

# Dual Enrollment Articulation Agreement Submission Site

## Submitter:

Agreement Effective Date: 8/1/2017

## Representing:

Florida College: Miami Dade College

District(s) the Agreement(s) include
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Dade County Schools
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Type of Dual Enrollment Articulation Agreement for Submission

Public Postsecondary Institution – Private School

Private School Name
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Westminster Christian School
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Youth Co-Op Preparatory Charter School
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## (C) Public and Private Postsecondary Institution Agreements with Private Schools

Each postsecondary institution eligible to participate in the dual enrollment program pursuant to s. 1011.62(1)(i) must enter into a private school articulation agreement with each eligible private school in its geographic service area seeking to offer dual enrollment courses to its students, including, but not limited to, students with disabilities.

By August 1 of each year, the eligible postsecondary institution shall complete and submit the private school articulation agreement to the Department of Education.

1. A delineation of courses and programs available to the private school student. The postsecondary institution may add, revise, or delete courses and programs at any time.

4. Dual Enrollment Courses and Programs Offered by College. The State's "Dual Enrollment Course High School Subject Area Equivalency List" approved by the Articulation Coordinating Committee and the State Board of Education identifies the MDC courses taken through dual enrollment that satisfy high school subject area graduation requirements. In addition, any college credit course comprised of three (3) credits or more that is listed in the Statewide Common Course Numbering System for postsecondary credit can be considered for dual enrollment, subject to approval by the School and the College academic unit. All courses approved for dual enrollment require students to obtain college-ready placement status in reading and writing, except SLS courses. Enrollment in fully online college credit courses is permissible for dual enrollment students during the summer term only.

The College offers dual enrollment courses during the following College terms ("Terms"): Fall Term (Classes start August 28, 2017), Spring Term (Classes start January 9, 2018) and Summer Term (Classes start May 14, 2018).

2. The initial and continued eligibility requirements for private school student participation, not to exceed those required of other dual enrollment students.

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6. Student Eligibility. Eligible students must be enrolled at the School, complete the College's dual enrollment application and course enrollment process and shall receive credit for college dual enrollment courses once completed. Student who participate in the program meet the following criteria:

- a. Be in the 6th – 12th grades.
- b. Have a minimum high school unweighted 3.0 GPA average. A 2.5 weighted GPA is required for SLS courses. A 2.0 unweighted GPA is required for career dual enrollment (Postsecondary Adult Vocational).
- c. Earn college ready scores in reading and writing on a state-approved placement test (e.g. SAT/ACT, CPT, PERT or other equivalent statewide, standardized test).
- d. Obtain permission from the student's parents/guardian, School's guidance counselor and School principal to participate in the College's dual enrollment courses.
- e. Express intent to pursue a postsecondary degree.
- f. Maintain a minimum of a 3.0 unweighted high school GPA and the minimum of a 2.0 postsecondary GPA for continued enrollment in dual enrollment courses.

Additionally, students who participate in the College's early admission program, where high school students enroll at the College on a full-time basis, shall meet the following criteria:

- a. Students must have completed the 11th grade.
- b. Students must have a minimum of a 3.5 unweighted high school GPA.
- c. Students must have successfully passed a state-approved college placement test (e.g. SAT/ACT, CPT, PERT or other equivalent statewide, standardized test).
- d. Students must maintain a minimum of a 3.0 unweighted high school GPA and a minimum of a 3.0 postsecondary GPA for continued enrollment in the early admission program.

If a student is projected to graduate from high school before the scheduled completion date of a postsecondary course, the student may not register for that course through dual enrollment. The student may apply to MDC and pay the required registration, tuition, and fees during the summer term prior to high school graduation if the student has completed a minimum of 12 college level credits with a cumulative postsecondary Grade Point Average of 3.0 or higher.

3. The student's responsibilities for providing his or her own instructional materials and transportation.

7. Student Requirements and Responsibilities. Dual enrollment courses are taught on a college level. Therefore, the following requirements apply:

h. Students and/or parents/guardians shall be responsible for the student's transportation to and from the College's dual enrollment courses.

9. Funding for Dual Enrollment Courses.

d. Instructional Material: In accordance with Section 1007.271, Florida Statutes, as may be amended, School may be responsible for payment of the cost of students' dual enrollment course instructional materials whether such student is enrolled in a dual enrollment course taught at the College or at the School by College faculty or School instructors. Where the Florida Statutes are silent regarding whether the School or student is responsible for paying for the dual enrollment instructional materials, the School shall determine whether the School or the student and/or parents/guardians are responsible for such payment.

4. A provision clarifying that the private school will award appropriate credit toward high school completion for the postsecondary course under the dual enrollment program.

5. School Responsibilities. School shall:

g. Upon completion of the course(s), award the appropriate credit towards high school completion for the postsecondary course under the dual enrollment program.

5. A provision expressing that costs associated with tuition and fees, including registration, and laboratory fees, will not be passed along to the student.

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5. School Responsibilities. School shall:

c. Remit payment to the College for the cost of the student's dual enrollment courses, as further provided in this Agreement, for each dual enrollment course taken by its students. The School attests that costs associated with tuition and fees, including registration and laboratory fees, will not be charged to the student.

6. A provision stating whether the private school will compensate the postsecondary institution for the standard tuition rate per credit hour for each dual enrollment course taken by its students

9. Funding for Dual Enrollment Courses.

a. For Courses Taught at the College: For students registering for dual enrollment courses taught at the College, including those students participating in the early admission program, School shall pay the College the following amount per student and per credit hour, which is based on the 2017 statutory per credit hour rate: \$71.98.

b. For Courses Taught at the School by College Faculty: For students registering for dual enrollment courses taught at the School by College faculty, School shall pay to the College the following rates per course:

College Course Cost Per Course

3 Credit Course \$4334

4 Credit Course \$5779

5 Credit Course \$7223

These rates reimburse the costs associated with the College's proportion of salary and benefits to provide instruction at the School. There shall be no additional administrative fees by the College for dual enrollment courses taught at the School by College faculty. Additional provisions for dual enrollment courses taught at the School by College faculty are included in Attachment A, which is attached hereto and made a part of this Agreement.

In the event that the School elects for the dual enrollment courses to be taught at the School by College faculty, School agrees to execute an amendment to this Agreement, in the substantially the attached form as provided in Attachment B, attached hereto and made a part hereof.

c. For Courses Taught at the School by a School Instructor: If the School is approved by the College to provide dual enrollment classes at the School, the School shall be responsible for bearing the costs for its instructor to provide such courses at the School (salary, benefits, etc.). There are no administrative fees paid to the College for dual enrollment courses taught at the School by School instructors. Additional provisions for dual enrollment courses taught at the School by School instructors are included in Attachment A.

In the event that the School elects for the dual enrollment courses to be taught at the School by School instructors, School agrees to execute an amendment to this Agreement, in the substantially the attached form as provided in Attachment C, attached hereto and made a part hereof.

d. Instructional Material: In accordance with Section 1007.271, Florida Statutes, as may be amended, School may be responsible for payment of the cost of students' dual enrollment course instructional materials whether such student is enrolled in a dual enrollment course taught at the College or at the School by College faculty or School instructors. Where the Florida Statutes are silent regarding whether the School or student is responsible for paying for the dual enrollment instructional materials, the School shall determine whether the School or the student and/or parents/guardians are responsible for such payment.

10. Invoicing and Payment for Dual Enrollment Courses. Following the official College Drop/Add dates for each Term, the College shall invoice the School for payment of the cost of students' participation in all dual enrollment programs (i.e., traditional dual enrollment or early admission on the College campus, dual enrollment courses at the School taught by College faculty, dual enrollment at the School taught by a School instructor).

a. For Courses Taught at the College: For the traditional dual enrollment or early admission courses taught on the College campus, the College's invoice to the School shall itemize the following information: School's name, name of student, student's date of birth, course prefix number, title of dual enrollment course, total number of credits, amount due and other applicable information. The College shall remit an invoice to the School for the cost of its students enrolled in courses at the College during the Fall and Spring Terms only. The School shall not be required to pay for the cost of students enrolled in traditional dual enrollment or early admission courses taught on the College campus during the Summer Term.

The College shall not invoice the School in instances where a student enrolls in a course, but withdraws prior to the College's Drop/Add date.

b. For Courses Taught at the School by College Faculty: For the Fall and Spring Terms, the College shall transmit an invoice to the School which shall include the following information: the courses and their cost as provided above in Section 9(b) of this Agreement. College faculty will not teach dual enrollment courses at the School during the Summer Term.

c. For Courses Taught at the School by a School Instructor: For a School approved by the College to provide dual enrollment classes at the School, the School shall be responsible for bearing the cost for its instructor to teach dual enrollment courses at the

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School. There shall be no administrative fee payable to the College for these courses.

d. The College shall transmit its invoices to the address below. School shall remit payment to the address below:

Bills to the School Should be Sent to:

Name of School: \_\_\_\_\_

School Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Attn: \_\_\_\_\_

Payment to College shall be remitted to:

Carmen Salazar, Director

Student Financial Services

Miami Dade College

11011 S.W. 104 Street, Suite 9254

Miami, FL 33176

e. Payment shall be remitted to College within thirty (30) days from the date of College's invoice. Failure to timely remit payment to the College may result in the College terminating this Agreement.

7. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

8. College Responsibilities. The College shall:

c. Provide services and resources to students with disabilities who register in a dual enrollment course. Students who have a documented disability are eligible for services, which can include sign language interpreters, adaptive or assistive technology, note takers, and other services as appropriate. Program modifications, course substitutions, and waivers for placement and exit exams can also be arranged under certain circumstances. Disability services are coordinated by A Comprehensive Center for Exceptional Student Services (ACCESS) at the College. Information about available services and resources, as well as student eligibility, is available on the ACCESS website at the following link: <http://www.mdc.edu/access/default.aspx>.