

# FLORIDA DEPARTMENT OF EDUCATION



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Division of Career and Adult Education



May 2, 2013

## MEMORANDUM

**TO:** Eligible Recipients of Section 131 (Secondary) and Section 132 (Postsecondary) Perkins IV Federal Career and Technical Education Funds Authorized by Public Law 109-270

**FROM:** Mr. Rod Duckworth, Chancellor, Division of Career and Adult Education 

**SUBJECT:** Perkins IV Technical Skill Attainment Window

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The Division of Career and Adult Education will accept requests for additions to the **2013-2014 Perkins IV Technical Skill Attainment Inventories** (secondary, postsecondary-clock hour and postsecondary-college credit) between now and June 28, 2013. As you may recall, these inventories are comprised of evaluation instruments (industry certifications, state and federal licensures, third-party-developed assessments) that are deemed valid and reliable for reporting technical skill attainment (2S1, 1P1, 1A1) as required by Perkins IV.

The criteria for adoption of an evaluation instrument is that it be a valid and reliable measurement directly related to the learning outcomes of an occupational program and considered occupationally specific. In addition, the evaluation instrument requires a minimum of 150 hours of instruction or the equivalent of 3 credit hours.\*

The following forms of assessment may be accepted to measure technical skill attainment:

1. federal or state regulatory agency-developed assessment instrument leading to licensure
2. industry-developed assessment instrument leading to industry certification
3. industry-developed end of program assessments

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\*Many of Florida's CTE programs are not "occupationally specific" job preparatory programs (do not contain occupational completion points (OCPs) that are tied to standard occupational classification (SOC) codes. In these instances the "occupationally specific" requirement is waived. However, the requested evaluation instrument must be a valid and reliable measurement directly related to the learning outcomes of the CTE program. The 150 hours instructional threshold will be waived for CTE programs that are less than 150 hours in program length.

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ROD DUCKWORTH, CHANCELLOR

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Perkins Eligible Recipients

May 2, 2013

Page Two

4. proprietary company-developed assessment instrument leading to certification of proficiency in one or more company product
5. third-party-developed assessment instrument

Please note, if a new program has been created to replace a daggered or deleted program (example Web Development v. Web Design), the Division will not automatically convey the existing certification(s) linkages to the new program.

Please use the attached Excel form to submit requests no later than June 28, 2013. If you need further assistance, please contact Amy Albee-Levine at [amy.albee@fldoe.org](mailto:amy.albee@fldoe.org).

Thank you.

RD/aal

- Attachments:
1. Directions for Completing the 2013-2014 Technical Skill Attainment Request Form
  2. Evaluation Instrument Request form for 2032-14 Final Inventories (Excel form) 