



Career and Technical Education and Adult Education Program Updates

Division of Florida Colleges
Division of Career and Adult Education



Agenda

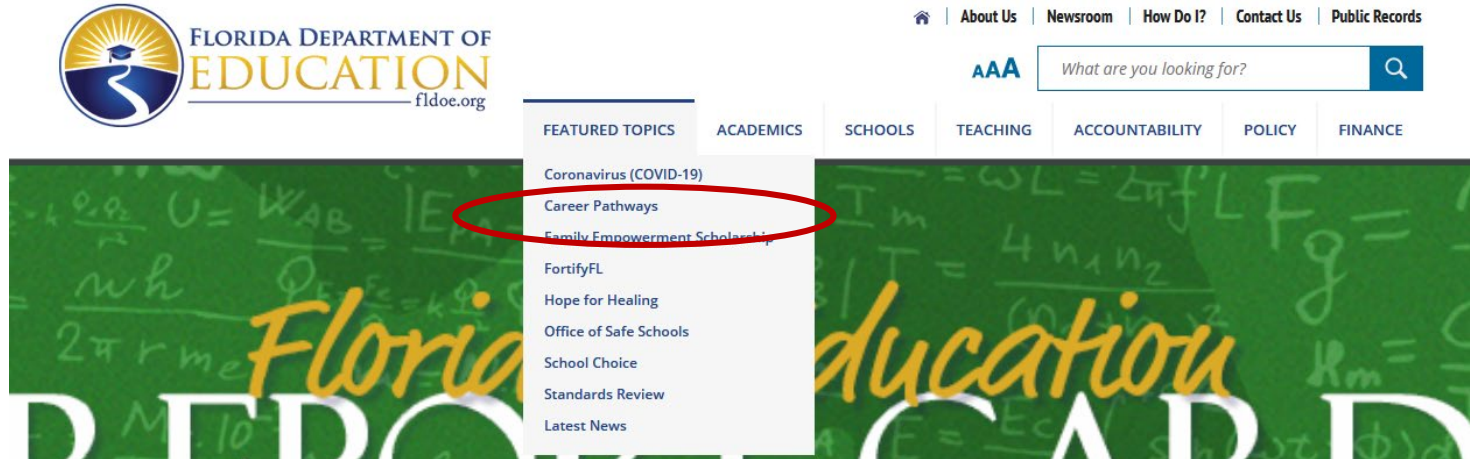
- Introduction
- Postsecondary CTE Program Issues
- CTE Program Update
- CTE Audit
- Remote Testing (Industry Certification, TABE, CASAS, GED)
- Adult General Education Program Issues
- Websites and Contacts

New Documents Available on the Website

- Key documents are available here:
 - <http://www.fldoe.org/em-response/documents.shtml>
- DOE Order No. 2020-EO-01:
 - <http://fldoe.org/core/fileparse.php/19861/urlt/DOEORDERNO2020-EO-01.pdf>
- FAQ #1 on Postsecondary, CTE and Adult Issues:
 - <http://www.fldoe.org/core/fileparse.php/19861/urlt/FAQDCAEFCS.pdf>

Easy Navigation to FLDOE COVID-19 page

From menu on
<http://fldoe.org>



From the banner
on
<http://fldoe.org>



*Once on the
main COVID-19
page, note the
left navigation
options*

Florida Department of Economic Opportunity Launches a New Site to Help Floridians

- Easy Access to CareerSource Workforce Development Board Contacts
 - <https://careersourceflorida.com/wp-content/uploads/2020/03/LWDB-Assistance-Chart.pdf>

Statewide Safer-At-Home Order and CTE Programs

- Institutions must adhere to the [Centers for Disease Control and Prevention](#)'s guidelines for social distancing.
- EO 20-91 states that senior citizens and individuals with significant underlying medical conditions "shall" stay home and take all measures to limit the risk of exposure to COVID-19.
- Adhering to these guidelines, faculty and staff may continue to visit their classrooms, labs, or offices for the purposes of facilitating remote instruction or conducting essential CTE-related learning or assessments.
- See Q14 of DCAE & FCS FAQ of April 1st.



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Postsecondary CTE Program Issues

Basic Skills Exit Requirements

- **Can the FDOE waive basic skills testing requirements in Rule 6A-10.040, F.A.C. for students in clock hour programs of 450 hours or more?**
 - For the 2019-20 school year, programs are authorized to assess basic skills by any reasonable means and are not limited to the assessments listed in Rule 6A-10.040, F.A.C. or bound by the time limits set forth in order to exit a student who meets all other criteria for completion of a clock hour certificate program that is 450 hours or greater.

Basic Skills Exit Requirements (continued)

- **Can a district or college waive the requirement locally?**
- No, but you may assess basic skills locally by any reasonable means. You need to develop and document a local method for your alternative assessment(s).
- For example, one option would be to use tests/evaluation of skills given in the classroom setting that would demonstrate proficiency in reading, language arts and mathematics.



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CTE Program Updates

Regulated Program Information

Where can I find all of the available resources on regulated programs that have been released?

Our partners at Florida Association for Career and Technical Education (FACTE) have established resource repositories through google drive to share information for both secondary CTE and all postsecondary CTE partners, including FCS institutions. You do not need a google account to access these sites. They may be accessed as follows:

- K-12 Secondary CTE Information:
<https://drive.google.com/open?id=1ZvWC8vCwPkuo1Wu5sGJcNDfhchJ5Vn7M>
- District Postsecondary and Florida College System CTE Information <https://drive.google.com/open?id=1nMp6vozvHDka59NmTRRehvhYw4xZ-XU2>

The Department is quickly posting information as it becomes available. Simply click on the “regulated program information” folder.

Please note we are also including information received from program-specific accrediting bodies at that location as well.

Program-Level Accreditation Information

- Many secondary and postsecondary CTE programs (regulated and non-regulated) hold program-specific accreditation from national boards and organizations that require student clinical hours or other work-based learning experiences in order to maintain accreditation status.
- Some industry certification credentialing agencies require clinical or other work/field-based experiences in order to be eligible to sit for an industry certification or licensure examination.
- *The Department is working to conduct this research on your behalf; however, it is critical that you reach out to these boards and organizations for guidance on COVID-19 waivers or exemptions being issued at this time due to the fluidity of the situation.*

Automotive Services

Due to school campuses being closed and not having in-person contact with students, will the deadlines for ASE Education Foundation Accreditation (formally NATAF) be extended?

Yes. The Department reached out to Mike Coley, ASE Education Foundation President, who confirmed this. Exact specifics can be found at

<http://aseeducationfoundation.org/coronavirus> which details 1) Extending Expirations and Due Dates and 2) Providing Allowances and Waivers for Accreditation Requirements.

This information has been distributed to our state secondary and postsecondary automotive program contact list.

For additional information and assistance, please contact Bob Blevins at Robert.Blevins@fldoe.org.

Pharmacy Technician

Can we get clarification from Board of Pharmacy for pharmacy technician program students who also need a specific number of clinical hours?

While the occupation of pharmacy technician is regulated by Florida Board of Pharmacy (the Board), clinical hours are not regulated, mandated or set by the Board for Pharmacy Technician programs. Under Board rules, only the following are regulated: 1) Instructor qualifications, and 2) overall content of the program.

Regulatory requirements are posted on their web site at the following link:

<https://floridaspharmacy.gov/licensing/registered-pharmacy-technician-training-program>

Pharmacy Technician (continued)

Does the Pharmacy Technician curriculum framework have required clinical hours that must be met?

No. The State Board of Education-adopted Pharmacy Technician curriculum framework simply states the following: *Clinical practicum experiences are an integral part of this program.*

The framework does not identify mandates for the instructional delivery of clinical practicum experiences (simulated experiences in a classroom lab setting, simulated experiences via distance education, cooperative clinical practicum experiences with a local pharmacy); nor does it identify the point in the instructional progression when clinical practicum experiences should be implemented; nor does it set any length of time (hours) thresholds for clinical practicum experiences.

Therefore, it is left to the discretion of each institution to make these program determinations for how clinical practicum experiences are integrated into the program.

Law Enforcement

Is there any guidance for law enforcement programs regarding the delivery of classroom (cognitive) and practical components of the curriculum regulated by the Criminal Justice Standards and Training Commission (CJSCTC) (i.e., Law Enforcement, Correctional Officer, and Probation Officer)?

While the CJSCTC has not yet taken action, they will be hosting a teleconference Wednesday, April 8th, 2020 at 2:00 p.m., EDT. to discuss the suspension of rules and/or statutes that are under the purview of the commission.

Meeting Notice may be viewed at: https://www.flrules.org/gateway/View_Notice.asp?id=23100761.

Cosmetology

Have we had any guidance from the Florida Board of Cosmetology regarding distance education options?

School districts and FCS institutions have the discretion and flexibility to determine the method of instructional delivery for theoretical and practical/skill-based training for their individual programs, which may include laboratory simulation (virtual or in-person) in accordance with the State Board of Education adopted curriculum framework.

The Department has confirmed this with the Board of Cosmetology in the following response:

In response to your e-mail requesting direction from DBPR regarding the means as to how students will be able to meet the required number of skills for cosmetology, barbering, facial specialty and nail specialty, program directions and/or the establishment of the required training for those programs do not fall within the jurisdiction/purview of the Department of Business and Professional Regulation.

Cosmetology (continued)

Chapter 61G5, Florida Administrative Code specifies and outlines the course contents for the various programs. We do not specify or establish the procedures for meeting the competencies of the required programs. Certification and training for the various programs would fall within the jurisdiction of the school(s) and/or the Department of Education.

What about the minimum 1200 hours of pre-licensure instruction that must be completed prior to sitting for the cosmetology licensure exam?

As of this webinar presentation, the Department is not aware of any Board of Cosmetology suspension of rules that would waive the 1200 hour requirement. We are continuing to research this with our contacts at the Board of Cosmetology.

On the Job Training

For students enrolled in pre-apprenticeship, on the job training (OJT) or internships, are they still permitted to work and intern?

The answer to this question depends on the individual arrangement and whether the business in which the student is working/interning is considered an “essential business” pursuant to the Governor’s “Safer at Home” Executive Order.

In some cases, it might be appropriate if the student’s work-based learning experience is safe and is attentive to social distancing (i.e., the student interacts with very few other people) in accordance with CDC guidelines. Ultimately, this is a local decision that should be made in partnership with the student, parents and/or caregivers, school leadership and the employer.

On the Job Training (continued)

Many of our students are enrolled in On the Job Training programs; what if a student has been laid off or is unable to work due to COVID-19?

Students and OJT teachers of record must obtain documentation from the employer stating the student has been laid off or are unable to work at this time due to COVID-19. This documentation must be maintained by the teacher.

The timecard must be up to date until the last day of work and must be submitted to the teacher and any other local documentation that is required.

On the Job Training (continued)

- Students in these situations may now transition back to the classroom (distance learning) and receive instruction and assignments (i.e. employability skills development, research projects, portfolio or other capstone culminating projects) for the remainder of the semester.
- To assist OJT programs, the Division has created some sample lessons and made resource available at <https://drive.google.com/drive/u/1/folders/1SVcLNsmUuLuU6Ab8VuKZegpd5dmNJnkj>
- Additional guidance on OJT is forthcoming



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CTE Audit Deadlines

Secondary and Postsecondary CTE

CTE Audit

Will there be an extension of deadlines associated with the CTE audit?

The deadline to submit CTE Audit Program Status Templates and Track B Market Demand Templates has been extended to **June 30, 2020**.

When will the Department provide additional guidance on the submission of the Track A Market Demand templates?

By April 15, the department will disseminate additional guidance for the submission of Track A Market Demand templates.

Send Questions to CTEAudit@fldoe.org



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Remote Testing Testing Requirements

Remote Testing for Industry Certifications, TABE, CASAS, GED

Industry Certification

- The Department is currently researching current activity by certifying agencies to provide remote proctoring and at-home access to exams.
- Issues include:
 - Verification of candidate identity
 - Security of test delivery to minimize potential testing irregularities

TABE/CASAS for Adult General Education Programs

- TABE
 - DRC has reported that they are actively reviewing the issue of virtual proctoring for pre/post-assessment testing
- CASAS
 - CASAS has reported that they are reviewing the issue of virtual proctoring for pre/post-assessment testing
 - Current update is posted on CASAS website:
 - <https://www.casas.org/social-media-newsroom/2020/03/27/casas-testing-during-the-covid-19-pandemic>

GED Testing

- GED Testing Service is currently reviewing an online proctored solution
- If it is feasible, it could be available mid- to late-May and would be for a limited number of testers



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Adult General Education

See FAQ for specific adult general education implementation issues

WIOA Adult Education Grants

<p>2019-20</p>	<ul style="list-style-type: none"> ▪ Agencies may request an extension of their 19-20 grant period to September 1, 2020. Contact your grant manager to request this extension. You will be issued a new award notice. ▪ Updated waiver process for 18-19 and 19-20 enrollment targets has been released (See communication from Chancellor Mack for details)
<p>2020-21</p>	<ul style="list-style-type: none"> ▪ Adult General Education (AGE), Integrated English Language and Civics Education (IELCE) and Corrections grants will be extended for one year. ▪ Agencies will submit Request for Application instead of a Request for Proposal.
<p>2021-22</p>	<ul style="list-style-type: none"> ▪ Expected release of competitive proposals (RFP) in December 2020

Use of WIOA-Adult Education funds to support distance education

- WIOA Adult Education grants require agencies to address the following consideration:
 - Whether the eligible provider's activities effectively use technology, services, and delivery systems, including distance education in a manner sufficient to increase the amount and quality of learning and how such technology, services, and systems lead to improved performance.
- Requests for amendments will be expedited.



Websites and Contacts

For the latest COVID-19 Updates

www.floridahealthcovid19.gov

<http://www.fldoe.org/em-response/index.shtml>

Resource Summary

- FACTE Google Drive
 - K-12 Secondary CTE Information:
<https://drive.google.com/open?id=1ZvWC8vCwPkuo1Wu5sGJcNDfhchJ5Vn7M>
 - District Postsecondary and FCS CTE Information: <https://drive.google.com/open?id=1nMp6vozvHDka59NmTRRehvhYw4xZ-XU2>

Florida College System Contact Information

Student Affairs: Shanna Autry (shanna.autry@fldoe.org)

Equity and Compliance: Tashi Williams (tashi.williams@fldoe.org)

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Fiscal Policy: Jon Manalo (jonathon.manalo@fldoe.org)

Facilities: Lisa Cook (lisa.cook@fldoe.org)

Emergency Management: Alex Jordan (alexander.jordan@fldoe.org)

Governmental Relations: Caleb Hawkes (caleb.hawkes@fldoe.org)

Communications: Pam Forrester (pam.forrester@fldoe.org)

Additional Leadership:

Carrie Henderson, Executive Vice Chancellor (carrie.henderson@fldoe.org)

Kathy Hebda, Chancellor (kathy.hebda@fldoe.org)



Division of Career and Adult Education: Contacts

TOPIC	CONTACT NAME(S)	CONTACT EMAIL OR PHONE
Budget Amendments to Grants		Gloria.Spradley@fldoe.org Elsa.Sieg@fldoe.org
Apprenticeship		Richard.Norman@fldoe.org or 850-245-9039
CAPE/Industry Certifications		Kathryn.Wheeler@fldoe.org or industrycertification@fldoe.org 850-245-9030
Adult Education Reporting Questions		Tara.McLarnon@fldoe.org 850-245-9005
Regulated Programs/Postsecondary CTE Programs Issues		Kathleen.Taylor@fldoe.org Eric.Owens@fldoe.org
Adult General Education Program Questions		Carol.Bailey@fldoe.org Kathleen.taylor@fldoe.org
CTE Audit		Tara.goodman@fldoe.org 850-245-9002
General Perkins V Implementation Questions		Bruce.harrington@fldoe.org Kathleen.taylor@fldoe.org or perkins@fldoe.org



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