

STATE BOARD OF EDUCATION
Action Item
June 17, 2014

SUBJECT: Approval of Budget Guidelines for Development of 2015-2016 Legislative Budget Request

PROPOSED BOARD ACTION

For Approval

AUTHORITY FOR STATE BOARD ACTION

Sections 1001.02, Florida Statutes

EXECUTIVE SUMMARY

The proposed Budget Guidelines for 2015-2016 are attached for approval. Attached for reference are the 2014-15 Budget Guidelines as approved June 18, 2013 as well as the statutory language guiding budget policy and a timeline of activities related to the completion of the Legislative Budget Request.

Supporting Documentation Included: Guidelines for 2015-16 Legislative Budget Request Development, Approved Guidelines for 2014-15 Legislative Budget Request Development, Statutory Language for Budget Policy and Proposed Calendar for 2015-16 Legislative Budget Request

Facilitator/Presenter: Linda Champion, Deputy Commissioner, Finance and Operations

Guidelines for 2015-16 Legislative Budget Request Development

1. Provide continuation funding, including the replacement of nonrecurring funds, for items that meet at least one of the following criteria:
 - a. Constitutional requirement
 - b. Statutory requirement
 - c. Supports the State Board of Education and Commissioner's Priorities
 - d. Alignment with Governor Scott's Priority Initiatives
2. Include no change in 2015-16 millage rates, tuition or fees for students from the prior year.
3. Use the most currently available consensus estimating conference data to provide enrollment-based funding adjustments based on 2014-15 appropriated funding levels, including performance-based and declining enrollment adjustments.
4. Develop a fixed capital outlay budget in accordance with statutory requirements and consensus revenue estimates.

Guidelines for 2014-15 Legislative Budget Request Development
(as approved by the State Board of Education on June 18, 2013)

1. Provide continuation funding, including the replacement of nonrecurring funds, for items that meet at least one of the following criteria:
 - a. Constitutional requirement
 - b. Statutory requirement
 - c. Supports the Department's Action Plan and 90-60-90-90 Strategic Initiatives, including the implementation of the Common Core State Standards
 - d. Alignment with Governor Scott's Priority Initiatives
2. Include no change in 2013-14 millage rates, tuition or fees for students.
3. Use the most currently available consensus estimating conference data to provide enrollment-based funding adjustments based on 2013-14 appropriated funding levels, including performance-based and declining enrollment adjustments.
4. Limit the use of federal funds to programs that would not obligate the state to future funding commitments.
5. Develop a fixed capital outlay budget in accordance with statutory requirements and consensus revenue estimates.

Statutory Language for Budget Policy

1011.01 Budget system established.—

(1) The State Board of Education shall prepare and submit a coordinated K-20 education annual legislative budget request to the Governor and the Legislature on or before the date provided by the Governor and the Legislature. The board's legislative budget request must clearly define the needs of school districts, Florida College System institutions, universities, other institutions, organizations, programs, and activities under the supervision of the board and that are assigned by law or the General Appropriations Act to the Department of Education.

(2)(a) There shall be established in each school district and Florida College System institution a budget system as prescribed by law and rules of the State Board of Education.

(b) There shall be established in each state university a budget system as prescribed by law and rules of the Board of Governors.

(3)(a) Each district school board and each Florida College System institution board of trustees shall prepare, adopt, and submit to the Commissioner of Education an annual operating budget. Operating budgets shall be prepared and submitted in accordance with the provisions of law, rules of the State Board of Education, the General Appropriations Act, and for district school boards in accordance with the provisions of ss. 200.065 and 1011.64.

(b) Each state university board of trustees shall prepare, adopt, and submit to the Chancellor of the State University System for review an annual operating budget in accordance with provisions of law, rules of the Board of Governors, and the General Appropriations Act.

(4) The State Board of Education shall coordinate with the Board of Governors to facilitate the budget system requirements of this section. The Board of Governors exclusively retains the review and approval powers of this section for state universities.

History.—s. 601, ch. 2002-387; s. 149, ch. 2007-217; s. 164, ch. 2011-5; s. 30, ch. 2011-175.

1001.02 General powers of State Board of Education.—

(1) The State Board of Education is the chief implementing and coordinating body of public education in Florida except for the State University System, and it shall focus on high-level policy decisions. It has authority to adopt rules pursuant to ss. 120.536(1) and 120.54 to implement the provisions of law conferring duties upon it for the improvement of the state system of K-20 public education except for the State University System. Except as otherwise provided herein, it may, as it finds appropriate, delegate its general powers to the Commissioner of Education or the directors of the divisions of the department.

(2) The State Board of Education has the following duties:

(e) To adopt and submit to the Governor and Legislature, as provided in s. 216.023, a coordinated K-20 education budget that estimates the expenditure requirements for the Board of Governors, as provided in s. 1001.706, the State Board of Education, including the Department of Education and the Commissioner of Education, and all of the boards, institutions, agencies, and services under the general supervision of the Board of Governors, as provided in s. 1001.706, or the State Board of Education for the ensuing fiscal year. The State Board of Education may not amend the budget request submitted by the Board of Governors. Any program recommended by the Board of Governors or the State Board of Education which will require increases in state funding for more than 1 year must be presented in a multiyear budget plan.

PROPOSED CALENDAR FOR 2015-16 LEGISLATIVE BUDGET REQUEST

Date	Activity
May 2, 2014	2014 Session Ends
May 30, 2014 (estimated)	Budget Office disseminates Draft FY 2015-16 LBR Guidelines, Issue Request and Fiscal Impact Forms, and Instructions to Commissioner's Direct Reports and Division representatives
June 4, 2014 (estimated)	Governor will have signed FY 2014-15 Budget into law
June 9 – 13, 2014	State Board Briefings on Budget Process
June 17, 2014	State Board Approves FY 2015-16 LBR Guidelines
June 2014	Program offices develop issues, complete forms, and obtain bureau chief, deputy chancellor, assistant deputy commissioner, deputy chancellor and deputy commissioner approvals
July 7 – 11, 2014 (estimated)	Chancellors and Deputy Commissioners review proposed LBR Issues with Commissioner
July 2014	State Board members provided background budget materials
July 15, 2014	Governor releases LBR Instructions
July 21 - 25, 2014 (estimated)	Discussions with State Board Members on LBR Priorities and other issues
July 28 - 31, 2014 (estimated)	Commissioner briefs OPB on LBR issues
August 1, 2014	Final approved Issue Request and Fiscal Impact Forms submitted to Budget Office (electronic and hard copy with signatures)
August 2014	Budget Office reviews and enters approved issues in the Appropriation Request Tracking System (ARTS)
August 25 – 29, 2014 (estimated)	FY 2015-16 LBR Briefings with State Board Members
September 15 - 19, 2014 (estimated)	Briefings with State Board Members
September 23, 2014	FY 2015-16 LBR Adopted by SBE
October 15, 2014	Complete Legislative Budget Request due to Governor and Legislature