations.
- Candidates may not affix campaign posters or other items to hotel walls.
- Candidates and their representatives must not disrupt sessions or disturb hotel guests in their efforts to promote the candidate.
- Candidates and their representatives are not permitted to loiter in common areas of the hotel during sessions in order to conduct campaign-related activities. In the event that a candidate fails to attend conference sessions, he or she may be disqualified from seeking state office.

PLEASE NOTE THE FAILURE TO ADHERE TO THESE REGULATIONS MAY RESULT IN THE CANDIDATE'S DISQUALIFICATION.

AFTER THE STATE CONFERENCE, ELECTED OFFICERS WILL BE EXPECTED TO:

- Actively promote teaching as a career and further the mission of FFEA. Officers are expected to conduct themselves in a professional manner when representing the FFEA organization.
- Collaborate with the FFEA statewide coordinator, chapter advisors, chapter members and each other to compile, edit and publish the FFEA newsletter. Officers are also expected to write a regular column addressing the organization.
- Regularly communicate with the FFEA organization through the use of social media.
- Work with the statewide coordinator in the planning process for the annual conference. Officers will also have responsibilities at the conference to include introducing speakers, helping with the awards ceremony and assisting with College Night.

Additional Opportunities:

- The FFEA President will be required to deliver a welcome address at the following FFEA Annual State Conference. This is optional for the Vice President and Secretary.
- The FFEA President will be expected to deliver an address at the Florida Teacher of the Year Roundtable during the summer.

FFEA STATE OFFICER APPLICATION FORM

Deadline: Friday, December 8, 2023

Provide the following information. **The form must be accompanied by a candidate statement discussing your qualifications for the state officer position to which you seek election.** The statement must not exceed one (1) page in length and must be typed utilizing a font not smaller than 12-point. In addition, the statement must be double spaced.

Candidate's Name: _____

Office Sought: _____

Advisor's Name: _____

Chapter (School): _____

County: _____ School Phone: _____

Parent's or Guardian's Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____

Present Grade Level (check one): _____ Freshman (Postsecondary Only) _____ Sophomore _____
Junior

Present School Level (check one): _____ High School _____ Postsecondary

Number of years that you have been a member of FFEA: _____

Identify the FFEA elective offices you have held, and the years served:

What is your current GPA? (A minimum of 3.0 is required.) _____

I hereby certify that I prepared the attached candidate statement and did not receive assistance from a third party in writing the document.

Candidate's Signature: _____ Date: _____

Advisor's Signature: _____ Date: _____

Advisors should submit a recommendation letter with this form in accordance with the requirements set forth in the FFEA State Officer Election Packet.