



Florida GED Testing Office

Monthly Newsletter

JUNE 2010

Florida Department of
Education
GED Testing Office
325 West Gaines St.
Room 634
Tallahassee, FL 32399

Phone 850-245-0449

800 Line for Florida
Customers
1-877-352-4331

Web Site:

[www.fldoe.org/
workforce/ged](http://www.fldoe.org/workforce/ged)

Archived copies of newsletters:

[http://www.fldoe.org/
workforce/ged/newsle
tter.asp](http://www.fldoe.org/workforce/ged/newsletter.asp)

Message from the GED Administrator

As you are aware, Aaron McKinney is leaving the GED Testing Office on June 30. He was an essential member of the GED team for several years. I wish him all the best and will miss working with him. In his absence, you may contact me directly with any questions (email: tara.goodman@fldoe.org or 850-245-9001).

Tara

Letter to GED Graduates from the White House

GED Testing Service has worked with the White House to secure a congratulatory letter from the President of the United State that can be distributed to your center's GED graduates. This letter is a note of recognition from the President on the accomplishment of earning a GED credential.

It is posted on the GED AccessPoint system. To access the letter, please visit GED AccessPoint (<http://access.gedtest.org/Art/HgArtServer.dll>) and look under the Resources > Document Library > Marketing > Printed Materials. The letter is available in a PDF format and the file includes a page regarding usage of the letter. According to the GED Administrator's authorization and access, local centers can print as many copies as needed for upcoming graduation ceremonies and events. Please remember, the letter cannot be sold in any way because it includes the President's signature.

Scoring Update

Answer sheets from testing dates through May 31, 2010 have been scanned and results shipped to testing centers. If you are waiting on results for students from testing prior to this date, it is probable that a staging error has occurred for that student. Chief Examiners should review the error report from the scoring system that is sent with the batch essays and diploma packets. If there is an issue, please contact Dan Richardson at 850-245-0449.

For your monthly scoring invoices, please be sure you look at the statement

of charges to ensure that the correct payment amount is being sent. This statement reflects adjustments as a result of any scoring credits received by your testing center.

Notice on Invoices for Scoring

Your testing center will be assessed scoring fees for the administration of duplicate tests forms during the year, administration of tests to individuals with a diploma already and underage testers. Over the past month, the following scoring errors occurred:

- 10 individuals were tested that already earned a diploma
- 10 individuals were tested on a duplicate test form

If you see items listed on the scoring invoice under the description identified as "DTF - Duplicate Test Form" or "DAE – Diploma Already Exist" or "DST – Duplicate Spanish Test", and "UAT- Under Age Tester", please remember to look for two sets of detail data that should be submitted to your Accounts Payable section with the Invoice.

Scoring Site Production Statistics January to Present (2010)

| | | |
|---------------------------|--------|--------|
| Diplomas Issued | 15,188 | |
| Subtests Scored | MA | 21,163 |
| | RE | 19,375 |
| | SC | 19,020 |
| | SS | 19,695 |
| | WR | 19,936 |
| Individuals tested | 23,944 | |

REMINDERS:

Answer Sheet Transmittal

In the submission of answer sheets, please include your test center name and contract number on the transmittal sheet. Do not use your old contract/county number on these transmittals.

Timely Transmission of Answer Sheets

Per GEDTS Policies and Procedures Manual Section 3.6, answer sheets must be prepared and shipped within five (5) calendar days after completion of the testing session. Any delay in the transmission of answer sheets will affect the scoring turnaround time for a testing center.

Lending Library Materials

If you need materials from July 23-30 or August 2-4, please place your request early. The office will not be able to ship materials on these dates so all materials for testing sessions during these time periods will have to be sent early.

Testing centers that check out materials from the lending library are responsible for ensuring materials are not damaged by test takers. Materials should be examined and stray marks removed prior to returning materials to the GED Testing Office. If markings are severe to the point where the battery cannot be re-used, the testing center will be charged \$200 to replace the testing battery.