

STATE BOARD OF EDUCATION
Consent Item
February 25, 2015

SUBJECT: Approval of Request from Valencia College for New Site Designation of the School of Public Safety Special Purpose Center

PROPOSED BOARD ACTION

For Approval

AUTHORITY FOR STATE BOARD ACTION

Section 1001.02(4)(e), Florida Statutes

EXECUTIVE SUMMARY

Rule 6A-14.0061, F.A.C., entitled "Campus, Center, Special Purpose Center and Instructional Site Designations" provides that the State Board of Education review and recommend for or against the establishment of campuses, centers and special purpose centers. To obtain State support, the facilities must be designated a campus, center or special purpose center. Based on the documentation presented by the college, all the criteria stipulated in Rule 6A-14.0061, F.A.C., are satisfied. The college's Criminal Justice Institute facility was constructed in its current location in 2006 and included as part of their East Campus. The college is expanding its mission beyond criminal justice to include fire science and public safety, and is requesting a separate, special purpose center site designation for the School of Public Safety for administrative purposes.

Supporting Documentation Included: Memo requesting New Site Designation of the School of Public Safety Special Purpose Center; Minutes of Board of Trustees meeting on September 24, 2014 approving the new special purpose center site designation request; and Rule 6A-14.0061, F.A.C.

Facilitator: Kathy Hebda, Interim Chancellor, Florida College System

Date: 2014 12 05

To: Ms. Lisa Cook - Director, Facilities Planning & Budgeting
Division of Florida Colleges, Florida Department of Education

From: Dr. Allen Bottorff - AVP, Facilities and Sustainability
Valencia College

RE: Proposal to designate Valencia College's Criminal Justice Institute as a Special Purpose Center and to commission it as the College's School of Public Safety:

Valencia College proposes to designate the existing Criminal Justice Institute as a Special Purpose Center, separate from the East Campus, now that the mission has been expanded beyond its original criminal justice training mission to encompass fire science and public safety. The College's commitment to this initiative will culminate in our Board of Trustees renaming the facility and commission its purpose as the College's School of Public Safety. This will promote and deliver public safety education and training to students, recruits, and to public and private emergency, safety, and security providers by providing contemporary programming raising knowledge, skills, and standards across all public safety disciplines in Orange and Osceola counties. The vision takes advantage of the success of the existing criminal justice program, in this prime location, and expands the programs and facilities to develop a comprehensive approach and create a world-class program that focuses on the needs of the Central Florida public safety community.

CRITERIA SPECIFIED IN RULE 6A-14.0061, F.A.C., FOR CAMPUS, CENTER, AND SPECIAL PURPOSE CENTER DESIGNATIONS:

A. Explain how the proposed campus, center or special purpose center is a part of and consistent with the long-range master plan of the college.

Valencia College is committed to long-range facility planning. The proposed Special Purpose Center is consistent with the mission driven, long-term strategic and master planning of the College.

This center will create a foundation for a School of Public Safety that will build on our past successes and enhance and expand current program offerings: community and/or public, first responder jobs, regional emphasis, training and education, multi-disciplinary, collaborative, and career and workforce.

B. Justify that expanded or new instructional and support services are necessary to adequately serve Orange and Osceola County.

With the rapid growth of population in our service area and with Central Florida being one of the World's top tourist destinations; it is essential to provide the professionals who keep our community

safe with the highest level of training and education. It is also incumbent on us to provide for the workforce needs of the public safety professions in our District of Orange and Osceola counties. In

addition to the current criminal justice program, this center will add significant value to the community by expanding the public safety programming to include fire sciences, raising the standards of public safety training and education, and enhancing collaboration between the public and private service organizations that provide security, protection, and emergency services in our region.

- C. Document that the official fixed capital outlay student FTE enrollments have already achieved three thousand (3,000) full-time equivalent students at each existing campus and that projected student enrollments are stable or increasing.**

The Campus most closely related and in proximity to the Criminal Justice Institute (CJI) is the East Campus, of which CJI is currently included. As of the Fall 2013 the East Campus FTE was over 5,000 (5,157) and the enrollment has been stable with an expectation of slight increase in the next year. As part of this process, it is anticipated that the Criminal Justice Institute at Valencia College will have FTE exceeding 400 from this East Campus FTE pool, which is the threshold needed to establish a Special Purpose Center. Even with this, the East Campus will remain significantly more than the 3,000 FTE required.

- D. Certify that facilities at existing campuses, centers or special purpose centers (already established by the State Board of Education or by prior state action), are substantially complete and utilized. (Note: If a campus(es), center(s) or special purpose center(s) is not complete, show a completion date and indicate when the proposed campus, center or special purpose center is to be developed, consistent with completion of other campuses or centers.)**

Valencia College's existing, developed facilities are substantially complete and utilized.

Approximately 25 miles from the Criminal Justice Institute, **the Osceola Campus** currently serves nearly 5,000 FTE and does this with 393,142 square feet of permanent facilities. Even with the addition of the Poinciana Campus, additional classroom space will need to be provided to accommodate the growth at the Osceola Campus. The Campus has enough acreage to accommodate additional buildings with some of the facilities anticipated to be jointly used with the University of Central Florida, in the same way that Osceola Campus Building #4 currently does.

In terms of utilization of space, the Osceola Campus is 90.4% utilized with respect to classrooms and 138.7% utilized with respect to laboratory spaces – according to our most recent space utilization report for Winter/Spring 2013-14.

The recently approved and acquired Poinciana Campus is being planned and is anticipated for development, pending state funding in FY 2016-17. However, this campus is geographically separated from the Orlando area by considerable area and distance. As a result, there is no impact on its development and growth on the target population to be served by the School of Public Safety.

Approximately 15 miles across the City of Orlando from the Criminal Justice Institute, the **West Campus** has enough acreage to accommodate a couple of additional buildings, some of which might be joint-use facilities with the University of Central Florida. However, under conditions of the foreseeable future, West Campus cannot accommodate the total growth projected in the District. As a result, the next area to grow and subsequently serve a portion of the current West Campus service area is the approved, **Horizon West Campus in southwest Orange County**. Horizon West, like the Poinciana Campus, is geographically separate and is not situated to best serve the population and consolidated programs and training planned at the School of Public Safety.

In terms of utilization of space, the West Campus is 86.9% utilized with respect to classrooms and 83.5% utilized with respect to laboratory spaces – according to our most recent space utilization report for Winter/Spring 2013-14.

The **East Campus** is nearly built out without adding land or parking structures. One of the last remaining building sites is currently planned to be the site for the Film, Sound, and Music Technology Building anticipated for construction in late FY 2014-15. The East Campus is otherwise fully occupied with buildings, parking and storm water facilities.

In addition to the East Campus, the projected student growth in eastern Orange County is served by the southeast campus at Lake Nona (approved by the Florida Board of Education in July 2003).

In terms of utilization of space, the East Campus (including the Criminal Justice Institute) is 237.7% utilized with respect to classrooms and 130.5% utilized with respect to laboratory spaces – according to our most recent space utilization report for Winter/Spring 2013-14.

The **Criminal Justice Institute**, currently affiliated with the East Campus, serves the specialized training needs of the law enforcement community in our District. Geographically and programmatically separated from the East Campus, the intent is to expand and enhance the focus of this stand-alone facility to support the public safety needs of the District rather than only one aspect of it (criminal justice). The site is roughly 50-acres in size and currently contains a single building with associated parking but is being master planned to create a comprehensive training facility capable of providing combined public safety training.

Approximately 13 miles across the City of Orlando from the Criminal Justice Institute, the **Winter Park Campus** is built-out and landlocked. There is insufficient land at the site for another building and related parking for this inner city location.

In terms of utilization of space, the Winter Park Campus is 64.1% utilized with respect to classrooms (and effectively has no lab spaces) – according to our most recent space utilization report for Winter/Spring 2013-14.

Approximately 14 miles south of the City of Orlando from the Criminal Justice Institute, the **Lake Nona Campus** now has Building #1 completed and in service on a 23-acre site adjacent to the Lake Nona High School near SR 417. This new campus is providing service to the residents of growing southeast Orlando/Orange County and northeast Osceola County. The proximity to the Orlando International Airport, the UCF School of Medicine, the Veterans Affairs Hospital, the Nemours Children's Hospital, the University of Florida Research facilities and the Sanford Burnham Research Institute collectively provide a large employment base that is driving

residential growth. Orange County is promoting growth in this area through its Innovation Way planning initiative. Osceola County is also promoting growth in this service area through their Northeast Osceola County Small Area Plan. This campus is fully expected to be successful in providing general education to a growing number of local residents.

In terms of utilization of space, the Lake Nona Campus is 76.8% utilized with respect to classrooms and 65.1% utilized with respect to laboratory spaces – according to our most recent space utilization report for Winter/Spring 2013-14.

- E. Provide documentation that the proposed campus or center is with the cooperation of other educational agencies within the community college district and adjacent to the district. Letters of agreement from the school district, regional coordinating councils and community college president(s) should be included.**

This expansion, located in the heart of the City of Orlando in Orange County, will provide comprehensive, accessible and convenient regional training in public safety that serves over 45 local organization. Currently, the college has inter-local agreements with the Orange County Sheriff's Office (OCSO), the Orlando Police Department, and the Orange County Corrections Department. The site is an existing site and as such does not encroach on any other community college or school districts' jurisdictions.

- F. Evaluate alternatives to the proposed expansion, such as underutilized, vacant facilities, or leased facilities were considered by the board of trustees. Include a complete analysis of alternatives. Document that if there are projected facility needs for a new campus, center or special purpose center, what facilities are contemplated. What is the justification for such facilities and what are the projected costs.**

Valencia College has evaluated alternatives to expanding the existing Criminal Justice Institute but has found none to be as effective or cost efficient. The West, East and Osceola campuses each have FTE's exceeding 3,000 so relocating the program to another full campus does not create beneficial tradeoffs. With the urban and landlocked Winter Park Campus adequately utilized with no room for expansion, it is not a viable alternative, and the growth at Lake Nona in general education coupled with its location does not make it a viable alternative either.

- G. Possible exceptions to these criteria for establishing a campus, center or special purpose center are listed below. Address only those exceptions which apply. For each applicable exception, explain fully how the particular exception impacts upon corresponding criteria. Possible exceptions are:**

1. The nature of the services to be provided.

The separation of the stand-alone property from the East Campus and the subsequent site designation to a Special Purpose Center allows Valencia College to more fully expand and enhance the public services mission of the site and centralize a comprehensive public safety focus to support the Board's vision of a School of Public Safety. This program will be a continuation to our existing program at the Criminal Justice Institute. In addition, the training to be provided has a very specific nature where identifying a Special Purpose Center will make it accessible, convenient and exceptional.

2. **The number and types of students to be served.**
The population targeted for this Special Purpose Center is public service recruits and professionals from the Orange and Osceola County area. Currently, Valencia provides a facet of this service to only the law enforcement component but is not expanding its program to comprehensively serve the public services community on whole.
3. **The characteristics of the population to be served.**
Much as in the preceding exception, the population targeted for this Special Purpose Center is public service recruits and professionals from the Orange and Osceola County area.
4. **Transportation problems.**
One of the governing reasons that this site was chosen for a centralized School of Public Safety was because of the location within our District and the transportation infrastructure which can be used to effectively travel from most points in our District. The site is in close proximity to exits from SR 408 and SR 417 as well as SR 50.
5. **The lack of acceptable sites and facilities.**
Given the inherent nature that the site is owned, available, and has room for the proposed expansion of programs/facilities, the site is the best choice over the alternatives of developing the School of Public Safety on an undeveloped parcel or on existing campuses already occupied to capacity and fully utilized.
6. **Energy conservation.**
Not applicable.
7. **Population shifts within the service area.**
Not applicable.

Justification for Designation

Preventing and responding to emergencies and threats to public safety requires comprehensive collaboration and partnerships between government agencies and private organizations. A strong collaborative model, that includes a foundation of interdisciplinary training and education, will draw upon the expertise and skills in both of these sectors and will bridge gaps and dissolve barriers to improve practices and efficiencies in all areas of public safety. Central Florida, one of the top tourist destinations in the world with a service population of nearly 60 million annual visitors, large residential population growth expected in Orange and Osceola counties over the next few decades, and the significant threats of natural disasters, is a very unique and prime region to forge new public safety training and education partnerships, the integration between law enforcement, fire, corrections, medical services, the tourism industry, the cyber industry, public transportation, and many private agencies and corporations.

Although public safety training and education includes traditional classroom instruction and high liability training facilities, a new training and education paradigm at the college should include advanced simulation and distance learning capabilities for efficiencies and to meet the high-tech demands of the new generation of ever-evolving practices in public safety. Furthermore, future public safety training and education must close gaps and provide clear pathways for academic advancement, and stackable certificates and credits for

students in the public safety industry. This proposal discusses the Valencia’s current public safety status, the vast four-phase vision process to expand public safety programs and facilities, and outlines a comprehensive approach to create a world class program that focuses on the needs of the Central Florida community.

The School of Public Safety will add significant public safety value to the Central Florida community by expanding public safety programming, raising the standards of public safety training and education, and enhancing collaboration between the public and private service organizations that provide security, protection, and emergency services in our region. Stakeholders have indicated that today’s communities need highly training and educated professionals who are diverse and can effectively and efficiently deal with the complexity of public safety issues. They also indicated that public safety providers must enhance their communications with their community, must understand the safety needs of the average community member, and must develop enhanced community connections through programming at their agencies.

Because no single agency can solve public safety challenges, this region must overcome barriers between public and private safety providers and disciplines. This school envisions an *intentional service integration model* that consists of newly established multi-disciplinary partnerships between the criminal justice, fire and rescue, health services, private security management, and all other providers responsible for safety and security in our region. This new model will also provide research and development, and strategic training and education development planning to individual public safety service providers and agencies. Moreover, the new model will introduce a contemporary training and educational needs analysis beyond traditional public safety industry compliance to develop emerging skills, and identify regional public safety labor force trends to enhance public safety efficiency and effectiveness in a region experiencing significant growth and record tourism. This school realizes that public safety training and education is an ever-evolving phenomenon, and responsive contemporary programming will be the primary strategy for public safety in Central Florida and beyond.

A. Programmatic needs of the area. Identify the degrees and certificate programs to be offered at the proposed location and explain how this request will affect supply and demand for these programs.

See the attached report outlining the School of Public Safety. Specific programs and programmatic areas are covered in Appendix E of the attachment and purposely not recounted here for brevity.

B. Geographic considerations. Explain why the proposed campus or center is to be located in the area selected. Include a map of the community college district which shows distances from the main campus and centers, including the one proposed.

See the attached report outlining the visioning and process that has gone into the development of this initiative – the School of Public Safety.

C. Other factors which contribute to the need for a campus or center including increases or shifts in population.

See the attached report outlining the visioning and process that has gone into the development of this initiative – the School of Public Safety.

END OF NARRATIVE – SEE ATTACHED SUPPLEMENTAL REPORT

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

September 24, 2014

Valencia College – Criminal Justice Institute (CJI) Auditorium

Members Present

Ms. Maria Grulich, Chair
Mr. Lewis M. Oliver, III, Vice Chair
Ms. Daisy Lopez-Cid
Mr. Raymer F. Maguire, III
Mr. Guillermo Hansen
Mr. John Crossman
Dr. Bruce Carlson

Members Absent

Mr. Fernando Perez

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Call to Order

Chair Grulich called the Regular Meeting of the District Board of Trustees of Valencia College to order at 8:39am. A quorum was present.

Invocation

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
July 23, 2014**

Mr. Oliver moved to approve the meeting minutes of the July 23, 2014 Organizational and Regular Meetings as presented. The motion was seconded by Ms. Lopez-Cid and approved unanimously.

President's Report

Dr. Shugart reported that the College held a successful Academic Assembly on August 21, 2014 at the East Campus Performing Arts Center. He invited Dr. Joyce Romano, Vice President of Student Affairs, Dr. Susan Ledlow, Vice President, Academic Affairs and Planning, Chief Learning Officer, and Dr. Christina Hardin, Director of New Student Experience to brief the Board on the New Student Experience course. The report and course materials were distributed to the Board. The Board praised the College and staff for their great efforts and work dedication.

OFFICIAL

Dr. Shugart distributed the 2013-2014 Career and Workforce Education Program Successes marketing piece to the Board. He invited the Board to visit the Valencia Career Coach website, a free online tool that allows students and community members to explore potential careers, salaries and job demand.

Dr. Shugart reported on the progress of the new Poinciana campus development. He stated that the contract is being prepared, and indicated that the College will request that the Board assist with the project's acceleration of funds.

Dr. Shugart reported that Valencia published a news release communicating that the College ranks 4th in the nation for number of Associate Degrees offered. The news release was distributed to the Board.

Dr. Shugart reported on the progress of the Create a Village initiative. He indicated that on September 23, 2014 the University of Central Florida (UCF) officially announced their plan to create a downtown Orlando campus that will be shared with Valencia College. He stated that a joint use facility, owned by UCF is being proposed. Dr. Shugart noted that Valencia will be first to have an impact downtown, offering all of freshman and sophomore courses. He praised Dr. Falecia Williams, West Campus Executive Dean for her outstanding work and involvement in this project.

Public Comment

No public comment was offered.

New Business

1. Internal Audit Plan FY15: Ms. Undria Stalling, Internal Auditor reported on the proposed Audit Plan FY15, which was distributed to the Board. She indicated that the audit plan is created using a risk-based approach. Ms. Stalling stated that three factors are involved in creating the plan: feedback provided by the Board, risk information provided by the College's senior administrative team, and a performed College wide risk assessment. Dr. Carlson suggested that the College update the Board regularly in regards to the status of Valencia campuses security. Dr. Shugart referred the question to Mr. Paul Rooney, Assistant Vice President, Safety/Security Risk Management. After further discussion, Mr. Oliver moved to approve the Internal Audit Plant FY15 as presented, and Mr. Hansen seconded. The motion was approved unanimously.

2. Internal Auditor's Performance Evaluation: Ms. Grulich reported on Ms. Stalling's performance evaluation. She stated that she has prepared an evaluation document which summarizes the Internal Auditor's performance evaluation Board feedback. Ms. Grulich thanked the Board for their full participation regarding Ms. Stalling's performance and evaluation process, and commended Ms. Stalling's work performance and dedication. Following discussion Ms. Lopez-Cid moved to approve the Internal

OFFICIAL

Auditor's Performance Evaluation as presented and Dr. Carlson seconded. The motion was approved unanimously.

3. Request to Make a Non-Mandatory Transfer to Fund 7 to Plan and Design the Poinciana Campus: Following discussion, Mr. Oliver moved to approve the Request to Make a Non-Mandatory Transfer to Fund 7 to Plan and Design the Poinciana Campus and Ms. Lopez-Cid seconded. The motion was approved unanimously.

4. Request to Transfer \$2,000,000 from Fund 3 to Fund 7 to Increase the East Campus Film, Sound, Music Technology/Plant Operations Building Budget: Mr. Oliver requested additional information regarding the money transfer request. Dr. Bottorff, Assistant Vice President, Facilities and Sustainability stated he will provide this information. Following discussion, Mr. Maguire moved to approve the Request to Transfer \$2,000,000 from Fund 3 to Fund 7 to Increase the East Campus Film, Sound, Music Technology/Plant Operations Building Budget as presented, and Mr. Oliver seconded. The motion was approved unanimously.

5. Authorization to Designate the Criminal Justice Institute as a Special Purpose Center: Following discussion, Mr. Oliver moved to approve the Authorization to Designate the Criminal Justice Institute as a Special Purpose Center as presented, and Mr. Crossman seconded. The motion was approved unanimously.

6. Criminal Justice Institute/Orange County K-9 Program Future Lease Authorization: Following discussion, Mr. Crossman moved to approve the Criminal Justice Institute/Orange County K-9 Program Future Lease Authorization as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

7. Award of Bid #14/15-02 for College-Wide Mechanical Services: Dr. Carlson suggested that the College inquire on bidders' safety records for Valencia's liability protection. Following discussion, Mr. Maguire moved to approve the Award of Bid #14/15-02 for College-Wide Mechanical Services as presented, and Dr. Carlson seconded. The motion was approved unanimously.

8. Award of Request for Proposal (RFP) #13/14-24 – Life Safety & Asset Protection Systems: Following discussion, Mr. Oliver moved to approve the Award of Request for Proposal (RFP) #13/14-24 – Life Safety & Asset Protection Systems as presented, and Mr. Maguire seconded. The motion was approved unanimously.

A motion was made by Mr. Oliver and seconded by Dr. Carlson to accept and approve items 9, 10, 11, 12, 13, and 14 under New Business as a part of the consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 9. Policy Repeals**
- 10. Approval of Revised Exhibit E of the 2014-2015 Operating Budget**
- 11. Continuing Education Courses & Fees**
- 12. Human Resources Agenda**
- 13. Submission of Grant Proposals**
- 14. Property Deletions**

Board Comments

Ms. Grulich stated that she attended the Osceola Campus flag display, held annually in memory of the victims of the September 11, 2001 attacks, and thanked Dr. Kathleen Plinske, Osceola and Lake Nona Campuses President, Mr. Rooney and their staff for orchestrating the event. She congratulated Dr. Plinske on her receipt of the Compadre Award from the Hispanic Business Council. Ms. Grulich also congratulated the Osceola Campus for orchestrating the College 5K Run for the Heroes to raise scholarship funds. All proceeds went toward the Rotary Club at Lake Nona's September 11 Memorial Fund to support Valencia scholarships for emergency responders. Mr. Oliver thanked Dr. Shugart and the College staff for finding a way to push the acceleration of funding for the opening of the Poinciana Campus. Mr. Maguire praised Dr. Shugart for his leadership. Mr. Hansen expressed his desire to resign as the Valencia Foundation Board Representative. The Board will discuss Mr. Hansen's replacement at the October 22, 2014 Regular Meeting.

Reports

A. CJI Student Experience Report: Mr. Jeff Goltz, Director, Criminal Justice Institute presented the CJI Public Safety Programming report, which was distributed to the Board. He introduced Valencia student Lieutenant Jason Pearson, Winter Garden Police Department, Mr. Steve Chancey, Managing Director, Central Florida Fire Institute, Dan Diehl, Assistant Director, Central Florida Fire Institute, Dave Heffernan, Interim Managing Director, CJI, and Terry Johnston, Assistant Director, Public Safety Operations, CJI. Lieutenant Pearson briefed the Board on the great role and positive impact that Valencia College had in his academics and professional career.

B. Fall Enrollment Report: Dr. Romano presented the report, which was distributed to the Board. She indicated that enrollment is up by 3 percent, and noted an enrollment increase at the Lake Nona Campus. She briefed the Board on the impact of Developmental Education 2013 Legislation (SB 1720), and indicated that the College has seen a 60% decline in students enrolling in developmental education courses. Dr. Romano stated that the College is working on designing new reporting systems to help identify the

students who, despite their needs, choose not to enroll in developmental courses, and may require an intervention to help them decide what is best for them. Mr. Oliver inquired on the number of students who are not required to be assessed, and should initially enroll in developmental education rather than college-level courses. Dr. Romano indicated that this data will be available once the new reporting systems are in place. Dr. Shugart stated that more information will be provided to the Board in Spring 2015. Dr. Romano further reported on the Florida residency waivers, the 2014 Orange and Osceola high school graduates free class promotion, financial aid trends, and Fall 2014 student characteristics.

C. Financial Report: Mr. Houck presented the Annual Financial, Quarterly Financial, and Financial Indicator Reports, which were distributed to the Board. He thanked Ms. Jackie Lasch, Assistant Vice President, Financial Services and her team for their time and efforts involved in preparing the Annual Financial Report. Mr. Houck stated that Valencia has assigned two permanent offices for State auditors in the District Office building. He indicated that the State auditors' operational and financial audit reports will be finalized soon.

D. Construction Report: Mr. Houck presented the report, which was distributed to the Board. He indicated that all projects are on budget, on time.

E. Faculty Council Report: Mr. Carl Creasman, President, Faculty Association presented the report. He stated that the Faculty Association professors, in partnership with the new Learning Leadership Council, and as part of the new Governance model will begin a year-long review regarding the College's faculty educator central competencies. Mr. Creasman indicated that the process will begin later this Fall. Mr. Maguire inquired on the College's status regarding continued awareness on the cost of educational materials. Mr. Creasman stated that several tools and resources are currently in place to help continue and enhance awareness.

F. Valencia Foundation Report: Mr. Hansen presented the report, which was distributed to the Board. He invited the Board to attend the Valencia Foundation Board Business meeting to be held on Oct 15, 2014, 11:30am, East Campus, Building 8, Room 101, as well as the Valencia Foundation Strategic Planning Retreat to be in held in St. Petersburg on November 20 and 21, 2014. Mr. Hansen stated that the Hispanic Heritage Scholarship Fund selected thirty students to each receive a \$5,000 scholarship. The scholarships will be presented to the students during a ceremony to be held on October 25, 2014 at Disney's Contemporary Resort.

Adjournment

Chair Grulich adjourned the regular meeting at 11:10am.

OFFICIAL


Secretary


Chair

OFFICIAL

6A-14.0061 Campus, Center, Special Purpose Center and Instructional Site Designations.

The Division of Community Colleges shall receive proposals from local boards of trustees to establish campuses, centers, and special purpose centers, and shall recommend for or against the establishment of the requested site to the State Board of Education. The State Board of Education shall approve or disapprove the proposal for a new site. The following shall apply:

(1) A campus is an instructional and administrative unit of a community college, consisting of college owned facilities and staffed primarily by full-time personnel. It houses a full range of instructional services and of institutional, instructional, and student support services. Facilities and other resources are sufficient to accommodate at least one thousand (1,000) full-time equivalent students and is in compliance with the criteria established in Rule 6A-2.0010, F.A.C.

(2) A center is an instructional and administrative unit with limited support services. It consists of college owned or unowned facilities and is staffed primarily by full-time personnel. It does not necessarily offer a full range of instructional programs or courses and is in compliance with the criteria established in Rule 6A-2.0010, F.A.C.

(3) A special purpose center is unit of a community college consisting of college owned facilities or unowned facilities leased for more than one year that provides a limited number of special, clearly defined programs or services, such as instruction or administration, and is in compliance with Rule 6A-2.0010, F.A.C.

(4) An instructional site is an instructional unit of a community college that offers students a very limited range of instructional programs or courses in unowned facilities leased for one year or less with no support services.

(5) Proposals to establish campuses or centers shall document the following conditions:

(a) The proposed expansion is part of and consistent with the master plan of the community college.

(b) Expanded or new instructional services and support services are necessary to adequately serve the community college district.

(c) Existing campuses have at least three thousand (3,000) full-time equivalent students each, and projected enrollments are stable or increasing, when the proposal is to establish a campus.

(d) Facilities at existing campuses, as identified in the master plan of the community college, are substantially complete.

(e) Enrollment projections in the master plan of the community college are for at least one thousand (1,000) full-time equivalent students for a proposed campus or at least four hundred (400) for a proposed center. A proposed center to provide central administrative services for a community college shall be exempt from this enrollment condition.

(f) The proposed expansion is in conjunction with other educational agencies within the community college district and adjacent to the district.

(g) Alternatives to the proposed expansion were considered by the board of trustees.

(6) Proposals to establish a special purpose center shall document the following:

(a) The proposed expansion is part of and consistent with the master plan of the community college.

(b) The proposed services are necessary to adequately serve the community college district.

(c) Projected enrollments justify expansion.

(d) Projected facility needs justify expansion.

(e) Proposed expansion is in conjunction with the other educational agencies with the community college district.

(f) Alternatives were considered by the board of trustees.

(7) Exceptions to subsections (5) and (6) herein are authorized when justified in the judgment of the State Board of Education due to the nature of the services to be provided, the number and types of students to be served, the population to be served, transportation problems, the availability of acceptable sites and facilities, urban density, energy conservation, or population shifts. Urban density refers to sites where no additional land is available to expand existing campuses and where the urban build-up limits any campus expansion.

(8) The Division of Community Colleges may use the services of the Office of Educational Facilities and of others to evaluate proposals and develop recommendations.

Specific Authority 1001.02(1), (7)(e), 1013.36 FS. Law Implemented 1013.36, 1013.40 FS. History--New 2-27-84, Formerly 6H-1.40, Amended 6-22-87, Formerly 6H-1.040, Amended 8-18-04.