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MEMORANDUM

TO: Prospective Volunteer Reviewers

FROM: Dr. Henry Mack, Chancellor of Career and Adult Education 

DATE: December 6, 2019

SUBJECT: **Request for Volunteer Reviewers for Phase Two of the Pathways to Career Opportunities Competitive Grant**

The Florida Department of Education is seeking volunteer reviewers to evaluate Phase Two Pathways to Career Opportunities competitive grant proposals for fiscal year 2019-2020. The Department is committed to administering an external evaluation process that is fair and equitable. Volunteer reviewers must have knowledge, experiences and conceptual understanding of registered apprenticeship or preapprenticeship programs.

The competitive grants evaluation process will be conducted via an online scoring system. The system allows reviewers to participate in this process in the convenience of their office or home. Selected reviewers will be notified via email and required to participate in a training conducted via webinar. The anticipated timeframe for reviewer services will be January, 2020.

Interested volunteers must register online at:

<https://www.surveymonkey.com/r/PathwaysPhase2Reviewer>

If you have questions, please contact Judieth Taylor at Judieth.Taylor@fldoe.org or 850-245-9043.

HM/gsb

Henry Mack
Chancellor of Career and Adult Education