

Dual Enrollment Articulation Agreement Submission Site

Submitter:

Agreement Effective Date: 8/1/2017

Representing:

Florida College: Pasco-Hernando State College

District(s) the Agreement(s) include
Hernando County Schools
Pasco County Schools

Type of Dual Enrollment Articulation Agreement for Submission

Public Postsecondary Institution – Private School

Private School Name
Ambrose Academy
Anclote Academy
Andrew Goldstein Homeschool
Annapolis Academy
Arrona Education
Baker Home School Academy
Balling Catholic Academy
Beckwith Academy
Bentley Academy
Bless

(C) Public and Private Postsecondary Institution Agreements with Private Schools

Each postsecondary institution eligible to participate in the dual enrollment program pursuant to s. 1011.62(1)(i) must enter into a private school articulation agreement with each eligible private school in its geographic service area seeking to offer dual enrollment courses to its students, including, but not limited to, students with disabilities.

By August 1 of each year, the eligible postsecondary institution shall complete and submit the private school articulation agreement to the Department of Education.

1. A delineation of courses and programs available to the private school student. The postsecondary institution may add, revise, or delete courses and programs at any time.

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Once enrolled as a dual enrollment student pursuant to this Agreement, the student shall be eligible to register for any course or courses, with the exception of remedial courses and physical education skills courses, included on the Dual Enrollment Course-High School Subject Area Equivalency List (<http://www.fldoe.org/articulation/pdf/DEList.pdf>.) provided the student has met any prerequisite requirement noted in the course description. To access Dual Enrollment information, visit www.fldoe.org/Articulation, click on Advising Resources. This listing shall be updated from year to year and courses may be added to the list or deleted from the list at the sole discretion of PHSC.

Limited access programs {Dental Assisting, Dental Hygiene, Paramedic, Pharmacy Technician, Practical Nursing, Radiography, Registered Nursing, Surgical Technology, Law Enforcement, Corrections, Aviation Administration, Professional Pilot, Aviation Maintenance Administration, and Unmanned Vehicle Systems Operations} are not eligible for dual enrollment.

Three-credit (or equivalent) postsecondary courses taken through dual enrollment shall be awarded at least 0.5 high school credits (postsecondary courses offered for fewer than three (3) credits may earn less than 0.5 high school credit), as an elective. Please note: PSY X012 "Introduction to Psychology" is offered or accepted by all institutions as part of their general education programs, but is a high school elective, and therefore not included on this list.

3.3 The student shall be required to meet the

2. The initial and continued eligibility requirements for private school student participation, not to exceed those required of other dual enrollment students.

To be eligible to enroll at PHSC as a dual enrollment student under this Agreement, the student must meet the following eligibility requirements:

a) the student must be enrolled in a Florida non-public secondary school which is in compliance with the Department of Education registration requirements contained in Sections 1002.01, 1002.42, Florida Statutes.

b) Sixth grade through ninth grade students are eligible to take dual enrollment courses but may do so only at the School and not at PHSC campuses or through PHSC distance learning offerings. Students must meet the stated pre-requisite(s) and/or co-requisite(s) for each course. Tenth grade students eligible to take dual enrollment classes may choose to enroll in up to seven (7) hours of their maximum course load in sections of courses offered on PHSC campuses or online.

c) the student must have a documented unweighted cumulative high school grade point average of at least 3.0 on a 4.0 scale.

d) Students who plan to enroll in dual enrollment academic college credit courses must achieve a satisfactory score on a college placement test approved by the Florida Department of Education (FLDOE) which will demonstrate a student's readiness for college level work as established in State Board of Education Rule 6A-10.0315. If a student chooses to use the P.E.R.T. to demonstrate college readiness, a complete P.E.R.T. score (all subjects: English, Reading, and Mathematics) must be on file with PHSC by the end of the drop/add period for the term in which the student is enrolling. At PHSC testing sites, students are permitted two (2) attempts to achieve a satisfactory P.E.R.T. score. Additionally, dual enrollment students whose college placement test scores have not placed them into college level coursework in mathematics may take a maximum of 12 college credits that do not have a mathematics prerequisite before providing adequate college placement mathematics test scores. If college levels in mathematics are not achieved by the time the student completes 12 college credits, the student will be restricted from continuing as a dual enrollment student. Students who do not achieve a satisfactory score (test into ENC 1101 in both Reading and English/Sentence Skills) on a common placement test approved by the Florida Department of Education will not be eligible for any dual enrollment academic college credit course.

e) Each dual enrollment student must meet with a PHSC academic advisor prior to registration at least once per semester that the student plans to enroll in dual enrollment courses. Students will be advised of the College's academic performance and student conduct expectations for continued dual enrollment eligibility during these advising sessions. Dual enrollment students are limited to taking only those courses in their chosen program of study. For additional information on program(s) of study, please refer to the Academic Programs section in the current PHSC catalog available online at <http://phsc.edu/catalog>. In addition, students must have the approval of a parent or legal guardian and/or their school's designee as indicated on the Dual Enrollment Permission Form for Non-Public/Private School and Home School High School Students (SAR-66). The Dual Enrollment Permission Form for Non-Public/Private School and Home School High School Students (SAR-66) is available online at www.phsc.edu/dual-enrollment/non-public-or-private-schools along with the forms for Non-Public/Private School Dual Enrollment Articulation Agreement and the Non-Public/Private School Dual Enrollment Articulation Information Form (SAR-65A).

Academic advising will include, but is not limited to, information regarding the College's established and approved registration, drop/add, and withdrawal dates which will not be altered; that two to three hours of homework are expected for each hour spent in class, that assignment deadlines are firm; that General Education courses require completion with a grade of "C" or higher; and that all grades, including withdrawals, will become part of the student's permanent collegiate, academic transcript. It should also be noted that the curriculum offered is a college level curriculum and as such may contain content deemed to be controversial or of an adult nature. Course descriptions are available in the online PHSC College Catalog/Student Handbook at <http://phsc.edu/catalog>. Academic advisors will discuss with students and parents course content for less traditional classes as course selections are being made. The Statement of Standards E3, Educational Planning indicates that college course materials and class discussions will be appropriate for college-level instruction and may reflect topics not typically included in secondary courses. Courses will not be modified to the high school level to accommodate variations in student age and/or maturity. It is strongly recommended that the background and maturity level of the student be considered prior to registration in any college credit course.

f) Students taking PHSC dual enrollment courses may take no more than a maximum of 16 credits in each of the fall and spring

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terms only. Dual Enrollment is not offered in the summer terms.

g) Student eligibility requirements for continued enrollment in college credit dual enrollment courses must include the maintenance of a 3.0 cumulative unweighted high school grade point average and must maintain good academic standing, which is defined as a 2.0 cumulative grade point average (GPA) for all hours attempted at PHSC. "Attempted" means all credit hours in which students are enrolled after the drop/add deadline date. PHSC evaluates students for academic progress at the end of fall, spring, and summer semesters. Students who do not maintain good academic standing will be notified in writing by PHSC through the U.S. mail. In determining academic progress, college credits will be included. Those students who do not maintain a 2.0 cumulative GPA in all PHSC dual enrollment courses will not be allowed to continue participating in the dual enrollment program with PHSC. Any requests for exceptions to the 2.0 GPA requirement for each semester will require a written letter from the student and documentation supporting grave extenuating circumstances. This formal request for an exception will be submitted to the Vice President of Academic Affairs & Faculty Development/College Provost for consideration.

h) Students who complete the required credits for the four-year option for high school graduation by the middle of their senior year and elect to stay in high school for the second semester and who satisfy dual enrollment eligibility requirements may take dual enrollment courses. A student must complete his/her initial program of study with PHSC prior to being eligible to take further courses in an additional program of study under the dual enrollment articulation agreement. Students, who complete their program of study while enrolled in the Dual Enrollment Program, may continue to take DE courses to satisfy SUS program prerequisites. Dual enrollment students will NOT be permitted to audit any dual enrollment course.

Students disruptive to the learning environment may be denied dual enrollment opportunities. All dual enrollment students must agree to abide by all PHSC policies and procedures. Students understand that if they violate any items in the PHSC code of student conduct, they may be denied participation in the PHSC dual enrollment program.

3. The student's responsibilities for providing his or her own instructional materials and transportation.

The School and/or the student shall be responsible for providing all required textbook and other instructional materials needed by the student for any course taken pursuant to this Agreement. There shall be no cost to the School or the student for registration and laboratory fees for any course taken pursuant to this Agreement.

The School and/or the student shall be responsible for providing transportation for the student to and from any campus of PHSC.

4. A provision clarifying that the private school will award appropriate credit toward high school completion for the postsecondary course under the dual enrollment program.

Three-credit (or equivalent) postsecondary courses taken through dual enrollment shall be awarded at least 0.5 high school credits (postsecondary courses offered for fewer than three (3) credits may earn less than 0.5 high school credit), as an elective.

5. A provision expressing that costs associated with tuition and fees, including registration, and laboratory fees, will not be passed along to the student.

The School and/or the student shall be responsible for providing all required textbook and other instructional materials needed by the student for any course taken pursuant to this Agreement. There shall be no cost to the School or the student for registration and laboratory fees for any course taken pursuant to this Agreement.

6. A provision stating whether the private school will compensate the postsecondary institution for the standard tuition rate per credit hour for each dual enrollment course taken by its students

For non-public private school students who attend classes on the PHSC campuses or through distance education, the College will submit an invoice representing the amount of tuition per credit hour aggregated by the total number of dual enrollment credits being taken on the College's campuses. The tuition shall be the standard tuition rate for Florida College System institutions as established by the 2017-2018 General Appropriations Act. The invoice will contain the names, student identification numbers, course numbers and titles, and credit hours for each dual enrolled student and will be submitted no later than 15 days following the last day of the "Drop/Add" period for that semester. All amounts shall be remitted to the College by the School not more than 30 days after the date of submission of the invoice. Such invoices and payments may be submitted electronically. In the event the School disagrees with the amount invoiced, it shall pay the amount it agrees is due within the time proscribed herein and shall notify the College, in writing, of the basis for disputing the remaining balance. The parties agree to meet and resolve the disagreement as soon as practicable before the end of the College semester for which the invoice was submitted. These time lines shall apply to any mini-terms in which dual enrollment students may be enrolled.

7. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

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. Qualified students with disabilities who wish to receive accommodations will provide appropriate documentation relevant to the student's disability that meets PHSC's published guidelines available at <http://phsc.edu/disabilities-services/eligibility-and-documentation> to the College's Office of Disabilities Services that will review the documentation provided, determine whether the student is eligible to receive accommodations and will then arrange for approved accommodations to be provided. Any costs for interpreters for students with a hearing impairment will be paid 50% by the school and/or the student and 50% by PHSC for classes taken at any PHSC campus. Any costs for students with visual impairments will be paid 50% by the school and/or the student and 50% by PHSC for classes taken at any PHSC campus.