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## MEMORANDUM 30-2018-18

**TO:** Florida College System Reports Coordinators  
**FROM:** Juan Mestre  
**DATE:** March 19, 2018  
**SUBJECT:** 2018 Winter/Spring Anticipated Degree Graduates  
**Due Date: April 13, 2018**

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The Florida College System (FCS) and the Independent Colleges and Universities of Florida (ICUF) have worked together to establish a cooperative, reciprocal relationship in order to provide additional transfer options for our degree transfer students. Currently, twenty-six ICUF institutions have signed a Statewide Articulation Agreement which affords FCS degree graduates similar benefits to those graduates transferring to the State University System (e.g., acceptance of the 60-hour block of credit and junior standing). In an effort to inform our potential degree graduates of this additional option of continuing their postsecondary education, ICUF, the state universities, and the state colleges have requested information on anticipated 2018 winter/spring term graduates.

ICUF is requesting anticipated Associate in Science (AS), Associate in Applied Science (AAS), and Associate in Arts (AA) degree graduates.

We suggest that students defined as anticipated graduates be those who have earned no less than 75% of the total hours toward degree completion as of the end of the 2017-18 fall term, and recommend the group include any student who is expected to graduate at the end of the winter/spring term.

This data submission is optional. However, it is in the best interest of the students if all FCS institutions participate in order to provide maximum opportunity for all anticipated graduates to continue their postsecondary education in a Florida higher learning institution of their choice.

In preparation for your data submission, please review the attached edit criteria and record format. Submit the data file to the server, naming the file “CCxx.ADG.ICUFLIST.T3E2018.PROD.txt” (*where xx is your college number*).

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**Please note, we are requesting this data only if you have previously provided public notice to the parents of students, and to the students that are 18 or older, designating the requested data as directory information; and have given the parents and students the right to refuse disclosure. If a parent or older student has refused disclosure, do not include that student's data in your response.**

Please submit your file by close of business April 13, 2018. Please notify Katie Mueller by email at [katherine.mueller@fldoe.org](mailto:katherine.mueller@fldoe.org) if your institution is submitting a file, or if you choose not to submit a file. You may also email any questions on this process to the same address.

JM/km

Attachments

cc: Florida College System Executive Assistants to the Presidents  
Florida College System Chief Information Officers  
Carrie Henderson, Executive Vice Chancellor, FCS  
Karinda Barrett, Associate Vice Chancellor for Academic and Student Affairs, FCS