

Dual Enrollment Articulation Agreement Submission Site

Submitter:

Agreement Effective Date: 7/9/2020

Representing:

Career and Technical Center: Radford M. Locklin Technical College

District(s) the Agreement(s) include
Santa Rosa County Schools

Type of Dual Enrollment Articulation Agreement for Submission

Public Postsecondary Institution – School District

(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

2020/2021 CAREER DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN THE SCHOOL BOARD OF SANTA ROSA COUNTY AND LOCKLIN TECHNICAL COLLEGE

This Dual Enrollment Articulation Agreement is entered into by and between The Santa Rosa County School District (to include Avalon Middle and Sims Middle, Santa Rosa Online, Central, Gulf Breeze High, Jay High, Milton High, Navarre High, Pace High and Santa Rosa High) hereafter referred to as the "District" and Radford M. Locklin Technical College, hereafter referred to as the "College" for the 2020/2021 school year, and;

WHEREAS, Florida Statutes Section 1007.271 provides that Career Dual Enrollment (CDE) is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and;

WHEREAS, the District wishes to enhance opportunities for middle and high school students to establish clear career and post-secondary education goals before high school graduation, and;

WHEREAS, the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and;

WHEREAS, the District and the College accept the challenge of ensuring that every Santa Rosa County high school graduate has the opportunity to acquire a defined pathway to a career and post-secondary education;

NOW, THEREFORE, BE IT RESOLVED that the District and the College agree to the following:

- A. This dual enrollment articulation agreement supersedes all previous career dual enrollment agreements between the District and the College in S. 1007.271(21)(a), F.S.

Dual Enrollment Articulation Agreement Submission Site

Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R) I

750 HOURS PROGRAM: C400410 FTE: 355

HOURS/CREDITS INDUSTRY

CERTIFICATIONS

A ACR0000H Introduction to HVAC/R 250/1.5 HVAC Excellence Employment Ready – Heat Pump

B ACR0001H HVAC/R Fundamentals 250/1.5 HVAC Excellence Employment Ready – Air Conditioning

C ACR0012H HVAC/R Service Practices 250/1.5 HVAC Excellence Employment Ready – Light Com. Air Conditioning

HVAC Excellence Employment Ready – Electric Heat

HVAC Excellence Employment Ready – Light Com. Refrigeration

HVAC Excellence Employment Ready – Gas Heat

HEAT

HVAC Excellence Employment Ready – Electrical

Air Conditioning Service Technician

Air Conditioning Installation Specialization

Air to Air Heat Pump Installation Technician * (2)

Air to Air Heat Pump Service Technician *

OCP

Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R) 2

600 HOURS PROGRAM: C400420 FTE: 355

HOURS/CREDITS INDUSTRY

CERTIFICATIONS

A ACR0013H HVAC/R Intermediate Services Practices 250/1.5 Same certifications as Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R) I

B ACR0044H HVAC/R Advanced Services Practices OR 350/2

B ACR0045H HVAC/R Advanced Commercial and Industrial Service Practices 350/2

OCP

Welding Technology

1050 HOURS

PROGRAM: J400400

FTE 355

HOURS/CREDITS INDUSTRY CERTIFICATIONS

A PMT0070H Welder Assistant 1
and Research (NCCER) CORE

Practical Art Credit 150/1 National Center for Construction Education

PMT0071H Welder Assistant 2

Practical Art Credit 150/1 NCCER Welding Level 1

B PMT0072H Welder, SMAW 1

Practical Art Credit 150/1 NCCER Welding Level 2

PMT0073H Welder, SM

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

C. Application and Registration

i. Applications and registrations for CDE will be accepted in the spring and summer terms for the beginning of the upcoming school year. Midterm applications will only be accepted on a space available basis and with mutual agreement of the District home school guidance counselor and the College guidance counselor.

ii. Students will apply for admission online through Focus the District's student management system. All additional required CDE paperwork will be disbursed the first week of class.

iii. Students who wish to withdraw their registration request to the College must do so through their home school guidance counselor. The home school guidance counselor will in turn notify the College guidance counselor. Home education students who wish to withdraw their registration request must do so through the College guidance counselor.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

iv. CDE is available on a part-time basis to all eligible secondary students based on current dual enrollment (DE) course offerings through the college and space available in the course.

v. Career Early Admissions is a form of CDE and is limited to students who have completed a minimum of 4 semesters of full-time secondary enrollment, including studies undertaken in the ninth grade pursuant to S. 1007.271(11), F.S.

vi. Home education students registered with the District are included in this articulation agreement and may participate in CDE at the College.

vii. CDE is available to eligible District secondary student students meeting the following criteria:

- Possess and maintain a minimum 2.0 unweighted GPA

- Be on track for high school graduation (S. 1007.271(21)(e), F.S.)

- All students enrolled in CDE must meet the Basic Skills requirement as specified in State Board Rule 6A-10.040(8)

viii. According to S. 1007.271 (3), F.S., the College may deny continued DE if the student meets the initial eligibility criteria as stated in this articulation agreement, but "is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered."

ix. According to S. 1007.271(2), F.S., "students projected to graduate from high school before the scheduled completion date of a post-secondary course may not register for that course through dual enrollment."

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

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Attachment A

Locklin Technical College

Career and Technical Dual Enrollment Course Offerings

2020-2021

AUTOMOTIVE TECHNOLOGY

OCP

AUTOMOTIVE SERVICE TECHNOLOGY I 1050 HOURS PROGRAM: T400700 FTE: 355
HOURS/CREDITS INDUSTRY CERTIFICATIONS

A AER0014H Automobile Services Assistor 300/2 ASE Automobile/Light Truck Technician: Brakes

B AER0418H Automotive Brake System Technician 150/1 Florida Automobile Dealers Association (FADA) Certified Technician

C AER0453H Automobile Suspension and Steering Technician 150/1 ASE Automobile/Light Truck Technician: Electrical Systems

D AER0360H Automotive Electrical/Electronic System Technician 300/2 ASE Automobile/Light Truck Technician: Engine Repair * (.2)

E AER0110H Engine Repair Technician 150/1 ASE Automobile/Light Truck Technician: Suspension and Steering * (2)

ASE Automobile/Light Truck Technician: Automatic Transmission * (2)

ASE Entry-level - Auto: Automatic Transmission/Transaxle (AT) (1)

ASE Entry-level - Auto: Automobile Service Technology (AS) (.1)

ASE Entry-level - Auto: Brakes (BR) (.1)

ASE Entry-level - Auto: Electrical/Electronic Systems (EE) (.1)

ASE Entry-level - Auto: Engine Performance (EP) (.1)

ASE Entry-level - Auto: Engine Repair (ER) (.1)

ASE Entry-level - Auto: Heating and Air Conditioning (AC) (.1)

ASE Entry-level - Auto: Manual Drive Train and Axles (MD) (.1)

ASE Entry-level - Auto: Suspension and Steering (SS) (.1)

BUSINESS TECHNOLOGY PROGRAMS

OCP

MEDICAL ADMINISTRATIVE SPECIALIST 1050 HOURS PROGRAM: B070300 FTE: 352
HOURS/CREDITS INDUSTRY CERTIFICATIONS

A OTA0040K Information Technology Assistant

Practical Art Credit & Online Credit 150//1 Microsoft Office Specialist

B OTA0041K Front Desk Specialist 300/2 Certified Medical Admin Assistant (CMAA)

C OTA0631K Medical Office Technologist 300/2

D OTA0651K Medical Administrative Specialist 300/2

OCP

LEGAL ADMINISTRATIVE SPECIALIST 1050 HOURS PROGRAM: B072000 FTE: 352
HOURS/CREDITS INDUSTRY CERTIFICATIONS

A OTA0040L Information Technology Assistant

Practical Art Credit & Online Credit 150/1 Microsoft Office Specialist

B OTA0041L Front Desk Specialist 300/2 Accredited Legal Professional (ALP)

C OTA0042H Administrative Support 150/1

D OTA0050H Legal Administrative Specialist 450/3

BUILDING CONSTRUCTION TECHNOLOGY PROGRAMS

OCP

Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R) I

750 HOURS PROGRAM: C400410 FTE: 355

HOURS/CREDITS INDUSTRY

CERTIFICATIONS

A ACR0000H Introduction to HVAC/R 250/1.5 HVAC Excellence Employment Ready – Heat Pump

B ACR0001H HVAC/R Fundamentals 250/1.5 HVAC Excellence Employment Ready – Air Conditioning

C ACR0012H HVAC/R Service Practices 250/1.5 HVAC Excellence Employment Ready – Light Com. Air Conditioning

HVAC Excellence Employment Ready – Electric Heat

HVAC Excellence Employment Ready – Light Com. Refrigeration

HVAC Excellence Employment Ready – Gas Heat

HEAT

HVAC Excellence Employment Ready – Electrical

Air Conditioning Service Technician

Air Conditioning Installation Specialization

Air to Air Heat Pump Installation Technician * (2)

Air to Air Heat Pump Service Technician *

OCP

Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R) 2

600 HOURS PROGRAM: C400420 FTE: 355

HOURS/CREDITS INDUSTRY

CERTIFICATIONS

A ACR0013H HVAC/R Intermediate Services Practices 250/1.5 Same certifications as Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R) I

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B ACR0044H HVAC/R Advanced Services Practices OR 350/2

B ACR0045H HVAC/R Advanced Commercial and Industrial Service Practices 350/2

OCP

Welding Technology

1050 HOURS

PROGRAM: J400400

FTE 355

HOURS/CREDITS INDUSTRY CERTIFICATIONS

A PMT0070H Welder Assistant 1

Practical Art Credit 150/1 National Center for Construction Education

and Research (NCCER) CORE

PMT0071H Welder Assistant 2

Practical Art Credit 150/1 NCCER Welding Level 1

B PMT0072H Welder, SMAW 1

Practical Art Credit 150/1 NCCER Welding Level 2

PMT0073H Welder, SMAW 2

Practical Art Credit 150/1 NCCER Welding Level 3

C PMT0074H Welder 450/3 AWELD012 AWS Certified Welder -

SMAW Plate

AWELD005 AWS Certified Welder -

GMAW Pipe(Carbon Steel)

OCP

ELECTRICITY

1200 HOURS

PROGRAM: I460312

FTE: 355

HOURS/CREDITS INDUSTRY CERTIFICATIONS

A BCV0603H Electrical Helper 300/2 National Center for Construction Education and Research (NCCER) CORE

B BCV0640H Residential Electrician 450/3 NCCER Electrical Level 1

C BCV0652H Commercial Electrician 450/3 NCCER Electrical Level 2

NCCER Electrical Level 3

NCCER Electrical Level 4

HOSPITALITY & TOURISM

OCP

PROFESSIONAL CULINARY ARTS & HOSPITALITY

1200 HOURS

PROGRAM: N100500

FTE: 353

HOURS/CREDITS INDUSTRY CERTIFICATIONS

A H MV0100H Food Preparation 300/2 Certified Food Protection Manager (ServSafe)

B H MV0170H Cook, Restaurant 300/2 Certified Culinarian (ACF)

C H MV0171H Chef

7. A description of the process for informing students and their parents of college-level course expectations.

vi. CDE curricular expectations will be communicated with the student and parent through the College Curriculum Guide and Student Handbook and the course/program syllabus. The District and the College will collaborate to monitor and maintain individual student performance in career dual enrollment courses. The College shall be responsive to parent inquiries regarding student performance and progress in CDE.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

x. Exceptions to the required GPA may be granted on an individual basis if the District and the College mutually agree.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

C. Application and Registration

i. Applications and registrations for CDE will be accepted in the spring and summer terms for the beginning of the upcoming school year. Midterm applications will only be accepted on a space available basis and with mutual agreement of the District home school guidance counselor and the College guidance counselor.

ii. Students will apply for admission online through Focus the District's student management system. All additional required CDE paperwork will be disbursed the first week of class.

iii. Students who wish to withdraw their registration request to the College must do so through their home school guidance counselor. The home school guidance counselor will in turn notify the College guidance counselor. Home education students who wish to withdraw their registration request must do so through the College guidance counselor.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

N/A

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

N/A

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12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.
- iv. CDE is available on a part-time basis to all eligible secondary students based on current dual enrollment (DE) course offerings through the college and space available in the course.
 - v. Career Early Admissions is a form of CDE and is limited to students who have completed a minimum of 4 semesters of full-time secondary enrollment, including studies undertaken in the ninth grade pursuant to S. 1007.271(11), F.S.
 - vi. Home education students registered with the District are included in this articulation agreement and may participate in CDE at the College.
 - vii. CDE is available to eligible District secondary student students meeting the following criteria:
 - Possess and maintain a minimum 2.0 unweighted GPA
 - Be on track for high school graduation (S. 1007.271(21)(e), F.S.)
 - All students enrolled in CDE must meet the Basic Skills requirement as specified in State Board Rule 6A-10.040(8)
 - viii. According to S. 1007.271 (3), F.S., the College may deny continued DE if the student meets the initial eligibility criteria as stated in this articulation agreement, but “is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered.”
 - ix. According to S. 1007.271(2), F.S., “students projected to graduate from high school before the scheduled completion date of a post-secondary course may not register for that course through dual enrollment.”
- vi. CDE curricular expectations will be communicated with the student and parent through the College Curriculum Guide and Student Handbook and the course/program syllabus. The District and the College will collaborate to monitor and maintain individual student performance in career dual enrollment courses. The College shall be responsive to parent inquiries regarding student performance and progress in CDE.
13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.
- D. Grades and Delineation of High School Credit
- i. The College will follow the grading scale outlined for District students in the current SPP. Grades will be entered by the program instructors through the District grading system.
 - ii. Awarding of the equivalent high school credit for all CDE courses will follow the District SPP. Articulated credit may be awarded for industry certification attainment; see individual program articulation agreements.
 - iii. Career and Technical DE courses under this agreement will be weighted equally as Advanced Placement courses and will count towards high school graduation. (S.1007.271 (18), F.S.)
 - iv. When a CDE course is taken during the middle school years, a student will earn high school credit in accordance with the District’s policies outlined in the high school section of the SPP.
 - v. Completion of a CDE course is based on successful completion of program curriculum and performance standards. In order to earn the OCP for course and/or program completion, students must earn a grade of 70% or higher in the course(s).
14. A funding provision that delineates costs incurred by each entity.
- E. CDE Costs
- i. The College will be responsible for all costs associated with presenting career dual enrollment instruction at the College unless otherwise agreed upon by both the District and the College.
 - ii. Students participating in career dual enrollment are exempt from the payment of application, registration, tuition, instructional materials, laboratory fees and other fees such as technology fees. Students will be issued program uniforms, as appropriate. Students who wish to keep their program uniform must purchase the program uniform.
 - iii. The District will be responsible for the costs of transporting career dual enrolled District students to and from the College within the established transportation system routes and boundaries.
 - iv. Exceptions
 - Due to the program requirements related to clinical hours of instruction students enrolling in the Practical Nursing Program must provide their own transportation to and from the College and all clinical sites.
 - Home education students will be responsible for their own transportation to and from the College.
15. Any institutional responsibilities for student transportation, if provided.
- iii. The District will be responsible for the costs of transporting career dual enrolled District students to and from the College within the established transportation system routes and boundaries.
 - iv. Exceptions
 - Due to the program requirements related to clinical hours of instruction students enrolling in the Practical Nursing Program must provide their own transportation to and from the College and all clinical sites.
 - Home education students will be responsible for their own transportation to and from the College.

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16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1) (i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

xi. CDE curriculum allows for accommodations for CDE students with current Individualized Education Plans (IEP). Exceptional Student Education (ESE) students have access to an ESE instructor and resource room. Accommodations are provided in compliance with the individual student's IEP.